

Westview Middle School

Parent Teacher Conferences

Conference Booking Instructions

When you schedule a conference, you will be meeting with the teaching team. You will not schedule a time to meet with each individual teacher. Elective teachers are available to meet on a drop-in basis before or after you meet with the core team.

Teachers will be eating dinner and unavailable between 6:00 - 6:30.

Log in to Meet the Teacher

<https://westviewmiddle.meettheteacher.com/>

You will see this screen, enter the information requested and click on “log in”.

The screenshot shows the 'Meet The Teacher' login page for Westview Middle. The page has a blue header with the school name. Below the header, there's a section titled 'Meet The Teacher' with a welcome message. The main form is divided into two sections: 'Your Details' and 'Student's Details'. The 'Your Details' section includes fields for Prefix (a dropdown menu), First Name, Last Name, Email, and Confirm Email. The 'Student's Details' section includes fields for First Name, Last Name, and Student ID. At the bottom of the form is a green 'Log In' button.

Select a conference by clicking on the green “plus” to select your desired conference time.

The screenshot shows the conference booking page for Westview Middle. The page has a blue sidebar with navigation links: 'Meet the Teacher', 'Home', and 'My Bookings'. The main content area is titled 'Westview Fall 2025 Parent Teacher Conferences' with the dates 'September 30th 2025 - October 8th 2025'. Below this, there's a section for '7th Grade Blue Fall 2025 Parent Teacher Conference'. The page shows a list of conference times for Tuesday, September 30th. Each time slot has a green button with a white plus sign. Annotations include a blue arrow pointing to the first time slot (3:45 pm - 4:00 pm) with the text 'Click on a Conference Time', and another blue arrow pointing down the list of times with the text 'Scroll down to see all conference times'. A status bar at the top of the list shows '0 places booked'.

Conference Time	Availability
Tuesday, September 30th 3:45 pm - 4:00 pm	0 places booked
4:00 pm - 4:15 pm	
4:15 pm - 4:30 pm	
4:30 pm - 4:45 pm	

You will then see this screen indicating that you have booked one “place” or conference time. It will show up in blue. Scroll to the bottom and click on the blue “next” button located at the very bottom of the page.

Westview Middle

Westview Fall 2025 Parent Teacher Conferences
September 30th 2025 - October 8th 2025

7th Grade Blue Fall 2025 Parent Teacher Conference ⓘ

1 place booked

Tuesday, September 30th

3:45 pm - 4:00 pm	Selected
4:00 pm - 4:15 pm	Limit Reached
4:15 pm - 4:30 pm	Limit Reached
4:30 pm - 4:45 pm	Limit Reached

Scroll Down

You will then see this screen. You have 10 minutes to confirm your conference time by clicking on the blue “confirm button”.

Westview Middle

Westview Fall 2025 Parent Teacher Conferences
September 30th 2025 - October 8th 2025

You have 09:48 to confirm your booking

Summary

7th Grade Blue Fall 2025 Parent Teacher Conference
09/30/2025 3:45 pm - 4:00 pm
1 place

Confirm Previous

You will then see this screen. Your conference is booked!

Westview Middle

Westview Fall 2025 Parent Teacher Conferences
September 30th 2025 - October 8th 2025


Your bookings are confirmed

Summary

7th Grade Blue Fall 2025 Parent Teacher Conference
09/30/2025 3:45 pm - 4:00 pm
1 place

Go to My Bookings Book a Different Event

Click on the green “Go to my Bookings” button and you will see this confirmation screen

Westview Middle

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Home

My Bookings

Westview Fall 2025 Parent Teacher Conferences

1 place booked

Tuesday, September 30th - Wednesday, October 8th

Print

Amend Bookings

Subscribe to Calendar

2025 Fall Parent Teacher Conferences

Event	Date & Time	Student	Places
7th Grade Blue Fall 2025 Parent Teacher Conference	Tuesday, September 30th 3:45 pm - 4:00 pm	[REDACTED]	1