

SUNSET RIDGE MIDDLE SCHOOL

HOME OF THE FALCONS

8292 S Skyline Arch Dr. West Jordan, UT 84081



STUDENT HANDBOOK

Main Office 801-412-2475	Attendance Office (801) 412-2480	Counseling Office (801) 412-2485
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[Audrey Fish](#) - Principal

[Amy Lloyd](#) - Assistant Principal - Last names (A-H)

[Joshua Stott](#) - Principal - Last names (I-T)

[Stacie Thompson](#) - Assistant Principal - Last names (U-Z)

WELCOME TO THE NEST!

Welcome to Sunset Ridge Middle School, home of the Falcons. The student handbook can answer questions you may have about school. We hope you take advantage of the many learning opportunities and activities provided at SRMS and do all you can to make it a safe, enjoyable place to be. We also hope that you have a fantastic school year!

By the time you leave the SRMS Nest, we hope you will have the knowledge and skills you need to graduate from high school and be ready for college or a career. We will focus on Academic Skills, as well as Social Skills and Emotional skills like **self-awareness, self-regulation** and **self-management**.

Here at SRMS we have FALCON VALUES. You will soar when you meet these expectations.

FALCONS VALUES ARE:

SAFE
RESPONSIBLE
RESPECTFUL

They are outlined in this document for each venue of the school

STUDENT RECOGNITION PROGRAMS

- **Positive referrals**- Teachers can write positive referrals when they see you doing great things. If you get a positive referral, we will call you to the office for a prize.
- **Falcon of the Quarter** - At the end of each quarter, teachers nominate two students that are the best representation of the Falcon Values - Being safe, responsible, and respectful. Teachers vote on all the nominees. Four winning students are honored with a certificate and gift during a special breakfast and applauded during an assembly.
- **Student of the Day**- Teachers nominate students for great things they see - grades, behavior, helping someone, outstanding work, etc. These students have their names read on the announcements, get a certificate, and candy bar.
- **Student of the Month**- Each month different departments select their best students to attend a special breakfast. They are also given a certificate and a gift.
- **Honor Roll Recognition**-Students who have a 3.5 GPA will receive recognition for their efforts each quarter with a certificate and a treat.
- **Bug Club** - This stands for "Bring Up Your Grades." Everyone that gets a 4.0 or improves their grades by .5 gets a certificate and a treat each quarter.

- **End of Year Awards of Excellence**-Grade-level awards assemblies are held to recognize students for their successes in multiple areas throughout the year.
- **Dream Team**- Teachers select one student each month that has improved in their attendance, academics, or behavior. This student is invited to a breakfast with administration where they visit and share about their experience at Sunset Ridge.
- **No Tardy Party**- Students with no tardies, check-in's, or check-outs are celebrated each quarter with a BINGO party and prizes.
- **On Time and On Task**- During 4th quarter, students are rewarded with a ticket for being on time and on task. The tickets are entered into a drawing for prizes.

GET INVOLVED!

We invite you to get involved in the numerous programs that SRMS has to offer, so that you can learn more, make friends, and **feel connected.** Some of the programs we have available at SRMS are:

- | | |
|-------------------------------------|--|
| ● Art Fair | ● Memory Book |
| ● Band Concerts | ● National Junior Honor Society (NJHS) |
| ● Book Whisperers | ● Orchestra Concerts |
| ● Choir concerts | ● PTSA Representatives |
| ● Clubs (After school) | ● Reflections |
| ● Dance Performances | ● School Play |
| ● E-Sports | ● School Store |
| ● Flight Crew - Student Ambassadors | ● Service Learning |
| ● Hope Squad | ● Stage Crew |
| ● Intramurals | ● Student government |
| ● Latinos in Action (LIA) | ● Talent Show |
| ● Lunch Time Activities | ● Other programs announced soon |

GENERAL INFORMATION (IN ALPHABETICAL ORDER)

ADVISORY

Teacher advisory (TA) is a time for you to meet with your TA teacher to discuss/check grades, work on missing assignments and develop relationships. Time will be devoted to developing social skills each week. You will participate in lessons to learn skills that will help you succeed. Sometimes TA may be used for assemblies or school business. **TA is listed as 8th period on your schedule.**

ASSEMBLIES

Behave respectfully and appropriately during assemblies:

- Sit with your teacher
- Please keep food and drink put away while in the auditorium
- Put electronic devices away
- Keep your hands to yourself
- Listen attentively to the speaker/performer and applaud appropriately

ATTENDANCE

Utah law requires you attend school every day, during every period, except when a parent excuses an absence for a legitimate reason. Daily attendance ensures that you are safe and have access to class instruction and activities. When you are absent (i.e., illness, medical appointments, bereavement, court appearances, emergencies, pre-approved educational leave, and special family or religious events), parents/guardians have five school days within which to contact the Attendance Office and excuse the absence. Attendance is reported both quarterly and annually, and can be viewed on Skyward.

