

Time line

## **Agenda**

- Purpose: Review any pending activities for the year
- 6:30 pm Call meeting to order and approval of agenda
- 6:35 pm Reports
- 6:35 President (5 min)
  - 6:40: Teacher Liaison (5 min)
  - 6:45 Treasurer (10 min)
- 6:55 pm Updates
- 6:55 Fall Festival (10 min)
  - 7:05 Enrichment (10 min)
  - 7:15 Hospitality (5 min)
  - 7:20 6th grade promotion (5 min)
  - 7:25 Other Business (5 min)
- 7:30 pm Adjourn

# Agenda

  
**FAIRMONT**  
ELEMENTARY

Agenda  
PTA Board Meeting - Oct 23, 2025, 6:30 PM

Google Meet: [meet.google.com/kse-egma-gti](https://meet.google.com/kse-egma-gti)

[Join by phone](#)

(US) +1 301-969-5250 PIN: 277 051 187#

Protocol during the meeting: Please put any questions you have in the chat and as we move through our agenda we'll either verbally answer or answer in the chat. When we have time to take questions verbally, you can use the hand icon to raise your hand.

**A. Call to Order**

PTA President, Jolie Goodman calls meeting to order

[Attendees: Add your name below.](#)

**B. Start of Meeting**

**B.1. Approval of agenda noted here**, Sarah Motion to approve. Abby Second. Passes

**B.2. Approval of previous meeting notes:**  PTA Board Meeting Agenda 9.18.25

**C. Reports**

**C.1. President's Report (5 min):**

- Ruby Bridges update

**C.2. Principal's Report: Heather Best**

**C.3. Teacher Liaison Report (5 min): basic supplies check in, Ruby Bridges**

**C.4. Treasurers Report (10 min)**

- [Treasurer's Report](#)
- [Financial Report](#)
- 
- Matches, have these been addressed from the Walk-a-thon

**D. Programs and Events (10 min)**

**D.1. Fall Festival**

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**D.2. Enrichment:** (10 min)

**D.3. Hospitality** (5 min)

- Banter wine night and Board meeting on 11/13. Should we push back Banter to 7 and meet from 6-7 there or move the meeting?

**D.4. 6th grade promotion planning** (5 min)

- Ms. Belany is teacher liaison [mbelany@wccusd.net](mailto:mbelany@wccusd.net)
- Need to put together parent committee
- Link to 6th grade promotion folder, including info from previous years:
  - ▣ 6th Grade Promotion Planning
- Budget from last year's committee below. Actuals? (File added to the planning folder)

- 

| Item                                            | \$             |
|-------------------------------------------------|----------------|
| Yearbook                                        | 1,500          |
| T-shirt                                         | 1,000          |
| Pizza                                           | 300            |
| Caprisun                                        | 100            |
| Dance party decorations - includes light sticks | 200            |
| Ice cream for party                             | 100            |
| Plates, cups, utensils for party                | 100            |
| Promotion decorations and gift bags             | 200            |
| Flowers for teachers                            | 80             |
| DJ for the party                                | \$500          |
| <b>Total</b>                                    | <b>\$4,080</b> |

## E. Other Business

**E.1. Strike updates/preparation**

E.2. Grant work:

E.3. Murals:

E.4. Action items from previous meeting:

1. Do we need to buy paper towels?
2. Kinder lunch shade: Hanah
3. The plan for awards post Walk-a-thon

## F. Adjournment

PTA President, Jolie Goodman-Leibof calls the meeting to adjourn at

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**NEXT PTA Board MEETING IS Wednesday, November 13th at 6:30 PM.**

**PTA GENERAL MEETING IS Wednesday, Dec 4th at 6:30 PM.**

Didn't have time to get your questions answered? Email [pta@fairmontschool.org](mailto:pta@fairmontschool.org)

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**Other notes:**

- Website: <https://www.fairmontschool.org/home>
- Calendar: <https://www.fairmontschool.org/pta/calendar>
  - 10/26 Fall Festival
  - 10/24-26 Noodles Fresh Fundraiser
  - 11/7 Staff Appreciation Brunch, 4th grade
  - 11/13 PTA Board Meeting
- Questions? Contact us, [pta@fairmontschool.org](mailto:pta@fairmontschool.org)

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Submitted by:

Jen Douglas  
PTA Secretary

Date Approved: \_\_\_\_\_ Printed/signed and added to our binder on xx date.

