ACTEM BUSINESS MEETING Minutes

Thursday, December 12, 2024 • 9:30 AM - Noon

NOTE: NOTE: Meeting will be available via Zoom & in-person at the ACTEM Office

Zoom Meeting Information:

Via Web	Via Phone
Join Zoom Meeting https://us02web.zoom.us/j/88108914319?pwd=qu5TbCXDmYZeNzuHtdigzM6yWxBTlP.1 **Meeting ID:** 881 0891 4319 **Passcode:** E01m1j	**Dial by your location** **+1 929 436 2866 US (New York)** **Meeting ID:** 881 0891 4319 **Passcode:** 805321
Join us in-person at the ACTEM Office ACTEM Office, 230 Main St. Unit #3, Gorham, ME 04038 Lunch is provided at the ACTEM Office	

AGENDA
- Call to Order - Please sign in at the ACTEM website
- Introductions
- Approval of Minutes - Sept. 19, 2024 Meeting
  - Motion to approve - passed

UPDATES
- MLTI - LTT DOE Update – LTT Team
  Emma Banks
  - Teach with Tech Grants
  - Device Reimbursements - Most all done, and all should be wrapped up within 30 days
  - Working on Newsletter - Early January - Showcase opportunities for school
  - Transitioning Podcasts to the new model

  Jon Graham
  - MLTI program expanded to elementary, special opportunities in the new year
  - Early Childhood Conference in May
  - Maine Winter Classic Event - more elementary friendly, more game focus
  - Registration for the Maine Winter Classic (Virtual Game based event): https://tinyurl.com/REGISTERMWC
  - Happening during Week of March 3-7, T-shirt design competition
  - Annual MLTI Student Conference - Thur before Memorial Day weekend, UMaine
  - For 3/14 or any PD needs, please email me at jonathan.werner@maine.gov

  Jonathan Werner - Ambassador Program
  - PD offered by Ambassadors - Digital Citizenship, AI, Computer Science, etc. Offered remotely or in-person - Trying to meet the needs of the largest # of people

- If you would like to review our offerings which - as I said - can absolutely be customized to meet your needs, the link to our menu is here: https://www.canva.com/design/DAGTwvnSF8E/Axy3MGi63ObRgV4YTQWxng/view?utm_content=DAGTwvnSF8E&utm_campaign=designshare&utm_medium=link2&utm_source=uniquelinks&utlId=h395c11135
- We're also rolling out a collection of Computer Science Classroom Resources at: https://lookerstudio.google.com/reporting/23ca6e44-dfd0-4a2b-b3a9-bb295ae69e57/page/nr8KE, which can be searched and sorted by grade span, content, CSTA Concepts and/or ISTE Standards.

Nicole Karod - March 14th AI has all the fields (Zoom Link)
- AI guidance released in Jan 2025
- The Maine AI Roadmap - https://youtu.be/hLvg4HY8PGo
- Working with four other ambassadors to offer AI PD

Allison Braley - CS Specialist
- CS Education Week
- CS Showcase in Portland tomorrow 4-6 PM- Holiday Inn after Educate Maine Symposium
- Something is going on with Guidance Counselors - next couple of weeks
- Launching Virtual Programminng club - Pine Tree Programming
- Pine Tree Programming Info is available here: https://drive.google.com/file/d/15IPVpdZzDIjChNKP0gvOC6cVMWOsVegm/view?usp=sharing
- Stipend involved w/ Pine Tree programming
- Jon Graham and I recorded a 15-minute intro to the Maine Winter Classic virtual learning event here: https://youtu.be/9Od7vkjXpME. The full link for registration (if the tinyurl isn't working) is here: Qualtrics Survey | Qualtrics Experience Management

Jim Chasse
- Webinars coming up on KnowBe4
- Data Privacy - over 3,000 data privacy agreements
- K-12 Cyberstorm - Instant response, Late March session
- 61 SchoolDistricts received Cyber security grant funds last year
- Working with ACTEM for speakers at the 2025 Spring Leadership Conference
- SLCSPG Grant status (https://www.maine.gov/mema/grants/state-and-local-cybersecurity-grant-program) 2 Upcoming Webinars for KnowBe4 and YubiKeys, a reminder that those who have opted in need to sign the agreement sent to them by Tidal Basin, the grant's administrator. State Cyber Plan HERE
- Questions @ mailto:SLCyberSecurity.Grant@maine.gov
- A4L – DOE continues to pay for statewide membership that allows all districts access to the SDPA's. Met with Ramah from TEC recently and here are some interesting facts…
- -   High Praise for Maine, leading the way with 3725 posted DPA's,
- There are 2064 Auto DPA's available for schools to adopt
- A challenge that still exists is that we need to grow LEA use of DPA's, 35 of 278 units participate
- K12 CyberStorm '25 is being planned

Question on Prohibited Technology List from Maine OIT - Info on this
- Some Drones on the list
- Some prohibitions reach down to schools
- What is the safe middle ground to be in

- METDA Update - Andrew Wallace
  - Built own AI Server
  - All Tech Directors have access to the AI server

- - Server with own Maine dedicated content
  - Working on AI Conference with DOE & ACTEM - May 10th, Portland
    - Keep conference free - Limited spaces available
  - All Districts can Participate in the Tech Privacy agreement
  - Please send any new Tech Directors' information to Andy
- MEA Testing - Andrew Wallace
  - RFP out for assessments (continue with MEA or something new)