Checking in/out: If you arrive after 8:10, check in at the attendance office. If you need to leave school for any reason during the school day, your parent or person listed as an emergency contact on Skyward must come into the attendance office and show a picture ID in order to check you out. You are not allowed to check out with a note or parent phone call.

Educational (Vacation) Leave: You can apply for up to 10 days of educational leave per school year. Your parent should contact the attendance office at least three school days before taking leave, pick up an Educational Leave Form, and return the form to the attendance office before leaving on vacation. It is your responsibility to make up work you miss during educational leave.

Home and Hospital: Have your parent/guardian contact the attendance office if a doctor says you need to be out of school for more than 10 school days. The doctor's note must contain a diagnosis, a treatment plan, and return-to-school date. The attendance office needs this information before home-and-hospital instruction can begin.

Tardiness: You are expected to be in class and ready to begin learning when the bell rings. Please demonstrate respect for your teachers and peers by being on time to class. These are the consequences for being tardy:

1st Tardy: Warning

2nd Tardy: Conference with teacher, possible 17 seconds after class

3rd Tardy: Conference with teacher, possible 52 seconds after class

4th Tardy: Thinking it Over and Parent Contact

5th Tardy: Administrative Referral and Conference - Possible Consequences

Truancy: Truancy ("sluffing") is not being in class when you should be. **The best place for you to be is in class every period.** Truancy can mean any of the following:

- Leave school without checking out through the attendance office
- Leave school without parent permission
- Arrive at school but do not attend one or more classes
- Obtain permission to go to a certain place but do not report there
- Stay home without parents' knowledge

If you are truant, you will be required to complete missed work and make up missed instructional time through In-School-Suspension or lunch detention. Repeated truancy may be subject to additional disciplinary action.

Withdrawal from School: If you move outside the school boundaries, you need to withdraw from SRMS. Get a withdrawal sheet from the attendance office, have each teacher sign the form, return all textbooks, clean out your locker, and pay any fines. Failure to complete all of these steps may result in delay or denial of credit.

BEHAVIORAL EXPECTATIONS



SUNSET RIDGE MIDDLE SCHOOL Falcon Expectations



Falcon Values	Classroom	Digital Citizenship	Hallways/Bus	Cafeteria	Auditorium	Restroom
Respectful	We use kind and friendly language with peers and teachers We listen attentively, and value others contributions We are willing to help and know when to ask for help We put our phones away	We THINK before posting We use technology appropriately We use kind and friendly language when communicating online We ask permission before taking pictures or filming others	We walk and socialize in designated areas We use appropriate language and volume We are on time to our classes	We use our manners We engage in kind conversations and include others We are patient and courteous in line	We sit quietly and pay attention to speakers and during performances We keep electronics stowed We applaud appropriately	We respect the privacy of others We clean up after ourselves
Responsible	We come prepared with materials and assignments We listen and follow directions We actively participate in activities and learning	We stay on appropriate websites We turn in our own work and cite sources We keep track of Canvas and assignment deadlines We keep our phones put away during class	We have one student use a hall pass at a time We are on time to our classes	We clean up after ourselves We stay in designated areas We keep floors clear of food and spills	We enter quickly and quietly We sit together as a class We return to class promptly following the assembly	We have a hall pass We use the restroom closest to our class We take care of needs in a timely manner
Safe	We keep our hands to ourselves	We keep personal information and pictures private We avoid and report inappropriate sites and unsafe use	We keep our hands to ourselves We follow directions from the bus driver and other adults	We avoid gathering in large groups We stay in designated areas	We keep aisles clear We wait to be dismissed	We report suspicious behavior

Sunset Ridge Middle School implements a research-based Positive Behavior Intervention System (PBIS). You will be given clear and explicit explanations of behavior and classroom expectations. You will work as a class to earn rewards for appropriate behavior. These rewards will be selected as a class.

