

Below, you can find information regarding payment plans, cancellation, insurance, academic credit, rooming, and other frequently asked questions.

ENROLLMENT:

Payment Plans:

a) Automatic Payment Plan:

- \$50 is due when a participant enrolls on this plan. The deposit goes towards the total of your trip.
- Balance will be divided into monthly installments deducted from the form of payment.
- The payment amount varies based on the day the participant enrolls and must be withdrawn from the account on the 5th or 20th each month.
 - *Credit card*: Final payment is due 65 days prior to departure
 - *Checking account*: Final payments is due 35 days prior to departure

b) Manual Payments Plan:

- \$99 deposit upon enrollment.
- After the initial \$99 deposit, \$500 is due within 30 days of enrollment
- Then, 75% of the balance is due 110 days prior to departure
- The remaining balance is due 65 days prior to departure.

c) Pay in Full:

There is no additional discount for paying in full. (All of the payment plans have the same final Tour Fee.)

Accepted Payment Forms: We accept Visa and MasterCard (credit and debit), checks, electronic checking account payments, online banking and money orders.

Passports: If a traveler does not have a passport during enrollment, they are still able to enroll. All travelers should have their passports in hand by 110 days before departure.

Family Enrollment: Explorica requires a unique username and password for each individual traveler enrolling on a tour, whether the individuals are related or not. After completing the first family member's application, navigate to My Account > Log Out (in the top right corner). Then, return to the trip website to start your next application.

ROOMING:

Students: (Age 22 and younger) will be placed in rooms of triples or quads of the same gender. The Program Leader will assign roommates during check-in at each hotel using this [Rooming Allocation Form \(editable\)](#). Students have the option to upgrade to a double for an additional cost of \$45/night.

Adults: (Age 23 and older) must stay in doubles (cost listed above), with the option to upgrade to a single for an additional \$40 per night. Adults cannot room in quads. The Program Leader will assign roommates from their Tour Center page – this must be completed by 65 days prior to your tour's departure.

Family Triple: Adults + their child could request to room together in a family triple for no additional fee. This could be 2 adults + 1 student, or 1 adult + 2 students. This cannot be 3 adults. A room with 2 adults + 2 students is also not possible. This must be requested by 65 days prior to your tour's departure.

Upgrades: When upgrading, travelers can check the upgrade option off on the application or call customer care at 888-310-7121. The deadline for requests for rooming upgrades is 65 days before departure.

TRAVEL PROTECTION:

Travel Protection is paid for in full at the time it is selected. For example, if a traveler adds insurance during enrollment, they will pay the enrollment deposit + the cost of insurance together. If a participant cancels, the refund does not include the cost of Travel Protection. A complete breakdown for the insurance can be found [here](#).

- a) **Travel Protection Plan:** \$16/day (due in full at the time it is selected). Participants have up to their last payment to enroll on this plan.
- b) **Travel Protection Plan Plus:** \$24/day (due in full at the time it is selected). Participants have up to 2 days prior to departure to cancel for any reason. Participants must enroll in this plan within 14 days after enrollment.

CANCELLATION POLICY:

When a traveler does not have insurance, the following chart highlights the cancellation breakdown:

- \$399 non-refundable fee if more than 150 days
- \$599 non-refundable fee if between 150-110 days
- 50% of all fees + \$99 non-refundable fee if between 109-76 days
- 75% of all fees + \$99 non-refundable fee if between 75-31 days
- 100% if 30 days or less

If a traveler purchases the **Travel Protection Plan Plus**, and they cancel, they will be eligible to receive 75% of the non-refundable cancellations fees as listed above as long as they cancel 2 days or more prior to the trip.

Example: $\$399 \times 75\% = \299.25 back; $\$599 \times 75\% = \449.25 back; etc.

ADULT SURCHARGE:

Explorica considers an adult as anyone who is 23 years of age and older at the time of travel. Adults can sign up just like a student would; when they enter their date of birth, the system will automatically register that they are an adult and an adult fee will be added. The additional adult fee is made up of two parts:

- A flat-rate adult-supplement fee of \$125. Reason being, adults do not get the same discounted rate as students. (Flight discount, entrance fees, hotel etc.)
- A twin room fee of \$45/night. Reason being, adults room in doubles, while students room in triples and quads.

ACADEMIC CREDIT:

- **High school credit:** Free.
- **College credit:** \$330 for 3 credits, \$110 for 1 credit.

For more information or to enroll, email academiccredit@explorica.com.

FINANCIAL AID:

Participants who are 18 years old or younger and from households with an annual income of \$55,000 or less are eligible to receive \$150 in assistance, offered as a reduction in the participant's tour fee. To be considered, participants must submit an application including a federal tax form 1040. Interested families can start the process by calling Explorica's Customer Care team at 1.888.310.7121.

This is another helpful resource from our website: [General FAQs](#)

For a full breakdown of our policies, please review our [Terms & Conditions](#)