

# HARRISON ELEMENTARY SCHOOL

# Parent and Student Handbook 2024-2025

Principal, Dr. Lorie Collier

Assistant Principal, Melanie Commander

Assistant Principal, Jacob Glancy

Assistant Principal, Kyle Powers



Dear Parents and Students,

Welcome to the 2024-25 school year! Our Harrison Team is so excited about the upcoming year! We have so many wonderful things planned to engage our students in high-quality instruction and build stronger readers, writers, and thinkers.

Parent Involvement is essential for the success of each child and our school. We know that by working together we can achieve more than we can by working alone. It is our goal to develop and maintain open, effective, two-way communication between and among students, teachers, parents and administrators. We provide many opportunities for you to stay informed about school news and your child's progress. This includes activities such as: family nights, parent conferences, and newsletters. This handbook is one of our efforts to enhance communication. It includes important information to assist us on our journey to excellence. Please be sure to review all content within this handbook with your child. Let us know if you have any questions.

The new school year brings along with it new expectations and new energy. We are anxious to do all we can to see that each child receives the best! To do that, we must be a TEAM. We encourage you to be an active part of your child's education. You make the difference by being involved in reading at home, seeing that your child gets to school on time, checking homework and keeping in touch with your child's teacher.

Thank you in advance for your help in making Harrison a school of excellence. We need everyone's help as we work together to ensure our students achieve high levels of learning and character. We look forward to an exciting and productive year of learning.

Sincerely, Dr. Lorie Collier Principal

# **Our Vision**

At Harrison Elementary School, all students will thrive and experience a future without limits.

# **Our Mission**

At Harrison Elementary School, we are one community, growing together, and serving each other.



# House Colors: Red, Orange, Yellow, Green, Purple, Blue SCHOOL COLORS: PURPLE, BLACK, AND GRAY

Pants must be worn at the waist, completely cover underwear, and should not have ripped or distressed holes.

**Bottoms** 



**Tops** 

Shirts must completely cover the abdomen, chest, back, and shoulders. Tank tops, crop tops, and shirts with spaghetti straps are not permitted.



Unacceptable

Any clothing, accessories, notebooks, backpacks, etc. with offensive, disruptive, inappropriate, or distracting language or images is prohibited.



Skirts, dresses, and shorts must be fingertip length.



School spirit shirts can be worn any day.



Head coverings, except for religious purposes, are prohibited inside the building.



Clothing—tops and bottoms—may be in any color and may contain school appropriate images or graphics.



Outer clothing, such as coats and jackets, may not be worn throughout the building or in classrooms. These items must be properly stored in the classroom.

Hoodies are not allowed to be worn in the building.



No hoodies, sleepwear, pajamas, or blankets are allowed in the building.



Tennis Shoes/Sneakers are the only acceptable footwear.



Crocs, slides, slippers, bubble shoes, and sandals are prohibited.



# **SCHOOL POLICIES & PROCEDURES**

# **Arrival**

**Our school doors open at 7:30am**. Bus riders must enter through the back doors and car riders must enter through the front doors. Students are not to be dropped off prior to this time. Please plan accordingly as our teachers do not report to duty until this time. Breakfast is available from 7:30 a.m. until 7:55 a.m. **Your child must arrive before 7:55 a.m. in order to receive breakfast**. The doors to the dining hall will close at 8:00 a.m. Learning at Harrison Elementary begins PROMPTLY at **8:00 a.m**.

**Students arriving after 8:00 a.m. will be counted TARDY.** Students arriving after 8:00 a.m. **MUST** be accompanied to the office and signed in by a parent or adult guardian. Students with excessive tardies will be referred to our school Social Worker and/or Truancy Officer. Please make sure your child arrives on time, so he/she doesn't miss any learning opportunities.

# **Dismissal**

Please make sure your child knows how he/she should go home each day. All students will be under the supervision of a designated staff member until they reach their assigned dismissal area.

