

Student Exemption Application Form

Please read the exemption policy and guidance notes before completing the form.

To help us process your application promptly, please complete ALL fields as indicated. If your form is not completed correctly it may delay your application.

By submitting this application, you confirm that you have permission of the candidate named in the application to provide their information. It is essential that UAL Awarding Body is provided with accurate information for all relevant details. Further information about how your details are used can be found [here](#).

Centre name:

Number of students

Please indicate the qualification on the exemption claim is based:

Title of qualification:

Qualification level:

QAN:

Date qualification awarded:

Please indicate the UAL qualification exemption is sought against:

Title of qualification:

Qualification level:

QAN:

Please ensure you provide a copy of the qualification certificate/achievement transcript in order for UAL Awarding Body to process the application.

Unit mapped for exemption

Please note: If you are applying for exemption from a UAL to UAL qualification this section is **NOT** required to be completed.

Please complete the following mapping exercise of the units being claimed exemption for against the UAL units highlighting where the unit outcomes have been achieved by selecting from:

F = Fully achieved the outcomes (100%)

S = Substantively achieved the outcomes (80%)

P = Partially achieved the outcomes (40%)

You can select multiple achievements against each unit, 2 x (P) partials = 1 (S) substantive. Each unit **MUST** equate to minimum of a substantive achievement to meet the exemption requirements.

Link to claimed qualification specification:	
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Enter the units completed by the students you are claiming exemption for in the left-hand column and cross reference against the provided UAL units using F, S or P as required.

[illegible]

*Art & Design only

Notes or supporting information (if required):

Student/s list

Please provide the student/s ULN and full name that you wish to claim exemption for.

[illegible]

Declaration: I confirm that the details contained in this application are authentic and to the best of my knowledge, correct.			
Name:			
Job title:			
Signature:			
		Date:	
NOTE: This form must be signed, please note that electronic signatures are accepted.			
For UAL Use only:			
Exemption awarded:	Select:	Date:	
UAL Chief Examiner name:			
Where exemption has not been granted please provide details:			
Centre notified of outcome:	Select:	Date:	
NOTE: Exemption decisions are made by the receiving awarding body and therefore may only be given against qualifications approved by UAL but awarded by another institution in line with their academic regulations and where it is possible to do so in context of the programme structure and integration of content.			

Please **check** and return this completed and signed application form with evidence of the qualification certificate/achievement transcript to: academic.awarding@arts.ac.uk