Reiterating that the best place for you to be is “IN CLASS” please note that if your behavior continues to inhibit your learning opportunities or others, you may be referred to the administration. Administrative interventions may include time out of class, administrative conference, parent conference, lunch detention, safety contracts, time in student success center, or earning your way back to class. Behaviors that continue after these interventions or that are not

appropriate for these interventions due to their severity may result in suspension out of school or to a district level hearing.

NOTE: Additional information on consequences for behavior are listed below under its own category titled Consequences for Misbehavior.

BELL SCHEDULE

Bell schedule 2024-2025

Monday -Thursday				Friday			
1st		8:00	8:46	1st		10:00	10:34
2nd		8:51	9:37	2nd announcements		10:39	11:15
TA/flight announcements		9:42	10:15	Lunch		11:15	11:45
3rd		10:20	11:06	3rd		11:50	12:24
A	Lunch	11:06	11:36	A	4th	12:29	1:03
	4th	11:41	12:27		3rd	11:20	11:54
	5th	12:32	1:18		Lunch	11:54	12:24
B	4th	11:11	11:57	B	4th	12:29	1:03
	Lunch	11:57	12:27		3rd	11:20	11:54
	5th	12:32	1:18		Lunch	11:54	12:24
C	4th	11:11	11:57	C	4th	12:29	1:03
	5th	12:02	12:48		3rd	11:20	11:54
	Lunch	12:48	1:18		4th	11:59	12:33
6th		1:23	2:09	5th		1:08	1:42
7th		2:14	3:00	6th		1:47	2:21
				7th		2:26	3:00

Morning Assembly Bell Schedule

Monday -Thursday				
1st announcements		8:00	8:45	45
2nd (1st assembly)		8:50	9:45	55
2nd (2nd assembly)		9:50	10:45	55
3rd		10:50	11:30	40
A	Lunch	11:30	12:00	30
	4th	12:05	12:45	40
	5th	12:50	1:30	40
B	4th	11:35	12:15	40
	Lunch	12:15	12:45	30
	5th	12:50	1:30	40
C	4th	11:35	12:15	40
	5th	12:20	1:00	40
	Lunch	1:00	1:30	30
6th		1:35	2:15	40
7th		2:20	3:00	40

Afternoon Assembly Bell Schedule

Monday -Thursday				
1st announcements		8:00	8:45	45
2nd		8:50	9:30	40
3rd		9:35	10:15	40
A	Lunch	10:15	10:45	30
	4th	10:50	11:30	40
	5th	11:35	12:15	40
B	4th	10:20	11:00	40
	Lunch	11:00	11:30	30
	5th	11:35	12:15	40
C	4th	10:20	11:00	40
	5th	11:05	11:45	40
	Lunch	11:45	12:15	30
6th (1st assembly)		12:20	1:15	55
6th (2nd assembly)		1:20	2:15	55
7th		2:20	3:00	40

BULLYING AND HARASSMENT (JSD POLICY AS98)

We want you to feel safe at school so you can learn. When someone says or does something intentionally hurtful and they keep doing it -- even when you tell them to stop or show them that you are upset -- that is bullying. It can be physical, verbal, emotional, or cyber. It can involve: telling offensive jokes; derogatory statements about a person's ethnicity, race, gender, beliefs, etc.; inappropriate touching; lewd gestures or actions; threatening language or behavior; sexual comments; and unwelcome taunting.

What should you do if you are feeling bullied?

- Tell them to stop. Look them in the eye without emotion or fear and tell them to stop.
- If that doesn't work, tell a counselor, an assistant principal, school resource officer, or report it on the Safe UT app so we can help stop the bullying and keep you safe.
- Be sure to tell your parents or guardians what is happening so they can help you.

Consequences for those who bully can include in-school suspension, out-of-school suspension, and/or police involvement.

CELL PHONES/ELECTRONIC DEVICES

Cell phones/airpods/earbuds or other personal electronic devices are to be stowed during class each day unless the teacher has given permission. Cell phones/airpods/earbuds may be used before and after school, during lunch time, and passing periods. Our goal is to protect the learning environment from distractions that these devices may cause. The following protocols are in place for electronic device violations: 1st offense = the device will be placed in an alternate location for the remainder of the period. For any additional offenses the electronic device will be secured in the office for the remainder of the day. If students continue to struggle with managing their personal devices in class, administration will work with parents and students to create a success plan.

CHROMEBOOKS

You will be given a chromebook to keep the entire time you are a member of the Falcon Nation, but it is still the property of Jordan School District. You need to follow the Acceptable Use Policy in order to use the chromebook or other computers. Be sure to read the policy, and ask an adult if you have any questions or concerns.