In order to ensure the safety of all children, parent/guardians are expected to adhere to the following procedures:

#### **CAR RIDERS**

Students will be dismissed in the back driveway. In order to keep our dismissal running smoothly and ensure the safety of all our students, each car-riding household will be assigned a number card. The card will allow our staff to quickly match students with their transportation and ensure the driver is approved to pick up the child. Please have the number card to pick up your child EVERY DAY. If you do not have your number card, you will not be allowed to pick up your child in the car rider line. You will need to park in the parking lot and go to the office in order for our staff to check your child's dismissal information and your ID. Please note that parking in the front or back circle is NOT permitted. For the safety of all children, PARKING IN THE PARKING LOT is not the preferred method to pick up your student. PLEASE MAKE SURE YOU HAVE A CAR TAG. If you are picking up someone else's child, you must have their number card. If you do not have the card, you will be asked to go to the office in order for the student's dismissal information and your ID to be checked.



#### **BUS RIDERS**

Students will load and unload buses in the back parking lot of the school from 7:25 a.m. – 7:55 a.m. and 2:50 p.m. – 3:05 p.m. By law, school bus transportation is a privilege and NOT a right. A student shall be prevented from using school bus transportation if his/her behavior physically endangers other riders, causes problems on the school bus or when he/she breaks state and/or local rules and regulations pertaining to school bus transportation. Parents/Guardians are responsible for their children's conduct at bus stops and should review all guidelines with their children. Your child is responsible for riding his/her own bus and walking directly home from the bus stop.

# **Early Dismissals**

Classroom instruction continues until 2:50 p.m. The full school day is important for all students. If you must check out your child prior to dismissal, please report to the office. You will be asked to sign a register and may be asked to show picture ID. The office staff will call the student for dismissal. Parents should not go to the classroom to dismiss their child. Students will only be allowed to leave with persons listed on their enrollment card. A parent/guardian must provide a written note if someone else has been given permission to pick his/her child up from school.

**Students may not be dismissed from the office between 2:15p.m. – 3:00p.m.** Regular dismissal procedures must be followed after that time. Any changes in transportation MUST be reported to the staff no later than 2:00 pm. This is to ensure a safe, orderly dismissal each day.

Early dismissal is discouraged to protect your child from missing valuable instructional time. There are <u>no</u> dismissal changes by phone.. Please send a DOJO message to your students teacher with transportation changes. If it is an emergency, parents must call the front office directly. When necessary to check your child out early, please send a note to your child's teacher that morning. We will not be able to dismiss students after 2:15p.m. without a morning written note. You will need to sign your child out in the office.

\*If there will be a change in your child's transportation, please make arrangements the evening before and send a note with your child the next morning. We ask that a note be sent regarding any changes in transportation. Calls to the office should be limited to emergency situations only.

\* It is the parent/guardian's responsibility to inform and provide the school with current documentation if anyone is legally restricted from contact with a child.



# **Emergency Communications**

In the event of an emergency that results in school closings, delay in the start of school, or early dismissal, instructions will be phoned to parents through the School Messenger automated calling system. Accurate and up-to-date information must be kept on file in order for parents/guardians to receive these messages. If your telephone number or place of residence changes during the school year, please notify the office staff immediately.

# **Tardiness**

If a child is tardy (arrives after 8:00 am), the parent must come inside and sign their student in. The student is to pick up a tardy slip and take it to the teacher. A failure to do this could result in an incorrect absence.

# **Transferring to Another School**

Please call or send a note a few days before you plan to withdraw your child from school. All forms, fees, lunch charges, as well as textbooks and library books must be returned before records will be transferred.

# **School Telephone/Student Cell Phone**

Students are not permitted to use any telephone/cell phone without permission from their teacher or administration. Student cell phones must be turned off or on silent and remain in the student's backpack at all times unless a teacher or administrator gives permission. If a student's cell phone becomes a distraction to the school's learning environment in any way, the student will be required to give it to the teacher and a parent must pick it up from the office. Multiple violations may require additional consequences.

# **Student Belongings and Backpacks**

Students should carry their homework, books, and daily supplies to and from school in a backpack. Purses and small bags are not permitted in school. All personal belongings are to be stored in the classroom designated areas.

