



PINE LAKE PREPARATORY

104 Yellow Wood Circle
Mooresville, NC 28115

Phone: 704-237-5300
Fax: 704-237-5398

www.pinelakeprep.org



Career & College Promise (CCP) Student Checklist

(Must be completed & submitted with your application)

Student Name _____

Graduation Year _____

MCC/CPCC (circle one) Pathway(s) _____

Please initial beside each statement acknowledging you have read and understood each statement.

_____ I understand that if my cumulative unweighted GPA falls below a 2.8 unweighted GPA I will no longer qualify for the program.

_____ I understand that I may ONLY register for courses listed in my pathway (see Student Planning in Self Service for a complete course list).

_____ I understand I must provide my own transportation to/from MCC/CPCC for on-campus classes.

_____ I understand any courses I register for through CCP must not be in direct conflict with times my high school courses are scheduled for. PLP school day runs from 7:25 am - 2:25 pm.

_____ I understand I must register myself for classes at MCC/CPCC through my Self Service account.

_____ I understand that I am responsible for purchasing textbooks, access codes and additional class supplies required for the class.

_____ I have read the add/drop and grading policy below, and I understand the implications to my transcript/GPA .

_____ I understand that I will be placed in a PLP study hall so that I have dedicated school time to work on my dual enrollment course.

_____ I understand that PLP will convert my Mitchell/CPCC letter grade to a numeric grade.

_____ I understand that not all classes in CTE pathways receive extra weight on my transcript/GPA. Check the NC Community College Comprehensive Articulation Agreement for a complete list.

_____ I understand that if I have an IEP or a 504, I must coordinate and provide such documents to the Office of Disability Services at MCC/CPCC for consideration.



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We have read and understand the Student Responsibilities outlined above and agree to abide by them.

Student Signature _____

Date _____

Parent Signature _____

Date _____

Letter Received at Mitchell/CPCC	What will be shown on the PLP transcript?
A	95
B	85
C	75
D	65
F	55
Withdrawn during community college add/drop period	Not shown on PLP transcript
Withdrawn after community college add/drop period with Administrative Approval(^)	Withdrawal Passing (WP) or Withdrawal Failing (WF)
Withdrawn after After/Drop without Administrative Approval (^)	55
Dropped due to inactivity	55
No Show (*)	Not shown on PLP transcript

(^) The Add/Drop period is the first 10 days of a 16-week class or the first 5 days for an 8-week class.

(*) No Show indicates that the student did not take any formal action within the course and did not complete the Mandatory Course Enrollment Activity. The student is automatically withdrawn.



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Students enrolling in the Career & College Promise program will be permitted to take classes through Mitchell Community College or Central Piedmont Community College. Participation in the program is a privilege. With this privilege comes certain student responsibilities, as follows:

1. **TEXTBOOKS & SUPPLIES:** In order to be successful in a CCP course, the student must purchase the required text(s) and supplies for the course. Textbook prices vary in range, and supplies may include uniforms, tools, kits, etc. Plan to have textbooks and supplies by the end of the first week of classes. Students may need to obtain a student ID card from either MCC or CPCC.
2. **TECHNOLOGY:** Students are expected to use several kinds of technology, including Self Service, Moodle, My College, Brightspace and their Student Email account (which should be monitored frequently). PLP tech support is not responsible for maintaining access to CCP course platforms.
3. **COURSE WITHDRAWAL:** Students may withdraw from a CCP course up until the 75% point of the course for a "W" on the **college** transcript. After the 75% point, a course withdrawal is not allowed. Dropping or withdrawing from a college course may result in a failing grade on the **high school** transcript (see details outlined on the PLP grading policy).
4. **SCHEDULE CHANGES:** Requests for schedule changes must be made before the term begins. Course selection is subject to availability, the college may cancel courses due to low enrollment. Students enrolled in courses that have been canceled will be assisted in selecting other options.
5. **ATTENDANCE:** Regular attendance is necessary for students to be successful in CCP courses. Students are responsible for knowing the start and end dates of their college courses and the dates the courses meet during the week (in-person or online). Students taking online courses or courses on Mitchell's campus will be required to follow the College's calendar. High school students taking classes at the college or online are expected to attend regularly scheduled classes even if their high school is out. Students who miss two consecutive weeks of the college course will be automatically dropped from the course.
6. **STUDENTS WITH DISABILITIES:** Students with disabilities have the right to equal access to courses, programs, activities, services, and facilities offered at MCC/CPCC. Students are also entitled to reasonable accommodations. It is the responsibility of the student (and parent/guardian of a minor student) to request accommodations through the Office of Disability services. This includes temporary disabilities such as concussions.



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7. **COURSE CONCERNS:** Students concerned about their college course should first talk to their instructor. If unable to resolve the issue, contact your high school designee or the Director of Educational Partnerships at MCC/CPCC.
8. **ACADEMIC RESOURCES:** Students having trouble with their Mitchell classes are eligible for free tutoring at the college's MIND Center. Tutoring is available on both campuses and online. Visit <http://www.mitchellcc.edu/academic> or <https://www.cpcc.edu/academics/academic-resources/tutoring-and-academic-support> resources for details.

We have read and understand the Student Responsibilities outlined above and agree to abide by them.

Student Signature _____

Date _____

Parent Signature _____

Date _____