



Virginia Art Education Association
CONSTITUTION

Article I

Name

The name of the organization shall be the Virginia Art Education Association or VAEA.

Article II

Purpose

The purpose of this organization shall be to support, promote, and advance visual arts, design, and media arts education through professional development, leadership, research, and service. To that end, the Association will: promote quality instruction in visual arts education; encourage research in art education; hold public discussions; organize and conduct workshops, conferences, and programs; publish articles, reports, and surveys; and work with other related agencies in support of art education. Since the mission of the Association is to be a non-profit education organization, it shall only engage in activities consistent with its status as defined in Section 501 (c) (3) of the Internal Revenue Code of 1954 or any successor provision thereto.

Article III

Membership

1. Art educators and other interested persons are eligible for membership in the association which is professionally aligned with the National Art Education Association or the NAEA.
2. The categories of membership shall correspond with those of the NAEA.

Article IV

Organization and Governance

1. The officers of this association, also known as the Executive Committee, shall be President, Vice President, Past President, Secretary, and Treasurer.
2. All officers shall be elected by VAEA members in good standing. Their term of office shall be for two years, and they may succeed themselves. No officers may be re-elected for a third consecutive term but may hold office again after an interval of one year.
3. All newly elected officers shall take over duties on the first day of the year following their election. Officers specially elected to fill vacancies shall take over immediately.
4. The VAEA is divided into five geographic regions: Central, Blue Ridge, Northern Virginia, Tidewater, and Southwest.
5. The VAEA Officers and Regional Presidents shall constitute the VAEA Board. No VAEA Board member may hold two positions simultaneously.
6. The Division Directors, as appointed by the President, shall act as advisors to the VAEA Board. The Division Directors are as follows: Elementary, Middle, Secondary, Higher Education, Supervision/ Administration, and Museum Education.

Article V

Elections

1. Candidates for office in VAEA must be members in good standing. A majority of the votes cast is required for election. Elections for VAEA President, Vice President, Secretary, and Treasurer shall be held in odd-numbered years every two years and for Regional Presidents in even-numbered years every two years.

2. Election procedures shall be as follows:

a. **State Level Officers**

At least six months prior to the election of the state level officers, the Executive Committee shall call for and appoint a nominating committee composed of one member from each of the five VAEA regions. The Past President shall serve as the regional representative of the Past President's region and chair of the committee. The nominating committee shall nominate two (2) candidates for each state level office. The slate of nominees shall be prepared by August 1.

b. **Regional Officers**

At least six months prior to the election of the Regional Presidents, each regional board shall call for and appoint a regional nominating committee. The regional nominating committee shall nominate two (2) candidates for Regional President. The slate of nominees shall be prepared by August 1.

3. In the event of vacancy in any office of the association, the President may appoint, with the approval of the Executive Committee, an interim officer to fill the vacancy until a special election can be held at the next annual business meeting, or until the next regular election, whichever comes first.

4. Voting for state and regional elections shall be conducted by electronic mail or other authorized means of electronic transmission. All ballots must be distributed by August 31 and must be received by the elections clerk by October 1. All Active Professional, First Year Professional, Emeritus/Retired, Preservice, Honorary, and Life VAEA members in good standing may vote for VAEA President, Vice President, Secretary, and Treasurer. VAEA Active Professional, First Year Professional, Emeritus/Retired, Preservice, Honorary, and Life members may vote for the regional officers within their own region.

Article VI

Duties of the Executive Committee and VAEA Board

1. The President shall perform the duties of this office, preside at the annual business meeting and any meeting of the Executive Committee, and be, ex officio, a member of all regions, divisions, and committees. The further duties of the President shall be as listed:

- a. Opens any general session, conducts proper business procedures, maintains order, and proceeds with any function or responsibility necessary to carry on the business of the session.
- b. Votes to break a tie in voice or roll call vote if necessary.
- c. Votes as any other member in a ballot vote and cannot break a tie in a ballot vote.
- d. Appoints any and all committees vital to the function and welfare of the organization.
- e. Appoints a member, with the approval of the Executive Committee, to serve as editor of the VAEA newsletter and for the dissemination of information and news concerning the organization.
- f. Serves as a VAEA delegate to the NAEA Delegates Assembly when the VAEA meets the NAEA membership criteria for a second delegate.

2. The Vice President shall perform the duties of the President during the latter's absence. The Vice

President shall become President should the President vacate the office. The Vice President shall act as Conference Chair. The Vice President will be responsible for making a quarterly conference financial report to the Treasurer.

