



Accessing Your Child's Schoology Courses

In this letter you will find information about how to join your child's Schoology courses.

Step #1: Receiving Your Parent Access Code

Your child's 12-digit Schoology Parent Access Code was emailed to you in early October. If you cannot find the email, please call the RHS main office and we can give it to you: 586-752-0300

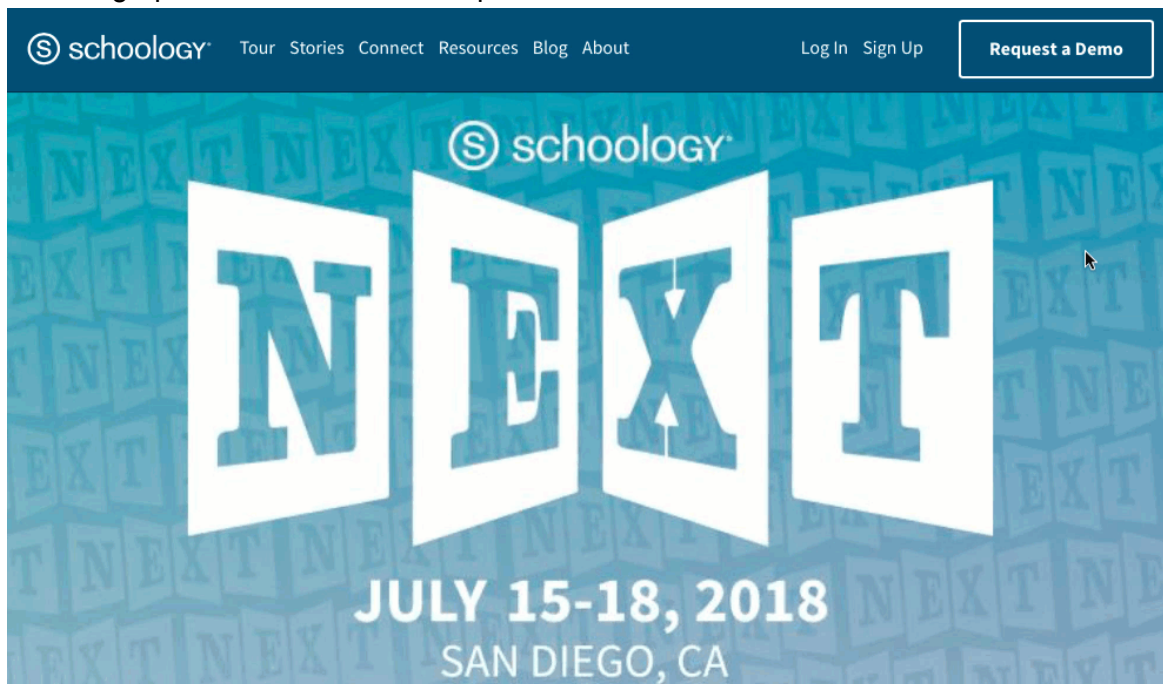
Step #2: Signing Up for a Parent Account in Schoology

Now that you have your Parent Access Code follow the instructions below:

1. Once you have a "Parent Access Code", go to www.schoology.com
2. Click Sign Up at the top of the page and choose Parent
3. Enter your Parent Access Code. This is a 12-digit code in xxxx-xxxx-xxxx format that is included in this letter
4. Fill out the form with your information
5. Click Register to complete

When you use a Parent Access Code to create an account, you are automatically associated with your child. You can add additional children to your account using the [Add Child](#) button.

See the graphic below for a visual representation of the above instructions:



Navigating Schoology is fairly intuitive. However, the daunting part of Schoology is the fact that there are so many tools and features available to users. [Follow this link to see an overview of navigating in Schoology.](#)

Step #3: Logging In

ROMEO HIGH SCHOOL

You can use an email address or username to log in, depending on how your account was set up. See below for instructions:

- Email Login
 - Go to app.schoolology.com
 - Click Log In on the top right
 - Enter your Email Address and Password
 - Click Log in
- Username Login
 - Go to app.schoolology.com
 - Click Log In on the top right
 - Enter your Username, Password, and the name of your school (As you type, a menu will open below that enables you to select your school)
 - Select your school
 - Click Log in

Step #4: Navigating

If you'd like more documentation and information on the Schoology platform, [follow this link to access a complete Parent Guide to Schoology.](#)