#### **Lost and Found**

Money, jewelry, or any other articles of value will be taken to the office. Coats, jackets, and other clothing articles must be labeled with the student's name. Lost articles will remain in the lost and found area (behind the stage). Unclaimed articles will be repurposed each Friday for distribution to all students at the end of each week through the student-run bookstore..



# **Student Absences**

Attendance is very important for student success. Consistent attendance is essential for effective instruction and for student progress and growth. Parents/Guardians are responsible for seeing that children receive instruction in compliance with Tennessee law. It is our expectation that your child attends school each day. When your child is absent, please send a note upon his/her return to school.

# Excused Absences – Hamilton County Department of Education Board Policy (6.200)

Personal Illness (A physician's statement may be required.)

Death in Immediate Family

Family Illness (Student required to give temporary help to family member due to illness) Religious Holiday

Appointments for doctor or dental which cannot be scheduled at times other than school hours. (Proof of appointment is required.)

Approved School-Sponsored Activities

#### **HCDE Attendance Procedures**

The law requires that school officials report to the court and parent/guardian of a child who is unlawfully absent from school for any five (5) days during the school year (this means an aggregate of five (5) days) without adequate excuse. When a student reaches five (5) unexcused absences, the school will notify the parent/guardian that their child must attend school on a regular basis by mailing the Attendance Notification Letter. After ten (10) days absence without adequate excuse, a student is referred to the school social worker. If the child continues to accrue unexcused absences after the referral, a legal notice will be mailed by the school social worker.

This notice shall serve as intent to file a truancy or dependency and neglect petition with Hamilton County Juvenile Court unless proper documentation is provided to the school within five (5) days of receipt of this notice.

#### **EXPLANATION OF ABSENCES**

By law students are allowed five (5) unexcused absences per school year. HCDE will allow parent excuses to serve as documentation for three (3) *additional* personal illness days. After the five (5) unexcused days and the three additional personal illness days, parents must provide medical services documentation for the following: personal illness, family illness, or personal (appointments for doctor or dental). To avoid student absences being recorded as unexcused, a written statement signed and dated by the parent or guardian and any medical documentation should be presented to the appropriate school official within five (5) days of the student returning to school.

It is also important that your child arrives to school on time each day. All students should be at school by 8:00 a.m. Any child who is habitually late to school will be reported to the appropriate officials.



# **Online Safety**

Electronic information research skills are becoming increasingly necessary to citizens during this age of information. Harrison teachers will provide guidance and instruction in the pertinent use of Internet resources. Students are responsible for exhibiting appropriate behavior on computer networks. The Internet software supplied by the State has a filter to keep out most unwanted material. However, the software cannot screen everything. At times an inappropriate site may appear. Students with access to the Internet must act responsibly. Access to the Internet is a privilege. Following Internet rules will help students stay safe on the *Information Superhighway*. Violation of internet safety may result in disciplinary action.

# **Rules for Online Safety**

- Students should only be on the internet with staff permission.
- Never give out personal information such as addresses, telephone numbers, or the name of your school without teacher permission.
- Tell your teacher if you come across information that is uncomfortable.
- If you contact a site you think is unfavorable, back out of it. Do not download applications or material without the teacher's permission.
- Never send a person your picture, personal information or anything else without teacher permission.
- Do not respond to any messages that are mean or uncomfortable in any way. Tell your teacher.
- Students must never agree to meet anyone in person that they have met online.
- Students must never send offensive or obscene messages or harass, insult or attack others online.
- Students must never use other people's passwords or trespass on the files of others. Network storage areas may be treated as lockers. Network administrators, school administrators and teachers have the right to review student files, bookmarks and communications. These are not private.
- Individual teachers set classroom rules for going online. The rules must be followed.

Students and parents must read the above rules as well as sign and follow the Computer Use Agreement and Parent Permission form before students are allowed to use the Internet. Rights may be revoked and/or disciplinary action imposed in the case of improper use.



