



P.O. Box 400 • 131 Roosevelt Street, Alburnett, Iowa 52202

**Regular Board Meeting Agenda**  
**Monday, April 18, 2022**  
**6:00 p.m.**  
**Board Room, Alburnett School**

***Mission Statement:** The Alburnett Community School District will provide educational opportunities which enable students to become confident, competent, and responsible contributors to society.*

**Tentative Agenda:**

**I. Call to Order / Roll Call**

**II. Approve Agenda**

**III. Welcome Visitors**

**A. Public Comments to the Board**

*During this Public Comment portion of the agenda, the board may receive comments on items that are or are not on the agenda. Twenty minutes are allotted for public comments, with a 5-minute time limit per person, if needed. The board may choose to extend this time if they wish, but that is a board decision. The board does not need to respond to any comments made. All parties are reminded that public comment specific to any employee is not appropriate in an open meeting. Members of the public are encouraged to visit directly with employees and/or administrators to resolve their concerns.*

**IV. Board Reports**

- A. Department Leaders - Transportation
- B. Curriculum Departments - Teacher Leaders
- C. Administrators
- D. Business Manager
- E. Board Members
- F. Superintendent
  - 1. Facility Project Update
  - 2. Consent Agenda comments

**V. Consent Agenda**

*Approval of the Consent Agenda approves all of the agenda items listed under this heading without further discussion or review. Any board member may remove any item from the Consent Agenda and that item will be considered separately after the vote on the Consent Agenda. If Board members have questions about the items on the Consent Agenda, they should ask about them prior to the meeting or ask that the specific item for which they have a question be removed from the Consent Agenda. Administration recommends that the Board approve the Consent Agenda items as listed below.*

**A. Minutes**

- 1. [March 14, 2022 Regular Meeting](#)
- 2. [April 11, 2022 Special Meeting](#)
- 3. [April 11, 2022 Special Meeting](#)

**B. Financial Reports**

- 1. [Cash Report](#)
- 2. [Expenses to Published Budget](#)

- C. Invoices
  - 1. [Bills paid prior to Board Meeting](#)
  - 2. [Bills to be paid](#) - [Bills added Monday](#)
- D. Resignations
  - 1. Ashlynn Averhoff - Elementary Teacher
  - 2. Bryce Cox - Middle School Social Studies / Science Teacher
  - 3. Caleb Studebacker - Junior High Football Coach
- E. Contract Approvals
  - 1. Kendra Braswell - Elementary Teacher
  - 2. Whitney Cota - Elementary Teacher
  - 3. Becky Dahl - PLC Leader
  - 4. Carla Garrett - Food Service
  - 5. Jen Goedken - PLC Leader
  - 6. Kaia Johanningmeier - Middle School Science Teacher
  - 7. Kristin Koppes - PLC Leader
  - 8. Ashley Lueckenotto - PLC Leader
  - 9. Chaddwick Plotz - Elementary Teacher
  - 10. Chaddwick Plotz - Head Volleyball Coach
  - 11. Heather Plotz - Elementary Teacher
  - 12. Kristin Wahlert - Elementary Teacher
- F. Contracted Service Renewals - none
- G. Shared Personnel Agreement Renewals
  - 1. [Teacher Librarian - North Cedar](#)
- H. Cooperative Sponsorship for Activities Renewals - none
- I. Out of State/Overnight Trips - none

## **VI. Dialogue/Action Items**

- A. [Alburnett Additions & Remodels - Change Order 009](#)  
Representatives from OPN will be present to provide a project update and discuss the [details of this change order](#).
- B. [2022-2023 Negotiated Settlement with Alburnett Education Association](#)  
The Alburnett Education Association and the board negotiating team reached a tentative agreement as detailed in the linked document. The board committee recommends approval.
- C. [2022-2023 Non-Certified and Administrative Contracts](#)  
Recommendations for salaries and wages are outlined in the linked document.
- D. [Employee Life Insurance Benefit](#)  
Administration will review the recommendation to add district paid employee life insurance and voluntary employee paid life insurance to the benefit package.
- E. [List of Seniors for Graduation](#)  
Board approval does not guarantee graduation. Graduation is contingent upon completion of all graduation requirements.
- F. [2022-2023 Employee Handbook](#)  
Recommended changes appear in section “Employee Injury on the Job” on pages 28-29 and in “Unpaid Leave” on page 34.

**G. 2022-2023 Student Handbook**

Recommended changes appear in the Preschool section and the newly separated middle school section.

**H. Career & Technical Student Organizations - FCCLA & SkillsUSA**

A Career and Technical Student Organization (CTSO) is an organization that engages in career and technical education activities as an integral part of the instructional program. CTSOs provide opportunities to develop and refine the skills students need in their chosen occupational area. Conferences, competitions, workshops, community service and other activities encourage leadership development and career exploration.

Iowa schools will be required to provide a CTSO associated with each career and technical strand offered in the district. Alburnett currently offers FFA and FBLA. With board approval, FCCLA and SkillsUSA will be added as CTSOs. Schedule C contracts will be issued for FCCLA and SkillsUSA following board approval.

**I. Girls Wrestling Program**

The Iowa Girls High School Athletic Union has approved sanctioned girls wrestling beginning with the 2022-2023 school year. The board is asked to review the linked proposal to add this opportunity at Alburnett. Administration will review details and expected costs during the board meeting.

**J. Resolution for Transfer of Funds from General Fund to Nutrition Fund**

This item is follow up action from the board's approval of staff retention bonuses in March.

**K. Publication of Public Hearing - Amend 2021-2022 Budget**

The 2021-2022 budget requires an amendment due primarily to staffing changes. We will review details of the amendment during the board meeting. Action will be to set the necessary hearing for May 16, 2022 at 6:00 p.m.

**L. Turf for Softball Batting Cages**

Through donations and volunteerism, the district has an opportunity to update the surfaces in the batting cages at the Martin Sports Complex. In order to be ready to proceed when weather permits, the district would need to be prepared to purchase turf. Donations to assist with the cost of the turf are anticipated. Administration will have more information, as well as a formal quote, to present to the board during the board meeting.

**M. Board Self-Evaluation**

The board will review aggregated results of individual responses and discuss any future action steps.

**VII. Confirm Date and Time of Next Meeting**

The next Regular Board Meeting will be at 6:00 p.m. on May 16, 2022.

**VIII. Adjourn**

Members of the Alburnett School Board may tour areas of the facility project following the board meeting.