

Fannin County Fire Rescue and EMS



Emergency Medical Services Education Program

Student Check

INSTRUCTIONS FOR OBTAINING YOUR BACKGROUND CHECK FOR A CLINICAL EDUCATION PROGRAM

Fannin County Fire Rescue / EMS Initial Education Program

Background checks are required on incoming students to ensure the safety of the patients treated by students in the clinical education program. You will be required to order your background check in sufficient time for it to be reviewed by the program coordinator or associated hospital prior to starting your clinical rotation. A background check typically takes 3- 5 normal business days to complete. The background checks are conducted by **PreCheck Inc.**, a firm specializing in background checks for healthcare workers. Your order must be placed online through **StudentCheck**

Go to www.mystudentcheck.com and select your School and Program from the drop-down menus for School and Program. It is important that you select your school worded **Fannin County Fire Rescue / EMS Initial Education Program**.

Complete all required fields as prompted and hit Continue to enter your payment information. The payment can be made securely online with a credit or debit card. You can also pay by money order, but that will delay processing your background check until the money order is received by mail at the **PreCheck** office. Texas residents will pay \$53.58 and New Mexico residents will pay \$53.09. Residents in all other states will pay \$49.50. For your records, you will be provided a receipt and confirmation page of the background check performed through **PreCheck, Inc.**

PreCheck will not use your information for any other purposes other than the services ordered. Your credit will not be investigated, and your name will not be given out to any businesses

FREQUENTLY ASKED QUESTIONS:

Does **PreCheck** need every street address where I have lived over the past 7 years? No. Just the city and state.

I selected the wrong school, program, or need to correct some other information entered, what do I do? Please email StudentCheck@PreCheck.com, with the details.

How long does the background check take to complete? Most reports are completed within 3-5 business weekdays.

Do I get a copy of the background report? Yes. Log into www.mystudentcheck.com and click on "Check Status" and enter your SSN and DOB. If your report is complete, you may click on the application number to download and print a copy. This feature is good for 90 days after submittal. After 90 days, you will be charged \$14.95 for a copy of your report and will need to contact **PreCheck** directly to request this.

I have been advised that I am being denied entry into the program because of information on my report and that I should contact **PreCheck** Where should I call? Call **PreCheck's** Adverse Action hotline at 800-203-1654. Adverse Action is the procedure established by the Fair Credit Reporting Act that allows you to see the report and to dispute anything reported.

If you need further assistance, please contact **PreCheck** at attucle11tCl1eck@PreClleck.com.

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