# **Daily Operations - School Day**

- Our school day begins at 8:00 AM.
- Staff are on duty to supervise students at 7:30.
- Children not riding buses should arrive at school no earlier than 7:30 AM. Parents may not leave students on school property unattended in the morning.
- Students may not be dropped off in any parking lot unless escorted to the front doors to a supervised area.
- Students arriving after 8:00 AM are tardy. Parents must come into the building to sign their children in.
- Our school day ends at 3:00 PM and parents must come in to sign students out after 3:15pm. All teachers are off duty at 3:15pm.
- No changes in dismissal plans can be made after 2:00 PM. We will not be able to dismiss students after 2:15 PM.
- Car riders are dismissed in the Loading Zone lanes at the front of the building at 3:00 PM. All cars in the Loading Zone lanes must have hanging car tags displayed. If you do not have your car tag you will be directed to park in the parking lot and walk in to the office to check ID to receive your child.
- Traffic control staff will be present to monitor and direct which lanes are loading and departing in a safe and orderly fashion. Lane 'jumping' is not permitted in the Loading Zone. To maintain safety, all cars in the Loading Zone are expected to follow procedures and the directions of the staff on duty. Lanes will be loaded and directed to exit as a group.
- No child will be dismissed to walk to a car outside if the loading zone is unsupervised.

# **Dismissal Arrangements after 3:30 PM**

- SCHOOL AGE CHILD CARE: If a student is registered with SACC and not picked up by 3:30 PM, that student will be taken to the School Age Child Care Director with their registration information. The director will then contact the parents and let them know that they have the child. Parents will be charged the current after school session fee which is payable to SACC.
- If a student is not picked up by 3:15 PM, that student will come to the office. If a parent
  or emergency contact cannot be reached within a reasonable time period (before 4:00
  PM), Chattanooga City Police or DCS may be called.



# **Breakfast & Lunch**

- Harrison Elementary School is one of many Hamilton County schools participating in the Community Eligibility Provision. This allows all students attending Harrison Elementary School to receive a breakfast and lunch at **no charge** each day. YOU DO NOT need to apply for any benefit for any children attending this school.
- A-la-carte: Additional prices and menu can be found at <a href="www.hcde.org">www.hcde.org</a>. Parents are responsible for maintaining debt-free cafeteria accounts for their children. Charges are never to exceed \$3.00.
- Students are welcome to bring a nutritious lunch instead of eating the school lunch if they so choose. This lunch should be contained in a bag or lunch box until lunchtime. All items should remain unopened. Large quantities of food, including big bags of chips, should not be brought to school. Instead, students should bring a small lunch sized portion that can be consumed during lunch. Sharing of food is not allowed. All remaining food items must be discarded or placed back in the student's bag or lunch box at the end of the lunch period.
- Remaining food that is provided by the school and not consumed by the student during lunchtime should not be brought out of the cafeteria. Eating of foods/snacks in classrooms or hallways are not permitted unless given permission by staff.
- Students are offered water daily at lunch with access to water fountains and a water filler throughout the school building. Students may bring their own water bottle or other nutritious beverage (carbonated drinks are not permitted) to drink during lunchtime. However, if students bring a water bottle for class use, it should only contain water; no other drinks are acceptable.
- We do not allow fast food items to be brought in for your student.

### **Health Procedures**

Parents will be required to complete a Student Registration Form online listing phone numbers and medical information. If phone numbers change, contact the office immediately. These records are necessary for emergency contacts and could be used to admit your child for emergency services at a hospital. While filling in this information, please keep in mind that this information is used to contact you in the event of an emergency or accident. Therefore, it is absolutely necessary an emergency contact person and phone number (other than you) be provided. Please make sure this person is permitted by both parents to pick up your child if needed. Note: Please inform the teacher and school nurse of any condition your child has that is life threatening such as severe asthma, allergies, etc. We need you to complete a Health Plan with the nurse for any ongoing conditions or allergies. The school cafeteria has a separate form for allergies that must be completed with a doctor's statement to limit or specialize students' diets.