- Expectations for Storage & Safety
 - Chromebooks are your responsibility once it is checked out to you.
 - You can take your chromebook home.
 - You need to charge your chromebook each night so it's ready for school each day.
- Loss or Damage of Chromebook
 - Immediately report any malfunctions or damages to a teacher or staff member.
- You/your parents will be responsible for the repair/replacement cost of any damage to the Chromebook.
 - Chromebook \$250

- Screen replacement \$55
- Charger \$40
- Keyboard damage \$75
- Case \$10
- Missing/Damaged Jordan Asset Tag \$5
- Missing or damaged keys \$7.50 (If cannot be replaced then the cost of the whole keyboard)
- Power cord to charger \$10
- Bezel trim cover \$20
- Touchpad \$30
- Sticker removal and cleaning \$30
- Screen bezel \$30
- Top/bottom cover \$50

CITIZENSHIP

Citizenship grades reflect who you are as a member of Falcon Nation. Are you here? Are you on time? Do you have what you need to be prepared for class? Are you mindful of self and respectful of those around you? Good citizenship is exhibiting our Falcon Values of being safe, responsible, and respectful toward others at all times. Having a good citizenship grade is just as important as having good grades.

SRMS Citizenship Rubric

H	Responsible	4 Almost Always
7-8 points	ON TIME - Is ready to begin class when the bell rings. Completes assignments in a timely manner.	3 Most of the Time
S	PREPARED - Comes to class with all necessary materials, ready to learn and work.	2 Occasionally
5-6 points	ON TASK - Uses class time efficiently and appropriately. Uses technology appropriately. Phones/earbuds are put away.	1 Rarely
N	Respectful	4 Almost Always
3-4 points	RESPECT CLASS - Uses class materials and supplies in an appropriate manner. Participates in class activities appropriately.	3 Most of the Time
U	RESPECT YOURSELF AND OTHERS - Uses positive communication skills. Keeps hands, feet, and objects to self.	2 Occasionally
2 points	RESPECT TEACHERS - Listens to and follows instructions given by any adult in the room. Use positive communication skills.	1 Rarely

ACADEMIC HONESTY

Honesty is a big part of living with integrity. At Sunset Ridge, if your name appears on an individually assigned piece of work, that means you completed that work by following the teachers' instructions. These are examples of dishonesty:

- Receiving or providing information during or for a test
- Using non-approved material on tests
- Violating testing rules and procedures
- Using someone else's writing (word for word or almost word for word) and saying it is your own. This is plagiarism.
- Using someone else's ideas as your own and not giving proper credit
- Using or copying another student's assignment to turn in as your own
- Allowing other students to use your work with the exception of approved group, lab or collaborative projects

Violation of the behavioral expectation of academic honesty may result in the following consequence(s):

- Parent Contact
- Possible drop in citizenship grade
- Drop in academic grade until proficiency or mastery is demonstrated
- Administrative Intervention

If a student violates Academic Honesty Expectations, they will receive a "0" for that assignment or assessment and they will need to meet with their teacher to develop a plan for completing the work, demonstrating proficiency, and recovering lost citizenship credit.

CONSEQUENCES FOR MISBEHAVIOR

We encourage and teach you appropriate behavior while at school. When misbehavior occurs, we work together to help you regulate your emotions, learn from mistakes, repair the harm, and return to the learning environment. This can happen in various ways including conferences with an administrator, teacher, and/or parent, an apology, restitution, class schedule changes, a referral to a counselor, etc.

More specific consequences for misbehavior include:

- Thinking it Over - You will have the opportunity to take a time out to reflect on your behavior and work with your teachers to be successful in class.
- Lunch detention: You have the opportunity to work on course work or engage in community service during lunch time. You will not be with peers during this time.
- Community service: You will help the custodial staff or classroom teachers with various responsibilities.
- In School Suspension: You will be removed from the regular learning environment for one or more class periods and have the opportunity to work on academic work in a self contained environment.
- Falcon Success: The student will be removed from the regular learning environment and will work on academic tasks and have the opportunity to repair harm. This structured time is designed around what you need most. A Structured Day can be used as a transition back

after an Out-of-school suspension. In some circumstances, students may need to earn their way back into the regular classroom environment.

- Out-of-school suspension: The student is sent home for one or more days.
- Consequences for more serious violations are determined on an individual basis and may include such things as safety contracts and behavior contracts.