3. The Secretary shall keep the minutes of all meetings of the Executive Committee, the VAEA Board, and the general meetings of the VAEA. The Secretary shall be custodian of the records and papers, prepare or assist in preparing agendas for the meetings, call the roll and notify committees.
4. The Treasurer shall be the custodian of all money belonging to the VAEA and shall deposit same in a bank approved by the Executive Committee. The further duties of the Treasurer shall be as listed:
 - a. Keeps accurate records of receipts and disbursements
 - b. Compiles Regional fiscal reports
 - c. Makes annual reports and such others as may be requested by the Executive committee
 - d. Files reports including any federal or state tax reports necessary for the years in office
 - e. Supervises and coordinates the collection, documentation, and processing of all monies of state meetings. Books concerning all assets and debits shall be fully audited by a designate of the Executive Committee prior to being released to the newly elected Treasurer
5. The Past President shall serve as the VAEA representative to the NAEA Delegates Assembly and as the chair of the VAEA nominating committee for VAEA officers.
6. The Regional Presidents shall coordinate all VAEA activities in their respective Regions. The Regional Presidents shall also call regional meetings; maintain accurate records of all VAEA money allocated for regional activities; and submit quarterly financial reports covering all regional financial activities to the VAEA Treasurer.

Article VII

Time and Place of Meetings

There shall be an annual meeting held of the VAEA and such other meetings as seem best suited for the interests of the association.

Article VIII

Advisory Council

1. The following standing committee chairs shall be appointed: Advocacy, Archives, DEIA (Diversity, Equity, Inclusion, & Access), Membership, VAEA News, Policy, Research/Curriculum/Grants, Retired Educators, Social Media, Technology, and Youth Art Month. Committee chairs shall be appointed by the President and shall be VAEA members. Committees so appointed shall serve for two years, concurrent with the President's term of office, or for a period specified with the appointment. They may be reappointed in whole or in part.
2. A representative from the Virginia Commission for the Arts and from the Virginia Department of Education shall serve as ex officio members of the Advisory Council.
3. *Ad hoc* committees to further specific phases of the association's work and to carry on special projects as deemed necessary by the Executive Committee shall be appointed by the President for a term of office determined by duration of the project or the President's term of office. They may be reappointed in whole or in part.
4. The standing and *ad hoc* committee chairs, individually, shall administer activities within their appointed areas and bring relevant issues before the VAEA Executive Committee and Board. It is their

duty, collectively with the Division Directors, to act as an advisory council for the VAEA Executive Committee and Board.

5. Committee members may incur no expense for the association unless funds have been allocated by the President or Executive Committee for such purposes.

Article IX

Income and Benefits

1. No part of the net earnings of the association shall inure to the benefit of any members, sponsor, donor, creator, trustee, officer, employee, or without limitation, any other private individual, or to the benefit of any corporation, any private individual or any substantial part of the activities of which is carrying on propaganda or otherwise attempting to influence legislation; provided, this shall not prevent payment of reasonable compensation for service actually rendered to or for the association and its purposes.

2. Upon dissolution, all of the assets of the association shall be turned over to such nonprofit, tax-exempt, charitable, scientific, or educational organization exempt from federal income taxation under section 501(c)(3) of the Internal Revenue Code or 1954 or any successor provision thereto as the final Board of Directors of the association shall direct. Any assets not so disposed of shall be disposed by the appropriate Court of the County or City in which the principal office of the corporation is then located exclusively for such purposes or to such organization as said Court shall determine which are organized and operated exclusively for such purposes.

Article X

By-Laws and Amendments

1. By-Laws consistent with the Constitution may be adopted, modified, or repealed by a two-thirds vote of the active members present at any regular meeting of the association or by a two-thirds vote of ballots received electronically from active members.

2. The VAEA Board shall review and consider proposals for amendments of the Constitution. After review and approval by the VAEA Board, the proposed amendments shall be published on the VAEA website for consideration by the membership and the ballot conducted by electronic mail or other authorized means of electronic transmission within 30 days of publication on the VAEA website. Two-thirds of the votes cast is required for passage of an amendment.

By-Laws

1. Dues for all classes of membership within the NAEA shall be determined by the NAEA Delegates Assembly with the advice and counsel of the NAEA Board of Directors.

2. Dues for all classes of membership within the VAEA shall be determined by the VAEA Board.

Amended: November 1987; October 28, 1989; November 5, 1994; November 7, 1997; November 16, 2007; November 3, 2012; and November 4, 2022