

To: All High School Teaching Staff

From: Susan F. Marks: Math/Science/Technology, Instructional Administrator

Re: Internal Coverage of classes

Date: August 31, 2023

Once again we are asking for your help in creating a list of available teachers who are willing to sub in a class on an as-needed basis during your prep and/or planning time.

The rate for coverage in 2023-24 is **\$43.60** per hour.

If you are interested, please download and copy the document, fill in your name on your available block and indicate if you are available for a full year or only 1st or 2<sup>nd</sup> semester. Also indicate if you have limitations as to what you will cover.

You may either share your downloaded copy of the document or print and tear off the bottom half and return to Rita Karageozian in the Math-Science-Technology Office or Kim Lowe in the Art-WL-SW Office by email or interoffice mail before September 7, 2023.

Thank you

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Name\_\_\_\_\_

BLOCK 1 A/C	BLOCK 2 A/C	BLOCK 3 A/C	BLOCK 4 A/C
BLOCK 1 B/D	BLOCK 2 B/D	BLOCK 3 B/D	BLOCK 4 B/D