The administration reserves the right to use a combination of these consequences or other methods to address discipline issues.

DANGEROUS ITEMS

We don't allow dangerous items that can physically harm someone. There are serious consequences for bringing these items to school, including suspension and police involvement. Dangerous items include, but are not limited to, anything that can physically harm such as:

- Things that stab, cut, or puncture, like a knife, pin, etc.
- Things that shoot objects, like a gun, firearm, slingshot, airsoft gun, etc.
- Things that explode, like fireworks, poppers, snaps, etc.
- Things that burn, like a cigarette lighter, matches, candles, sparklers, pepper spray, etc.

Even if you bring a facsimile (fake, look-alike, or replica) of a dangerous item, you face the same consequences. If you suspect another student has brought, or plans to bring, a dangerous item to school, tell an adult immediately. You can report it anonymously through the Safe UT app. If you bring a weapon to school on accident (for instance, you had a knife in your backpack from a camping trip), bring it to an administrator immediately, and do not show it to anyone.

DIGITAL CITIZENSHIP

Be careful what you do on electronic devices. Anything you text or post online -- words, pictures, or videos -- can be viewed by anybody. Only post or send comments/pictures that you would be comfortable showing your parents. Cyber bullying is illegal and may result in school and police consequences.

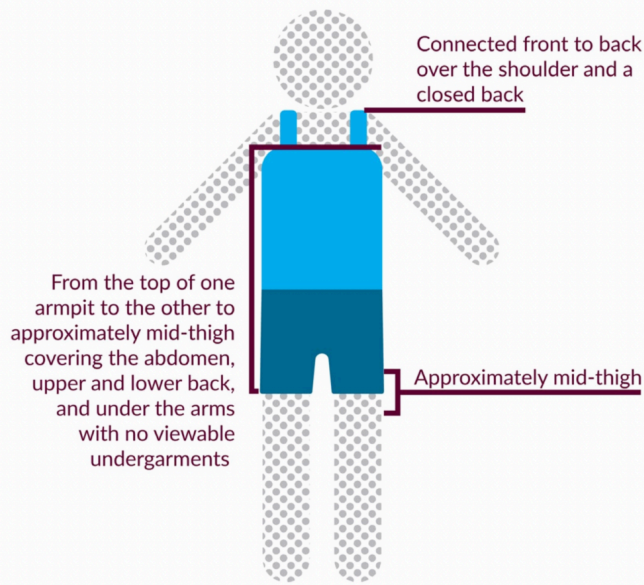
It is against the law for you to bring, possess, participate in, share, or show **sexting or pornography** while at school, whether printed, on an electronic device, or on social media. Consequences for doing so may include parent contact, suspension, confiscation and wiping of phone, change of school, and police involvement.

DRESS CODE

We expect you to follow the dress code established by Jordan School District. The most recent JSD policy can be found by [clicking this link](#). The administration reserves the right to determine what is a hazard and/or distraction. If you are out of dress code, you will be asked to change. We will provide clothing if you need it. Additionally, a graphic illustrating the dress code policy is shown below.

Student Dress & Appearance Illustration

Front & Back



EMERGENCY DRILLS AND ACTUAL EMERGENCIES

Emergency drills are required at regular intervals. Whenever the school is evacuated, whether for a drill or an actual emergency, students and teachers follow incident command procedures so everyone can evacuate safely.

Threats of violence or disruption, telephone bomb threats, 911 calls, pushing emergency call buttons in classrooms, etc. are considered false emergencies and not allowed. These types of actions may involve school consequences and police involvement.

FIGHTING

Fighting is not allowed at school. If you are in a situation that you fear will become a fight, tell an assistant principal or counselor. They are here to help you peacefully resolve the conflict so that you don't feel like you have to fight. Injuries, damages, and medical costs associated with fighting are the responsibility of the involved students and their parents. School consequences will be issued for fighting. You may be referred to self-discipline or anger management courses taught by Student Intervention Services at the Jordan Family Education Center. Note: Provoking, encouraging a fight, or recording others fighting may also lead to disciplinary action.

