

Programming at Furrest City

Looking to host a Panel? Well you have found the right place!

Submit a Panel

Looking to host a panel? Fill out the form above with your panel proposal! Panel Submissions close on 7/20

Furrest City Programming Policies & Rules

Please read the following information carefully before submitting a panel or event request. If you have questions, contact the Programming Team.

All event and panel submissions must be made through the official submission form. This ensures your request is properly reviewed by Programming Staff. Requests sent via email, Discord, Telegram, direct messages, or other unofficial channels will not be accepted.

Thank you for helping us keep the process organized and fair for all applicants.

Furrest City Does NOT Provide

The convention does not provide the following items:

- Writing materials such as pens, markers, pencils, or paper
- Specialty adapters, chargers, or personal electronic accessories
- Laptops, tablets, or computers of any kind
- Internet access or Wi-Fi

Furrest City May Provide (Depending on Room Assignment)

Available equipment may include:

- Projector access with HDMI connection

- Microphones and basic sound equipment
- Speakers for presentations

If you require a special adapter or connector, you must bring your own. Equipment availability is not guaranteed.

Outside Events

We encourage attendees to connect and organize informal meetups throughout the weekend. These attendee-run gatherings are not official Furrest City programming and will not appear on the convention schedule. They may be optionally highlighted through Furrest City media as community activities, but are not organized, supervised, or officially endorsed by the convention.

Submission Acknowledgments

By submitting a panel or event request for Furrest City, you agree to the following:

- Submitting a panel submission does not guarantee it will be accepted. Please keep an eye out for an acceptance email once submissions are closed.
- All decisions regarding the acceptance or denial of panel requests are made by Programming. Any appeals will be handled directly by the Programming Director, and their decisions are final.
- Panel hosts must be registered attendees of the convention.
- Panel hosts must bring their own equipment and supplies if needed. Furrest City will not supply materials other than what the rooms will be outfitted with.
- All panelists must follow the Convention Code of Conduct.
- Any host found charging an admissions fee or cover charge will have their event shut down and be barred from hosting future events with Furrest City.
- Room layouts may not be changed. Small adjustments for accessibility or extra panelists are allowed, but the room must be returned to its original setup afterward.
- Food and drinks may not be given out during events. This includes store-bought and homemade items such as snacks, candy, soda, coffee, and tea.
- Harassment, discrimination, or unsafe behavior during a panel will not be tolerated.
- Giveaways, raffles, or contests involving money or gambling are not allowed.
- The convention reserves the right to cancel, move, or reschedule any panel if needed for safety, scheduling, or operational reasons.
- If there are multiple submissions for similar panels, Furrest City may request that they be combined into a single event which would then be co-hosted by each applicant.
- Any host found violating event policies, including unauthorized charging for access, may have their event canceled and may lose future hosting privileges.

Additional Event Policies

Attendance & Timing

Panel hosts are expected to arrive on time and be prepared for their scheduled event.

- Late arrivals may result in shortened or canceled programming time
- Repeated no-shows or failure to notify staff may affect future panel approval

Conduct & Disruption

All panel hosts and participants must follow the Furrest City Code of Conduct.

- Harassment, discrimination, or disruptive behavior will not be tolerated
- Staff may remove individuals or end a panel early if behavior violates policy
- Do not host an overtly disruptive or loud panel - i.e. a panel where there is excessive yelling or screaming. Due to our space this year we will need to limit loudness. This isn't to say you cannot play music or have louder talking volumes but please be mindful of our space, thank you.

Cleanup Responsibility

Panel hosts are responsible for leaving their space in the condition it was found.

- All personal items, materials, and decorations must be removed after the panel
- The room must be returned to its original state before the next scheduled event
- No adhesives, confetti, glitter, or anything that could damage the conspace

18+ Panels (Adult Content)

Any panel containing adult themes, mature content, or material deemed inappropriate for minors will be marked as **18+**.

- All panelists for 18+ events must be at least 18 years old by the first day of the convention
- Valid identification may be required
- This policy is non-negotiable and not subject to appeal
- If unsure if your panel would be considered 18+ err on the side of caution.

Programming Staff reserve the right to assign or adjust an 18+ rating as needed.

Contact the Programming Team

Have a great idea for a panel, workshop, or meetup? We'd love to hear it.

For questions or submissions support, contact:

mythic@furrestcity.org

Frequently Asked Questions

- Do I need a Furrest City badge to host a panel?
 - Yes. Panelists will need to have a badge for the day they plan to present.
- Can minors host events or panels?
 - 16+ Minors are able to host General Audience Panels ONLY. Panelists under 16 will not be accepted.
- Is internet access available for presenters?
 - No, internet access will not be available. Personal hotspots may be used if needed.
- Can I host more than one type of event?
 - Absolutely! Due to us being a smaller convention we may not be able to allow all submissions to gain a spot BUT feel free to apply for multiple events.
- What time should I arrive for my panel?
 - Aim to arrive at least 10-15 minutes early so you can set up and be ready to begin on time.