

The Moment It Clicked: Guest Preparation Guide

Thank you for joining me on *The Moment It Clicked!* I'm excited to have you on the show. To ensure you feel confident and prepared, here's everything you need to know before our conversation.

1. Recording Details

Booking: <https://themomentitclicked.com/apply> (after applying, you will be given a private scheduling link)

Platform: Google Meet

Link to Join: Check your email for confirmation. If you need help, contact me at contact@themomentitclicked.com

Tech Checklist

- **Microphone:** A quality mic (like a USB podcast mic or headset) is ideal. If you're using your computer's mic, please test it beforehand.
- **Headphones:** Using headphones prevents audio feedback.
- **Camera:** Ensure your webcam is clean and positioned at eye level.
- **Lighting:** Natural light or a ring light works best.
- **Internet Connection:** A wired connection is preferred for stability.

Quiet Environment

Please record in a quiet space with minimal background noise. Consider closing windows, silencing phones, and informing others in your household.

2. Ground Rules

To keep the conversation positive, productive, and engaging for our listeners, here are a few guidelines:

- **Be Respectful:** While strong opinions are welcome, we aim to foster an open, thoughtful dialogue. No inflammatory or disrespectful remarks will be permitted.
- **Stay On-Topic:** Our conversations focus on pivotal moments, personal growth, and practical insights. Feel free to share your experiences, challenges, and breakthroughs, but please avoid excessive self-promotion.
- **Positive Energy:** We aim for an uplifting tone — stories of resilience, lessons from setbacks, and moments of clarity are highly encouraged.

3. What to Bring

- A glass of water or drink nearby.
- Notes or key points you'd like to highlight (optional but encouraged).
- Any links, offers, or projects you'd like to mention on-air.

4. Final Tips

- Relax! The goal is to have a natural, engaging conversation.
- Stories are powerful — feel free to share personal moments or memorable anecdotes.
- If you'd like to redo an answer or take a short pause during recording, that's completely fine.

I can't wait to chat with you! If you have any questions before recording day, feel free to reach out.

See you soon!