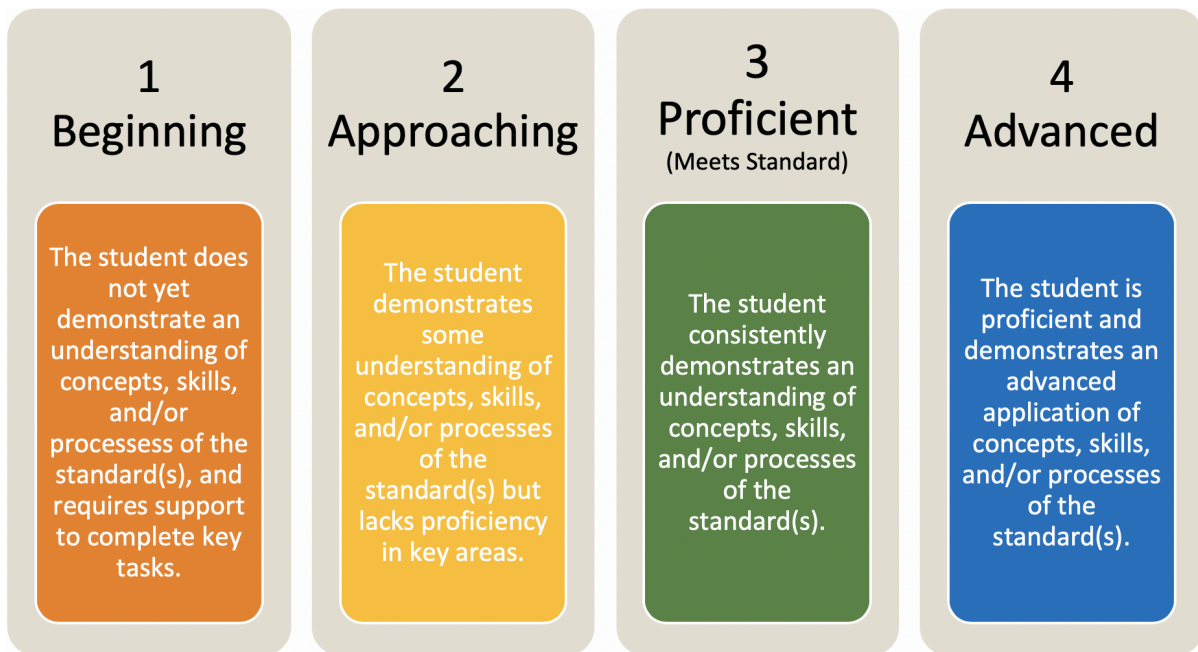
GANG ACTIVITY

Gang-related activity or the promotion of gang-related behavior at school, or at school-related activities, is not allowed. The administration works with the school resource officer to determine what constitutes gang activity.

GRADING

STANDARDS BASED GRADING

Sunset Ridge Middle School uses a Standards-Based Grading model. You are assessed based upon mastery of a standard or objective being taught. A “4, 3, 2, 1” scale is used to identify the level of mastery a student has achieved on a particular standard or objective as follows:



GRADE SCALE

A	A-	B+	B	B-	C+	C	C-	D+	D	D-	F
4 - 3.5	3.49 - 3.375	3.374 - 3.25	3.249 - 3.0	2.99 - 2.66	2.659 - 2.33	2.329 - 2.0	1.99 - 1.75	1.749 - 1.5	1.49 - 1.25	1.249 - 1.0	0.99 - 0
100 - 87.5	87.49 - 84.375	84.3749 - 81.25	81.249 - 75	74.99 - 66.5	66.49 - 58.25	58.249 - 50	49.99 - 43.75	43.749 - 37.5	37.49 - 31.25	31.249 - 25	24.99 - 0

ASSESSMENTS (80% of your grade)

Assessments are 80% of your grade and reflect your level of mastery on standards and/or objectives. Practice makes up the remaining 20% of your grade. If you don't demonstrate mastery on an assessment, you can retake it after you complete the tasks your teacher gives you to understand the concept better.

PRACTICE/HOMEWORK (20% of your grade)

Practice/Homework is designed to help you master the content and prepare for the assessments. Since it is practice, it may or may not affect your grade. See individual teacher disclosure statements for information related to homework/practice for their particular classroom.

LATE ASSIGNMENTS

Late assignments are defined as any work not completed and handed in by the due date. ALL academic practice is to be completed and turned in. Late assignments may be subject to the following conditions:

- A teacher may require an alternative assignment if the original assignment has been corrected in class.
- **LATE ASSIGNMENTS** must be turned in one week before the end of the quarter so teachers have time to grade them.
- Teachers may ask you to finish all **LATE ASSIGNMENTS** before you retake or make up assessments.

