

FIRE SPRINKLER CHECKLIST

FIRE SPRINKLER QUARTERLY Checklist		
Area	Location	Date of Report
S. No.	Parameters	Status
Valves		
1	Easily Accessible	
2	In good condition, no physical damage	
3	Positioned in a normal open or closed state	
4	Sealed, locked or supervised correctly	
5	No external or internal leaks	
6	No leaks from the retarding chamber or alarm drain	
7	Properly Labelled	
Wet System Gauges		
8	In good condition, no physical damage	
9	Normal water supply pressure is properly maintained	
Dry System Gauges		
10	In good condition, no physical damage	
11	Normal water supply pressure is properly maintained	
Waterflow and Supervisory Alarm		
12	In good condition, no physical damage	
13	Waterflow alarm is properly functioning	
Hydraulic Sprinkler System		
14	Ensure hydraulic nameplate is attached and visible	
Fire Department Connections		
15	Ensure connections are visible with no damage	
16	Ensure gaskets and valves aren't leaking or broken	
Pressure Reducing Valves & Relief Valves		
17	In good condition, no physical damage	
18	No leaks	
19	Hand wheels are installed and not broken	
20	In an open position	

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21	Maintains downstream pressure in accordance with design	
Sprinkler Heads		
22	Check all sprinkler heads	
23	Check pipes and fittings on the floor level	
24	Ensure there are spare sprinkler heads	
25	Ensure there are tools onsite for sprinkler head replacement	
Dry Pipe Valves		
26	Inspect the interior while resetting the device, if applicable	
Main Drain Waterflow		
27	Test main drain waterflow	
28	Check for changes in the water supply piping condition	

Remarks:

Inspected by:	Verified by:
Name	Name
Fire safety officer	General manager

Note : If any abnormalities observe for any other services, inform to the corresponding units and log/report in this checklist for record purpose.