



SOP: Bed Bugs & Lice (LYSD)



Purpose

Applies to all LYSD staff involved in student care, including principals, clinic aides, trained designees, and custodial/maintenance staff.

- Keeping students in school (schools may **not** send students home)
- Supporting families
- Protecting confidentiality
- Preventing spread
- Following CDC, AAP, NASN, and EPA guidance



When Bed Bugs or Lice Are Reported or Suspected

1. **Stay calm & private.**
 - Do not alarm students or staff.
 - Do not identify the student publicly.
2. **Notify the principal/designee.**
3. **A trained staff member discreetly checks the student**
(clinic aide, trained designee).



If found:

Bed Bugs	Lice
• Student stays in school (no exclusion). • Privately notify the parent/guardian. • Place belongings in a sealed plastic bag for the school day if needed. • Provide temporary clothing if necessary. • Offer the EPA Bed Bug guidance page: 👉 https://www.epa.gov/bedbugs	• The student stays in school for the rest of the day. • Privately notify the parent/guardian by the end of the day. • Provide educational materials and treatment guidance. • Encourage treatment that evening. • Check students with direct head-to-head contact if appropriate.

Discreetly notify maintenance/custodial staff. After school hours (after students leave), custodial staff: • Vacuum the area • Wipe down surfaces • Apply district-approved powders/treatments No harsh pesticides and no spraying of students or belongings.	• The student may return the next day (no clearance note required). • Recheck the student in 7–10 days. • If only nits >¼ inch from the scalp are found, no treatment is needed—infestation is likely old. • No classroom-wide checks unless 3–4 cases or Public Health recommends. • No exclusion for “nits” or “live lice.” • No public identification or stigma
Schools keep private, minimal documentation: • Student name • Date of finding • Steps taken • Parent contacted • Basic notes for follow-up Do not place lice/bed bug information in the student’s cumulative file. Store documentation securely under FERPA.	
Do not send class/schoolwide notices unless Public Health directs. Maintain full confidentiality. When contacting parents: • Be supportive, not accusatory • Share cleaning/treatment tips • Offer resources (clinic, supplies, EPA/CDC links) • Reinforce that attendance should continue  Resources for Families & Staff • EPA Bed Bugs: https://www.epa.gov/bedbugs • CDC Head Lice Guidance: https://www.cdc.gov/parasites/lice/head/ • National Association of School Nurses (NASN): https://www.nasn.org	