INTERNET USE (JSD POLICY AA445)

The Internet is a valuable resource for learning, but can also be harmful when misused. You need to follow district policy when using the Internet or computer resources. Be sure to complete the Acceptable Use Form in Skyward each year when enrolling for school so you can use the Internet. Submitting this form indicates that you and parents/guardians have read, understood, and will follow the district policy.

INTERVENTIONS

We believe that you can meet academic and behavioral expectations. If you need more time and support, teachers will work with you, your family, counselors, and administration to determine the best way to help you. Along with iFlight (listed below) we offer, Lunch school, and Friday School (8:30-9:50am).

iFLIGHT

iFlight lets you get additional help and support from your teachers. You can attend iFlight during TA periods.

ILLEGAL DRUGS AND TOBACCO

It is against the law for you to possess, use, share, sell, or distribute illegal drugs, alcohol, or tobacco (this includes e-cigarettes) and related paraphernalia. Consequences include parent contact, police involvement, suspension, removal from school, and a required drug offenders class. SRMS follows the JSD drug and alcohol policy which can be found by [clicking this link](#).

KNOWLEDGE OF AN ILLEGAL ACTIVITY

If you know that a dangerous or illegal activity happened or is going to happen, you are responsible to tell the police, administration, or on the Safe UT app. This includes fighting, drugs, weapons, pornography, etc. If you do not report it, you face school consequences and police involvement. If you film or attend an illegal activity -- even if you don't participate -- you could face school consequences and police involvement. This policy applies to activities that occur during school hours, on the way to/from school, or at a district-sponsored activity (field trips, evening performances, bus stops, etc.).

LOCKERS

We encourage you to use a backpack to carry supplies to each class. If you also need a locker, sign up in the attendance office.

LUNCH ACCOUNTS

You can buy breakfast for \$1.25 and lunch for \$2.25. You can also buy ala carte items for an additional cost. You can put money in your lunch account by taking cash to the main office or paying by credit card through Skyward. Money needs to be turned in by 10:00 a.m. so we can get it in your account before lunch time.

MEDICATIONS (JSD POLICIES [AS85](#) AND [AS90](#))

You **cannot have more than an 8 hour dose** of any type of medication at school. "Medication" is defined as any over-the-counter pill or personal prescription. It must be stored in the original container or package. If you possess more than an 8-hour dose, you're in violation of district drug and alcohol policy. Sharing prescription or over-the-counter medications with others is also against the district drug and alcohol policy.

NON-DISCRIMINATION

Sunset Ridge Middle School and Jordan School District are committed to providing an educational environment that is free from illegal harassment and other forms of discrimination based upon sex, sexual orientation, race, color, ethnic background, national origin, religion, gender, creed, age, citizenship, or disability.

PUBLIC DISPLAYS OF AFFECTION

Public displays of affection are inappropriate for a middle school environment.

REPORT CARDS, MIDTERM PROGRESS REPORTS, AND FAILING NOTICES

Report cards are available online at the end of each quarter. A Skylert message will be sent home when grades have been finalized. Fourth quarter report cards will be mailed home. Midterm progress reports are posted in the middle of each quarter. A Skylert message will be sent to notify you that midterm grades are available. Failing notices are mailed home before the end of each quarter to parents of students who have any Ds or Fs. If you would like an official transcript/report card at the end of a quarter, you may request one from the counseling center.

SCHOOL ID CARD

You will get a free ID card after school pictures are taken. You'll need it for the school store, to get Hero Points, check out chromebooks or books in the LMC, and to get food in the cafeteria. You will be charged a replacement fee if you lose it.

TUTORING

Teachers may offer enrichment/tutoring in their classrooms after school. You need to schedule this with your teachers and to arrange for your own transportation home from school.

VISITORS

Parents and other adults are welcome to visit the school. All visitors must report to the Main Office

upon arrival and show a valid ID before being allowed to visit with a student or teacher. You are not allowed to bring friends or relatives to school. Only currently registered students will be allowed to attend classes/activities or be on school property.

JORDAN SCHOOL DISTRICT STUDENT DISCIPLINE POLICY ([POLICY AS 67](#))

Jordan School District recognizes that student discipline is essential to further the educational process and provide an environment conducive to learning. The Board authorizes the Administration to take appropriate action to preserve order among the students and staff to protect school property. Acts of violence, use or possession of a weapon or facsimile, criminal behavior, and gang activity in or about District schools, property, or activities shall be dealt with in accordance with District policy and the law. (Board Policy AS67)

Dangerous Disruptive Conduct

The following conduct is defined as "dangerous or disruptive conduct" and is prohibited on school property, at school-sponsored activities, or while traveling in school-funded or school-dispatched vehicles.

