

April 2024 PTO Meeting Minutes
April 18, 2024, NKE Library

Called to order at 6:30PM by Julie Klein

Attendees, in-person: Karin Davidson, Julie Klein, Mickie Krall, Kyle & Lynn McDaniel, Kelly Milewski, Cindy Olander, Laura Reese, Denise Young

Attendees, via Zoom:

Amy Albrecht, Erin Ello, Ashley Gardner, Becky Gatzke, Dawn Goltz, Kristin Klein, Liane Rhodes, Elena Schinderle, Nicole Van Heuklon, Suzanne Vandling

Welcome and Introductions

- This is a meeting of the Oregon PTO serving: NKE, PVE, and RCI
- Oregon PTO Board Member Introductions
 - President: Julie Klein
 - Vice President: Denise Young
 - Treasurer: Laura Reese
 - Secretary: Mickie Krall
- Rome Corners Intermediate School Representative Introductions
 - 5th Grade Parent Rep: Liane Rhodes
 - 5th Grade Parent Rep: Becky Gatzke
 - 6th Grade Parent Rep: Nicole Stevenson
 - 6th Grade Parent Rep: Kristin Klein
- Principals
 - Netherwood Knoll: Lindsay Eimerman
 - Prairie View: Dawn Goltz
 - Rome Corners: Cyndi Olander

Website & Social Media

- Website (Suzanne Vandling) <https://www.oregonpto.org/>
- Social Media (Laura Reese)
 - Our Facebook is "Oregon Parent Teacher Organization"
 - Our Instagram is @oregonpto

Secretary's Report

- Review & vote on [March 2024 meeting minutes](#)

Motion to approve: Lynn McDaniel

Seconded by: Kelly Milewski

Upcoming Events & Activities

Elections of PTO Board Members

Elections & Volunteer Recruitment - Timeline

- Now - recruitment of volunteers for board positions and other roles

- April 18 - accept nominations for board positions
- May 23 - formal vote on board positions

Board Positions (Will Vote on 5/23)

- President: Laura Reese is interested
 - Nominated by Julie Klein, Seconded by Denise Young
- Vice President: Open!
- Treasurer: Amy Albrecht is interested
 - Nominated by Laura Reese, Seconded by Denise Young
- Secretary: Mickie Krall is interested
 - Nominated by Laura Reese, Seconded by Denise Young

RCI Representatives (No Vote Needed)

- 5th Grade: Emily Dambrink is interested
- 5th Grade: Eileen Winslow is interested
- 6th Grade: Liane Rhodes is interested
- 6th Grade: Becky Gatzke is interested

PTO Volunteers (No Vote Needed)

- Club's Choice: available
- Copy Volunteer: available
- Dine Outs: available
- Fosdal Home Bakery Donut Delivery: Liane Rhodes
- Fun Run: Kelly Milewski and Nicole Van Heuklon
- Kindergarten Social: available (Cho Fauska & Elena Schinderle will help)
- Lost and Found: Laura Reese
- Parent Teacher Conferences: available
- School Tool Box: Kelly Milewski
- Social Media: Ashley Gardner
- Spanish Translator: Elena Schinderle
- Spirit Wear Sale: Denise Young
- Square 1 Art: Erin Ello
- Teacher Appreciation Week: available
- Website: Suzanne Vandling

Teacher Appreciation Week (May 6-10)

- Parent Communication
 - Envelopes stapled to a schedule and request for donations sent home (paper copies to NKE & PVE and electronically to RCI) the week of April 15
 - Social media posts
 - Message to PTO listserv
- Schedule
 - Monday - gift cards (\$5 gift card to either Firefly or Kickback)
 - Tuesday - Sugar River Pizza luncheon
 - Wednesday - coffee truck at NKE & PVE; bagels and fruit at RCI
 - Thursday - coffee truck at RCI; bagels and fruit at NKE & PVE
 - Friday - cookie platters

A sign-up genius for volunteers will be sent out next week.

Review of Past Fundraisers

Infinity Martial Arts Beat the Winter Blues Special

- 6 weeks of lessons and a uniform
- Lessons could have started anytime January - March
- Cost was \$29 and **all** funds go to whichever PTO the registrant selects
- **\$58** donated to the PTO

Dine Out at Bodihow - Wednesday, April 17 from 6:00 am - 9:00 pm

- Bodihow shared our Facebook event on their Facebook page and put flyers up in their restaurant advertising the dine out
- **\$TBD** (10% of ALL sales) donated to the PTO

Comparison of Fundraisers & Donations

- [Academic year fundraiser comparison spreadsheet](#)

Upcoming Fundraisers

Square 1 Art

- Square 1 is offering "free shipping" this spring for all fundraiser orders - orders will ship to home for a \$1.99 service charge
- Timeline
 - Early April - Personalized order forms sent home
 - Mid April - Reminder flyers sent home
 - 4/22 - Order deadline (**\$8,709.25** in sales **and 15% participation** so far)
 - Since our gross sales reached \$3,300, we'll get 33% back
 - It's unlikely, but if we have at least a 45% participation rate, we can receive an additional 5% back
- Move Square 1 Art to the fall for the next school year?

Teachers suggested moving Square 1 to fall.

Fun Run - Saturday May 11, 2024 at 9:00am

- Registration closes April 20! <https://forms.gle/gN4dPBjQgoNKDGRZ6>
 - Cost is \$30 (same as last year)
 - Walk-ins welcome (add'l t-shirts will be ordered after the event)
 - Volunteers will be needed <https://tinyurl.com/2fn3mzj3>
- Interested in helping? Contact Kelly Milewski at kchmiele@mac.com or 414-322-4050

Dine Out at The Great Dane Fitchburg - Wednesday, May 22 4:00 pm - 10:00 pm

- 10% of all sales donated to the PTO

School Toolbox

- Waiting on school supply lists from district
- Oregon PTO will coordinate with BKE and FES so we have the same boxes/prices/percentages back

Will send fliers to 4K sites before last day of 5/30.

Spiritwear Sale

- Interested in doing this fundraiser again?
- 2023 Timeline (would need to be revised for 2024)
 - August 7 - Sale opened

- August 27 - Kindergarten social (advertise PTO & spiritwear sale)
- Late August - Ready Set Go Conference (advertise PTO & spiritwear sale)
- September 1 - Sale closed (open for 4 weeks and 4 week turnaround)
- September 5 - First day of school
- October 5 - Spiritwear distribution (before Homecoming)
- October 13 – Homecoming

Will try this fundraiser again this year and determine if it would make sense to change to every other year. Will use a different logo.

Treasurer's Report

- Review & Vote on [March 2024 treasurer's report](#)

Motion to approve: Denise Young

Seconded by: Kelly Milewski

Funding Requests

- RCI requested funds toward the 6th grade end-of-year field trip to Chula Vista in WI Dells. This was a time-sensitive request so the Board approved \$350 toward the cost of the buses.
- Request from NKE Kindergarten
 - As part of their end-of-the-year A to Z countdown, the kindergarten classes used to visit the public library. Now that the library is not walkable from NKE anymore, the kindergarten teachers wonder if we can cover the cost of the bus to the new library building. Cost: approximately \$100-130

Vote to approve up to \$150 – passed unanimously.

- Request from PVE 3rd Grade
 - On May 31, PVE 3rd graders will go to McKee Farms Park for a picnic and then to the Madison Children's Museum. They are requesting help paying for the bus. Cost: approximately \$200-250

Vote to approve up to \$275 – passed unanimously.

Upcoming PTO Meetings

- Thursday, May 23

Motion to adjourn at 7:20 by Denise Young

Motion seconded by Lynn McDaniel