- E-Rate & Network Updates - Anne Perloff

Erate Report

1. **Constitutionality of USF**
   History:
   - In July 2024, the 5th U.S. Circuit Court of Appeals found that the Universal Service Fund (USF) was unconstitutional
   - In earlier decisions, both the 6th and 11th Circuit Courts found the opposite – that the USF was constitutional
   - Both the Justice Department as well as the petitioners petitioned the U.S. Supreme Court to hear the case
   - Petition to hear the case and review the 5th Circuit ruling granted with oral arguments coming sometime next year
   - In the meantime, E-Rate and the other three USF programs are operating and will continue, "business as usual"

   What Should You Do:
   - Continue with all application processes, just as you have in previous years
   - Provide anecdotal impact stories – several organizations are gathering color commentary
   - I will keep you posted as the case proceeds

2. **FY2025 Form 470**
   - File your FY2025 Form 470 within the next month or so as we still do not know its deadline (which would be 28 days from the last day of the TBA FY2025 Form 471 Filing Window).
   - You must file a Form 470 if you want to receive E-Rate for FY2025 and have an expiring contract or want to request reimbursements for new products or services.
   - While the ESL lists both school bus wi-fi and off-campus hot spots as eligible, in light of the incoming new administration and upcoming personnel changes at the FCC Commission, I would consider their continued eligibility to be uncertain at best. As the two current Republican FCC Commissioners have previously opposed both initiatives, I strongly encourage any applicants seeking funding for either bus wi-fi or off-campus hotspots to ensure their vendor contracts include an opt out clause in the event of no E-Rate funding as a protective measure in case eligibility is rescinded.

3. **FY2025 Administrative Window**
   - The Administrative Window is open and will close just before the FY2025 Form 471 Filing Window opens, which I anticipate will be in early January.
   - During the Administrative Window, you should update your enrollment and NSLP numbers to calculate your E-Rate discount. You are not required to update the enrollment numbers used to determine your Category 2 budget unless you want to due to increased enrollment. You are allowed to use the "most recent accurate numbers" for both of these data points.

4. **FY2025 Form 471 Window**

- - For planning purposes, operate under the assumption that the Form 471 filing window will open early January and close in March

Networkmaine Updates
1. **Enrollment**
   - Enrollment for all members will open January 6.
   - Network Maine Changes - The New CIO is supportive of MSLN and embraces the greater mission that supports schools as well as UMaine

- DOE Data Team Update - None
- ACTEM Fall Conference
  - The conference was fantastic and received good reviews
  - Worked out nicely for districts even though it fell on holiday/workshops
  - 2025 Keynote Announced - AJ Juliani - https://www.ajjuliani.com
  - Be on the lookout for call for proposals
  - Conference Committee - More info coming
- ACHIEVE Award - Deb White
  - See the link for more details
  - Nominate an outstanding educator in your district
- Tech Integrator's Group - Susie Simmons
  - Consistent attendance of 12 districts in meetings this year
  - Thank Kahoot & Kami for trainings this fall
  - Send contact info for potential trainings to Susie
  - Tech w/Tech Grants - excited about them
  - Laser Education Group was created this fall - community to support community
  - Contact Steve Avery for the Laser Group
- Librarian's Group - Marissa Deku
  - Additional PD for librarians
  - A large group came to Fall Conference
  - EBSCO changes - still working out changes
  - Spring PD is in the works

REPORTS
PD Funding - Dennis Kunces
As of today, for this school year, ACTEM has paid out $5,764 to 3 members and subsidized 12 members for reduced fees for JAMF training.
We also have one member planning on an April 3D printing activity.
The total paid out and encumbered amount is $6,164.

It is fairly easy for members new to the process as outlined on the ACTEM Website. You apply online for pre-approval and to have the funds encumbered. After reviewing the application, the result is usually 1 or 2 days or less. After finishing the activity, you have 60 days to provide proof of personal payment and course completion. You also complete the short PD survey on the ACTEM website. After we receive these three pieces of documentation, your reimbursement is sent within a few days of submission. Remember ACTEM can only reimburse members and not school districts, so proof of your personal payment (credit card or personal check) is the usual way payment for the activity is documented.

Executive Director Report - Gary Lanoie

Executive Director Report Linked Here

President's Report

ISTE Affiliate Network Update

ISTE ended the Affiliate progam in 2024

New ISTE+ASCD program is either Partner or Affiliate

ACTEM has applied to become an ISTE+ASCD Partner

Waiting to hear back from ISTE on this application

ADDITIONAL BUSINESS

ROUND TABLE:

Deledao - *Web Filtering - Classroom Management - Student Wellness*

- *Deledao One-Page Information Sheet*
- *Change the World of Online Instruction with Deledao* - *YouTube Video*
- Contact: Kent Haines - Email: kent.haines@deledao.com Phone: 401-477-9110

Seesaw Instruction & Insights

- New dashboards provide deeper visibility into engagement on Seesaw and performance on standards.
- More information **HERE**
- **Sesaw Contact info:**
    - **Andrew Hausman andrew@seesaw.me**
    - **Phil Terra phil@seesaw.me**
- **Seesaw Solutions** - Slides presented at business meeting

ADJOURNMENT:

Motion to adjourn by Susie Simmonds: Seconded by Jim Morrill - Motion passed - adjourned at 11:10AM

NOTE: The monthly METDA meeting will occur at the ACTEM office & virtually in the afternoon.

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Future ACTEM Business Meetings

- March 13, 2025
- May 15, 2025

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Save The Dates:

ACTEM Spring Leadership Conference

May 9, 2025 • Holiday Inn by the Bay, Portland, ME

ACTEM 2025 Fall Conference

Oct. 9-10, 2025 • Augusta Civic Center

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