1. Possessing (regardless of intent), using, selling or attempting to possess, use or sell any firearm, weapon, knife, explosive device, noxious or flammable material, firework, chemical weapon (i.e. mace, pepper spray), martial arts weapon or other instrument including those which eject a projectile or substance of any kind, or any replica or facsimile of any of the above, whether functional or nonfunctional, whether designed for use as a weapon or for some other use.
2. Causing, or attempting, threatening or conspiring to cause damage to personal or real property, or causing or attempting, threatening or conspiring to cause harm to a person through:
 1. Possession or distribution of drugs or alcoholic beverages. (See [Policy AS90 – Drugs and Alcohol](#))
 2. Harassment – repeatedly communicating to another individual, in a demeaning or disparaging manner, statements that contribute to a hostile learning environment of the student.
 3. Retaliation – means an act or communication intended as retribution against a person for reporting bullying or hazing, or to improperly influence the investigation of, or the response to, a report of bullying or hazing.
 4. Sexual harassment or fabrication of sexual harassment charges with malicious intent to defame character.
 5. Arson—the willful and malicious destruction of any part of a building or its contents or occupants by use of fire or explosive.
 6. Burglary—breaking, entering or remaining in a structure without authorization during the hours when the premises are closed to students.
 7. Theft/Larceny/Stealing—the intentional unlawful taking and/or carrying away of property belonging to or in the lawful possession or custody of another.
 8. Criminal Mischief—willful or malicious injury or damage in excess of \$300 to public property or to real or personal property belonging to another.
 9. Battery—the unlawful and intentional touching or striking of another person against his or her will.
 10. Assault—placing another person in fear or apprehension of a harmful or offensive touching, whether or not a touching is actually intended.

11. Hazing—(See [Policy AS95 – Conduct Related to School Activities](#))
 12. Vandalism—willfully defacing, cutting, marring, injuring, damaging, or losing school or staff property. student(s) may not participate in graduation exercises until the student or the student's parent(s)/guardian has paid for the damage or made appropriate restitution.
 13. Gang-related Activity—dangerous or disruptive activity, which may include but is not necessarily limited to the following:
 1. wearing, possessing, using, distributing, displaying or selling any clothing, jewelry, emblem, badge, symbol, sign or other things which evidence membership in a gang;
 2. using a name which is associated with or attributable to a gang; or
 3. designating turf or an area for gang activities, occupation, or ownership.
 14. Bullying—aggressive behavior that is intentional and that involves an imbalance of power or strength. A student is being bullied or victimized when he or she is exposed, repeatedly and over time, to negative actions on the part of one or more students. Student assessment of the prevalence of bullying in schools shall take place. In addition, schools must provide bullying training to new participants in school-sponsored athletic programs, both curricular and extracurricular, and training every three (3) years for ALL participants. “Participants” means students, employees, and coaches. Training curriculum outlines, schedules, and participant lists must be maintained by each school and provided to the Administrator of Schools upon request.
 1. Physical Bullying: hitting and/or punching
 2. Verbal Bullying: teasing or name calling
 3. Non-Verbal or Emotional Bullying: intimidation through gestures, social exclusion and relational aggression
 4. Cyber-bullying: sending insulting, threatening or harassing messages by phone or computer, or electronic messaging
 15. Involvement in any activity which violates federal, state or local law or regulation, disrupting normal school proceedings, or causing, or attempting, threatening or conspiring to cause other students to violate federal, state or local law or regulation or to disrupt school proceedings, or attempting, threatening or conspiring to do any of these. These activities include, but are not limited to: extortion, forgery, lewdness, and distributing obscene materials.
3. Students with prior knowledge of dangerous or disruptive behavior have the duty to report such behavior to school administration. Students that fail to report such behavior are subject to appropriate disciplinary sanctions.

A final note...

At Sunset Ridge Middle School our goal is to optimize learning through teaching and reinforcing desired behaviors in the classroom. The best place for learning to take place is in the classroom with the teacher. Thus, the best place for students to be is....IN CLASS.

By the time students leave Sunset Ridge, they should have an increased understanding of self-awareness and self-management through regulation.

We have three simple goals for you:

1. Get an education
2. Build healthy relationships with peers and adults in our Nest.
3. Learn and grow in character

What goals do you have for yourself?
Together we make a difference.