



**3rd BASIC INTERNATIONAL HUMANITARIAN LAW FOR MILITARY LAWYERS  
MARINE CENTRE, NATIONAL DEFENCE UNIVERSITY OF MALAYSIA  
KUALA LUMPUR, 6-8 APRIL 2020**

**PRACTICAL ADMINISTRATIVE INFORMATION**

**1. General**

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Centre for Military and International Humanitarian Law (CoMIHL), National Defence University of Malaysia (NDUM) is pleased to conduct the **3<sup>rd</sup> Basic International Humanitarian Law for Military Lawyers** on **6-8 April 2020**. The aim of the course is to educate military lawyers (who may have expertise in other areas of military law) so that they can acquire a basic understanding of IHL.

**2. Registration Fee**

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The registration fee RM 2500 covers:

- » Course Materials
- » Lunches and Coffee breaks for the 3 days event (6th to 8th April 2020)
- » Official Course dinner (KL Tower)

Other expenses such as flight tickets, hotels, telephone calls, minibar, hotel laundry, dinners, drinks will be at the personal expense of participants

**3. Course Materials**

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Course materials and other documentation will be provided by CoMIHL

**4. Venue**

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The venue for the 3rd Basic International Humanitarian Law for Military Lawyers will be at the Marine Centre, National Defence University of Malaysia (NDUM), Sungai Besi Camp, Kuala Lumpur.

**5. Accommodation**

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Participants who are self-funded and/or sponsored by their respective governments are encouraged to book their accommodation at Dorsett Hotel Kuala Lumpur.

**Hotel Address:** Dorsett Hotel Kuala Lumpur, No. 172, Jalan Imbi, Pudu, 55100 Kuala Lumpur, Malaysia

**Phone:** +60 3-2716 1000

**Website:** <http://www.dorsethotels.com/malaysia/kualalumpur/index.php>

## **6. Transportation**

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CoMIHL will arrange a return transport (from the Dorsett Hotel to the workshop venue). The bus will depart from the Dorsett Hotel Lobby at 0800 sharp. All participants and instructors are advised to use the transportation provided by the organizer as NDUM is located in a military establishment and where arrangements for special access have been made. For the international participants, kindly upload a copy of your passport upon completing your registration form for the security clearance

Participants who are accommodated elsewhere are required to undertake personal arrangements to be present at the Dorsett Hotel Lobby prior to the bus departure (before 0800).

## **7. Shopping**

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The Kuala Lumpur shopping scene is a pretty comprehensive one. For high end fashion, Bukit Bintang and KLCC areas provide the most variety, with upmarket malls such as Pavilion KL and Suria KLCC home to international brands.

Meanwhile, shopping centres like Low Yat Plaza and Berjaya Times Square are great places to spend your ringgit on tech-related products, and indie fashion finds. The hotel is located within Kuala Lumpur's Golden Triangle with easy access to shopping malls, eateries and entertainment spots.

## **8. Dress Code**

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Participants are required to wear military uniforms during the entire workshop.

- » 'Barrack dress' s during the workshop.
- » Civilian 'smart casual' (no jacket).

## **9. Visa**

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All participants must hold a passport valid for their entire stay in Malaysia. Further information for Malaysian Visa Requirements can be accessed through a website [http://www.kln.gov.my/?m\\_id=53](http://www.kln.gov.my/?m_id=53)

## **10. Official Course Dinners**

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The official dinner for all participants will be held on Tuesday, 05<sup>th</sup> April 2020 at the KL Tower Restaurant. The dress for dinner is Business Casual – No jackets or ties.

## **11. Climate and Clothing**

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Malaysia's climate is categorised as equatorial, being hot, humid and occasional rainy throughout the year. The average temperature is 27°C - 32°C. The Plenary and syndicate rooms at the workshop venue are air-conditioned and we recommend participants to bring a light jacket for their own comfort.

## **12. Health and Medical Insurance**

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All participants are responsible to have adequate travel and health insurance for the whole duration of this trip. The nearest Hospital will be The Prince Court Hospital with just a 5 minutes walking distance from the Hotel.

### 13. Electricity

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All power sockets in Malaysia provide a standard voltage of 240V with a standard frequency of 50Hz. The power plugs and sockets are of type G (UK-type three-square-pin plug).



### 14. Arrival at the Kuala Lumpur International Airport (KLIA) or KLIA2

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All the participants are required to send the flight Itinerary details to [comihl@upnm.edu.my](mailto:comihl@upnm.edu.my) and copied to Mrs Azlin at [n.azlinsafina@upnm.edu.my](mailto:n.azlinsafina@upnm.edu.my). Please take an airport taxi to the Dorsett Hotel, Kuala Lumpur. A standard ride for one person to the Dorsett Hotel should cost approximately MYR100.00 (with a 30% surcharge if it is after midnight). Present yourself with the taxi coupon at the taxi's pick up point.

Taxi services at KLIA terminal

Taxi services at the KLIA2

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Available at level 1 and 3 of the Main Terminal Building

Available at Transportation hub located at Level 1 of the Gateway@klia2 mall.



**Figure 1** KLIA Taxi ticket counters available at the Arrival Hall



**Figure 2** Taxi ticketing counter KLIA2

### 15. Return Transport to Airport and Check-in at KLIA or KLIA2

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You will need to arrange for your own transport to KLIA or KLIA2 for your return journey. Taxis are available at the Dorsett Lobby, please ask the concierge to arrange your taxi in accordance to your scheduled departure time from the airport. The distance from the hotel to KLIA International Airport/KLIA2 takes about 1 hour 15 minutes. Please ensure you leave the hotel at least 3 hours prior to flight departure time

### 16. Contact Numbers

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#### CoMIHL, NDUM

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|----|--|----------------|
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