If a child becomes ill or gets injured at school, the parent must be notified. Please make sure we have accurate and up-to-date information throughout the year. Please report any change in address or phone number to the school <u>promptly</u> so that the school can reach you if necessary. Other reasons your child is to be sent home include: lice/knits, unknown rash, toothache, diarrhea, suspected communicable diseases, suspected pink eye, vomiting, and ear aches. Students may be sent home for other illness or first aid issues per the school staff's assessment. Only students that are sent home by our staff for illness will receive an excused absence.

### **Medication Policy**

If your child is prescribed medication, please ask your doctor for medicine that can be given three times a day. Parents can then give doses in the morning, immediately after school, and at bedtime. This limits instructional interruptions. In the event your doctor does not recommend the above dosage schedule, please pick up an HCDE medication form from the nurse's clinic. This must be completed and signed by your physician and co-signed by the parent or guardian in order for medication to be given at school.

### **Requirements for Administering Medication at School**

- Medication should be brought to the office by an adult in the <u>original prescription</u> bottle. No medication is to be brought to the school by the student.
- A new medication permission form must be provided to the school at the beginning of each school year. The permission form must be updated when there is a change in dosage or time of medication.
- All medication will be kept in the nurse's office in a locked place.
- All medications must be in the prescription bottle with the proper label on the bottle. The label on the bottle must include:
  - Name of student
  - Name of doctor
  - Directions
  - Name of medication
  - Prescription number
- No medications other than those prescribed by a physician are permitted and/or administered at school.
- Prescribed emergency medication to address life-threatening situations must be readily
  accessible to the student at all times. Examples of these medications include but are
  not limited to: asthma inhalers, epi-pens, glucose tablets, etc.

\*The school system retains the right to reject requests for administering medications that are not in compliance with the above guidelines.



#### **Head Lice Procedures**

Children with head lice may return to school as soon as appropriate treatment has begun. For lice, a receipt of purchase of lice medication is proof. Or, if you received your lice treatment kit from the school nurse, the box top returned to the front office, or to the school nurse. Some children with lice will require a second treatment.

### **Fever Policy**

HAMILTON COUNTY SCHOOLS POLICY is that any student with a temperature of 100 degrees or above must be sent home. The student must be FEVER FREE WITHOUT MEDS for 24 hours before they can return to school.

If a student has a fever in the morning, they are to remain at home. If your child comes to school with a fever of 100 degrees or above we will contact you to pick them up immediately.

#### **Homework Provided During An Extended Illness**

Your child will be allowed to make up any missed work during absences due to illness. Some work is team based and may require an alternative assignment due to the loss of class time. WE WILL NOT HAVE OR GET WORK PACKETS IN THE OFFICE FOR YOUR CHILD TO COMPLETE. Any missed work can be made up upon return to school.

#### **State Immunization Rules and Certificate**

The Tennessee Department of Health has issued new immunization rules and is issuing a new Official Certificate that is required for entry into school. The new certificate of immunization must be filled out by a medical provider and delivered to the school by the following: pre-kindergarten students, kindergarten students, and new students.

# **Discipline**

Appropriate behavior is expected of students at all times in accordance with the <u>Hamilton County School's Code of Acceptable Behavior</u>. These plans are available online at www.hcde.org. Disciplinary consequences are imposed at the discretion of the administration. Each student is expected to show respect for other students, the faculty, and all other staff. This respect should also be shown in the care of the building, property, and surrounding grounds.



#### **Disciplinary Actions**

Various administrative consequences will be imposed AFTER the teacher has worked with the student through his/her individual consequences in the classroom. Referrals made to the office occur when student behavior continues disrupting instruction for other students in the classroom.

