

## **Student & Tutor Expectations for Writing Success Project Academic Support**

We would like to welcome you to the tutoring support offered by the Writing Success Project and hope that you will find your time spent with us helpful and rewarding. For your weekly study groups and one-on-one tutoring sessions, we ask that you keep the following in mind:

### **Tutors expect that you will...**

- Be an active participant in the tutoring session.
- Come prepared with all necessary materials (i.e. class notes, assignment guidelines, textbooks, writing drafts, flash drive, etc.).
- Be as specific as possible about what you are hoping to achieve in the tutoring session. Ask questions and listen to suggestions.
- Attempt your homework on your own before bringing it to a tutor to help; a tutor cannot do your work for you.
- Make sure to email your tutor if you have problems accessing the meeting.
- Only schedule a one-on-one tutoring meeting you know you can attend, and notify your tutor if you cannot attend.
- Within the tutoring session always conduct yourself in an appropriate manner. Our tutors are here to assist you academically. We have a strict “no-fraternization policy,” sometimes known as no-dating policies.

### **Students can expect that tutors will...**

- Be punctual, supportive, and professional

- Answer questions to the best of their abilities
- Work WITH you but not FOR you
- Be knowledgeable about other available resources to assist you
- Set clear expectations about the session and encourage you to be an independent learner
- Offer a positive attitude and be respectful of your diverse perspective and learning style
- **NOT** correct your homework, projects, take-home exams, or **essays**. They will provide useful comments and suggestions to help foster independent learning.
- **NOT** try to predict what your grade will be on your assignments and cannot speak for your instructor. Please ask your instructor for any clarification on an assignment or a grade.

\*We are here to support you in your educational endeavors in any way possible.