COURT WATCH MONTGOMERY
BOARD OF DIRECTORS RESPONSIBILITIES

MISSION: Court Watch Montgomery reduces intimate partner violence in Maryland by ensuring victims have access to responsive justice and vital services that can stop the abuse quickly and permanently.

Responsibilities of the Board of Directors
- Define the organization's mission and vision, updating as necessary.
- Develop long and short-range planning to carry out the mission.
- Provide fiduciary oversight necessary to achieve the mission.
- Ensure the organization follows all federal, state, and local laws and adheres to its mission.
- Recruit, orient, and develop board members.
- Hire an executive director, provide oversight, and annually evaluate the executive director's performance.
- Abide by the established bylaws of the organization.
- Establish policies for the effective management of the organization.

Responsibilities of Individual Directors
- Understand and promote the organization's mission.
- Participate actively in decision-making, exercising best judgment.
- Become a working member of at least one board committee or task force.
- Participate in resource development and fundraising activities.
- Make an annual gift to the organization significant according to individual circumstances, so that Court Watch Montgomery can seek outside funding based on 100% board participation. Minimum amount is currently $1,000 per year, through direct donation or fundraising.
- Advocate and educate on behalf of the organization.
- Review board meeting materials and attend board meetings, committee meetings, and special events.
- Review and approve the annual budget and IRS Form 990.
- Follow the Conflict of Interest policy.
- Help to identify and assist in cultivating potential institutional and individual donors.

Anticipated Time Commitment
- Serve at least one complete three-year term.
- Devote approximately 5 hours per month to CWM committees, task forces, special projects, fundraising, or monitoring.