- Administrative discipline is based on the severity of the offense and progressive discipline is used when possible to confer and counsel with increasing consequences if behavior does not change.
- The purpose of discipline is to try to get students to change inappropriate behaviors and to restore relationships with peers and teachers resulting in better self-discipline.
- Some major offenses that may result in suspension are fighting, profanity, sexual
  harassment, cheating, lying, theft,vandalism, assault, harassment, not complying to the
  dress code, disrespect, tobacco, truancy, weapons, bullying, possession or use of
  drugs/alcohol, or any act that poses a safety threat to self or others.
- If a suspension results from a disciplinary action, teachers will provide students with class work and homework.
- We establish behavior plans for students with repeated offenses with our school counselor as well as the classroom and related arts teachers. Teamwork is important to us, and it is our belief that if we work together, we can establish better behavior patterns for our students before they enter middle school. All students and teachers need to achieve an environment conducive to learning. We want to work with everyone to achieve this throughout the year.

#### **Board Policy for Suspension**

- Disrespect to a teacher, substitute, or other school employee
- Indecent, vulgar, or obscene language
- Not being at the appropriate place at the appropriate time or being at an off limits area
- Forging an official note from the school
- Improper boy/girl conduct
- Any disruptive behavior that is prejudicial to an acceptable level of discipline within the school.
- Willful and persistent violation of the rules of the school or truancy.
- Immoral or disreputable conduct or vulgar or profane language.
- Violence or threatened violence against the person of any one attending or assigned to the school to include volunteers involved in school business (includes fighting or other offensive physical contact).
- Willful or malicious damage to real or personal property of the school, or the property of
  any person attending or assigned to the school. Parents or guardians of a student under
  eighteen years of age or a student eighteen years or older shall be responsible for all
  damage intentionally, willfully or negligently inflicted on school property by the student.
- Inciting, advising, or counseling others to engage in any of the acts herein enumerated.



- Marking, defacing, or destroying school property
- Possession of a knife or other edged weapon(s), or any other weapon as defined in TCA 39-17-1301, on school property, a school bus, or at any school event or activity.
- Assaulting a school administrator or teacher with vulgar, obscene or threatening language.
- The unlawful use or possession of any illegal or prescription drug or drug paraphernalia on school property, a school bus, or at any school event or activity
- Any other conduct, prejudicial to good order or discipline in the school
- Off-campus criminal behavior resulting in felony charges; when the student's presence in school poses a danger to persons or property, or disrupts the educational process
- The use, sale or possession of alcohol on school property, a school bus, or at any school event or activity. Possession of any chemical, such as tear gas or mace, which has the capacity to injure or make an individual defenseless
- A student who assaults or threatens to assault a teacher, principal, student, or other employee of the Hamilton County Department of Education, shall be reported to local law enforcement officials and shall be suspended for a period of time determined by the principal or assistant principal (The act may result in expulsion.).
- Harassment based on race, special needs, religion or gender.
- Sexual harassment shall be defined as conduct, advances, gestures, words of a specific sexual nature or words which are commonly accepted that have a sexual connotation which:
  - Interferes with another student's work or educational opportunities, or the performance of a school employee.
  - Creates an intimidating, hostile or offensive learning environment.
  - In determining whether a student's alleged conduct constitutes sexual harassment, all of the circumstances, including the nature of the conduct and the context in which the alleged conduct occurred, will be investigated by school authorities (The act may result in suspension or expulsion.).
- A student who takes surreptitiously or without permission the property of another may be referred to local law enforcement officials (The act may result in suspension or expulsion.).
- A student who wantonly injures, defaces or disfigures a building or fixture attached thereto owned by the Hamilton County Department shall be reported to local law enforcement officials (The act may result in suspension or expulsion.).
- A student who intentionally initiates or circulates a report of past, present, or impending bombing, fire or other emergency, knowing that the report is false or baseless shall be referred to local law enforcement officials. A student found guilty of filing a false report as indicated will be suspended or expelled.
- Any student who either verbally or in written form or printed communication
  maliciously threatens to accuse another of a crime, offense, or immoral act or to do any
  injury to the person, reputation or property of another with intent thereby to extort
  money, property or pecuniary advantage whatsoever or to compel the person so
  threatened to do any act against his will shall be reported to local law enforcement
  officials (The act may result in suspension or expulsion.).



