COMMISSION AGREEMENT

[Fill in all fields marked in red before signing]

Between

ARTIST
Name: *[ARTIST FULL NAME]*
Email: *[ARTIST EMAIL ADDRESS]*
Phone: *[ARTIST PHONE NUMBER]*

And

BUYER / COLLECTOR
Name: *[BUYER / COLLECTOR FULL NAME]*
Email: *[BUYER EMAIL ADDRESS]*
Phone: *[BUYER PHONE NUMBER]*

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1. PURPOSE

Buyer has asked the Artist to create an artwork with the following specifications:

Working Title: *[TITLE OF ARTWORK]*
Size: *[HEIGHT] x [WIDTH]*
Color: *[COLOR DESCRIPTION OR PALETTE]*
Material / Medium: *[MATERIAL OR MEDIUM]*
Delivery Location - Street: *[STREET ADDRESS]*
City / State: *[CITY, STATE]*

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2. ARTIST FEE

Total Artist Fee: *$[AMOUNT]*

The Artist fee includes:

- Creation of the digital or physical artwork file according to specs dictated and approved by Buyer
- Preparation for production (sizing, enhancement, and file formatting)
- Sourcing print or production vendors, receiving estimates and proofs (proof costs covered by Buyer)
- Establishing an account with the selected vendor on behalf of the project
- Written estimate for all work to be performed

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3. PAYMENT TERMS

SIGNING FEE

Upon signing this Agreement, the Buyer will pay the Artist a non-refundable deposit equal to 10% of the total Artist fee. This deposit will count toward the total work price.

PROPOSAL FEE

The Buyer may request up to 2 revisions to the proposal within 21 days of the initial submission at no additional charge. Any revisions beyond 2 will be billed at $125 per change.

PRODUCTION PAYMENT

Once the digital file or final design is approved by both parties, the Artist will submit it to the agreed-upon vendor for production. At this point, the remaining Artist fee balance must be paid in full to the Artist before the file is released for production.

The Buyer will then receive the vendor invoice directly. Per the vendor's policy, the Buyer will cover production costs (typically 50% or 100% of production cost paid directly to the vendor). The Buyer is responsible for arranging receipt and installation of the final artwork.

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4. SIGNATURES

By signing below, both parties agree to the terms of this Commission Agreement.

ARTIST

Signature: _____ Date: _____

Printed Name: _____

BUYER / COLLECTOR

Signature: _____ Date: _____

Printed Name: _____