## Attendance:

Please add your name, email, and grade below to show your meeting attendance:

# Minutes

  
**FAIRMONT**  
ELEMENTARY

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**A. Call to Order**

PTA President, Jolie Goodman- calls meeting to order at 6:34pm

[Attendees: Add your name below.](#)

Jolie Goodman-Leibof

Sarah Menanix

Abby Feria

Constance McCarney

Hanah Zahner-Isenberg

Jen Douglas

**B. Start of Meeting**

**B.1. Approval of agenda noted here**

Sarah motioned to approve, Abby seconded. Passed.

**B.2. Approval of previous meeting notes:** [PTA Board Meeting Agenda 9.18.25](#)

Sarah motioned to approve, Abby seconded. Passed.

**C. Reports**

**C.1. President's Report:**

- Jolie is hoping to organize a Ruby Bridges walk on Nov 14 from the BART parking lot to schools, along with a parent at Harding. Teachers read books with kids and did lessons to contextualize it.
- Abby reached out to teachers and sent out a sign up sheet. No one has signed up yet, but she'll ask around in person.
- Jolie will look into who is running AAPAC and ask about coordinating with them.
  - Sarah suggested another parent who Jolie can reach out to and will share contact info.

- Halloween Parade
  - Request district snacks for Band - Sarah will ask Tina to make the request.

## **C.2. Principal's Report: Heather Best**

### **C.3. Teacher Liaison Report:**

- Basic supplies: Sarah will order bulk paper towels, tear off, ~ 6 per classroom
  - Total school supplies budget is \$9k
- Christine proposed buying trifold display boards for 5th/6th grade science fair and possibly other
  - Costs should be ok coming from regular supply budgets

### **C.4. Treasurers Report**

- Matches, have these been addressed from the Walk-a-thon
  - Constance will get Benevity login from Jolie and look into it.
  - Constance will follow up on Disney match
- Financial Report for xx-xx date ([example](#))
- Checks to approve, check #xxx ([example](#))
- How we are doing on fundraising vs. projected
  - Don't have a precise projection right now
  - Walk a thon did better than budgeted
- FYI for teachers: excursion grants money has run out, no more available for this year

## **D. Programs and Events**

### **D.1. Fall Festival**

- Have enough canopies for everything to be covered in case of rain, new carnival games (15!), photo booth, apple baking contest, pumpkin patch, prizes
- Need 7 more booth volunteer slots,

### **D.2. Enrichment:**

- Potential Eames Tour
- Ms. Best approved all Prop 28 music contracting
- Ad for music teacher, have flyer
- Ms. Bellany interested in starting a Science Fair, start with three classrooms only first year, will need volunteers
- Proposal from Headwaters Institute for science research project
- Literacy enrichment - Christine is going to talk with Ms. O'Neill

### **D.3. Hospitality**

- Banter wine night and Board meeting on 11/[13. We](#) will push back back Banter to 7 and meet from 6-7 there or move the meeting

### **D.4. 6th grade promotion planning**

- Ms. Belany is teacher liaison for promotion and yearbook [mbelany@wccusd.net](mailto:mbelany@wccusd.net),
- Need to put together parent committee for party, t-shirt and anything else we want to do.
  - Start work around February
  - Christine and Sandy will check in about what info to send to 6th grade families. Goal is to start collecting names in the next month.
- Link to planning folder with info from previous years: [6th Grade Promotion Planning](#)

### **D.5. Fun Run Follow Up**

- Sarah will have Abby communicate with teachers about announcing grade-level winners to the kids.
- Popsicles will be in the freezer so teachers can have the parties when ready.

## **E. Other Business**

### **E.1. Strike updates/preparation**

1. Will distribute info to families about local orgs offering alternative childcare when we have that info.
2. At Madera and Harding, every Friday teachers and families are picketing

### **E.2. Grant work:**

### **E.3. Murals:**

1. Hanah will follow up with Kristen Kong about dates

### **E.4. Action items from previous meeting:**

1. Do we need to buy paper towels - Sarah is buying them, see above
2. Kinder lunch shade: Hanah emailed Nik, will follow up with other parents if he can't head it up.
3. The plan for awards post Walk-a-thon - covered above

## **F. Adjournment**

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# Action Items

☐ Sandy - do we need to keep agenda and minutes public on the website after the fact?

☐

☐ Jolie reach out to AAPAC about Ruby Bridges

☐