 Any threat to do harm to another individual or self will be taken seriously. Depending on the circumstances, a student who has threatened harm to others or self may be referred to appropriate law enforcement authorities.

#### **Zero Tolerance**

Zero tolerance violations which occur on school property, a school bus, or at school-sponsored activities shall be reported to local law enforcement officials. Students can be expelled for a period of not less than one calendar year. This is School Board policy and State of Tennessee law. The following are considered zero tolerance offenses: Possessing drugs, a firearm, weapon, or an explosive device. It also includes assault on a staff member.

#### RTI2-B- What is it, and what is the goal?

Our faculty and staff are committed to fostering an environment that encourages academic, social, and behavioral growth for each individual student. As a way to maximize the program's effectiveness, we at Harrison are providing the parent community with information regarding our RTI2-B plan. Response to Instruction and Intervention for Behavior (RTI2-B) refers to a three-tiered model of support and prevention. The first tier is a school-wide component. Each and every student is impacted by this program just by showing up to school. The goal of this plan is to equip students with meaningful tools that will ensure lasting success and change within the school environment. Students will be taught school-wide expectations, and students will be able to practice these expectations through use of our acknowledgement (House) system. Students may receive points when caught engaging in the expected behaviors. If tier I support is not enough for some students, then additional levels of support may be used. Some students may benefit from small group interventions (Tier II) whereas others may benefit most from individual supports (Tier III). We hope to foster a positive learning environment for all students and provide the necessary support for all students to be successful. Please do not hesitate to contact Harrison Elementary school staff and faculty if you have any questions.















# **Panthers ROAR and House System**

<u>Panthers ROAR</u> is a multi-tiered, positive behavior support and intervention system that includes academic, social and behavior support to all students. Based on the four school-wide expectations: <u>Respectful, On Task, Always Safe, and Responsible</u> - ROAR outlines behavior expectations in the following school settings: morning meeting, classroom, hallway, bathroom, cafeteria, gym and dismissal areas. These expectations can be found displayed and posted in appropriate settings. Teachers will teach and review the expectations as needed throughout the school year and consistently uphold the expectations of their students and all students. Sometimes the best reminders of expectations comes from another positive adult commenting on a student's or class' positive behaviors.

Harrison Elementary utilizes a <u>House System</u> in combination with ROAR as an exciting way to create a positive climate and culture for students and staff. Our goal is to acknowledge students for demonstrating expectations and desired behaviors. Each Harrison student and staff will be selected as a member of one of six houses. The 2022-2023 school year features six new houses: House of Courage: (orange), House of Dreamers: (purple), House of Adventure: (blue), House of Strength: (yellow), House of Perseverance: (red), or House of Compassion:(green).

ROAR is focused on teaching and modeling productive behaviors, through positive reinforcement as students earn points for their House. Students can earn points for their House when they are meeting the expectations. House points will be calculated through Class DOJO so families will be able to see how their children are doing as they work towards the monthly goal. Their individual points will be added to their House points. All faculty and staff will have the ability to give points to student(s) to earn points for appropriate behaviors observed throughout the day. Points can be given to any student by any staff member.

The House System will work alongside community partners. Each month, every student that earns the targeted point amount will attend a house party celebration. The 3 houses with the most points will be celebrated with an additional reward. The only students permitted to attend the house parties are those who receive the targeted amount of points. Make sure to ask your student what house he or she is in and how they plan to earn points for their House!



### **Ways to Contact Us**

Harrison Elementary School 8098 Ferdinand Piech Way Chattanooga, TN 37416 Cell 423.334.1428 Fax 423.334-1430

Website: harrison.hcde.org Facebook: @HESHCDE

School Hours: 8:00 AM - 3:00 PM Doors open at 7:30 AM

> Students are tardy at 8:00 AM Late Pickup ends at 3:30 PM SACC Hours: 6:00 AM - 6:00 PM

As always, each teacher and staff welcomes your communication through direct email and Class Dojo messages. We do our very best to respond to all communication within 24 - 48 hours.

