



International Optimist Class Association (UK)



Committee Meeting

Minutes of meeting held on Tuesday 29th November 2022

Minutes of the meeting to be read in conjunction with the papers produced for the meeting.

Present

Sarah Gosling (SG)

Stephen Wright (SW)

David Davies (DD)

Hannah McCarthy (HM)

Jane Saunders (JS)

Nick Rogers (NR)

Richard Edwards (RE)

Jenny Eastwood (JE)

Victoria Perratt (VP)

Deborah Waggett (DW)

Nick Holley (NH)

Ben Wimpory (BW)

Filippo Di Salle (FD)

In Attendance

Tim Hall (TH)

James Parker-Mowbray (JPM)

Alex Keegan (AK)

Introduction/Welcome

The Chair welcomed everyone to the meeting, in particular Filippo, Nick and Victoria, joining for their first meeting. SW was thanked for putting the agenda together. SG thanked the committee members for the individual meetings they have had to enable her and SW to get up to speed in their areas.

1 Apologies

Apologies of absence had been received from Jono Pank (JPa), Ian Bullock (IB) and Andy Ramus (AR).

2. Minutes of the last Meeting

SG informed the committee that part of the RYA Recognition Policy requires the Committee to keep and publish minutes. Minutes were taken for the Winters Meeting but have not been circulated. We will use the Actions list from our last meeting on the 6th September and will record minutes going forward.

3. Matters Arising

All matters arising had been completed or covered under the current agenda items.

The following updates and comments were added:

- a) Team racing parent volunteers appointed, Jo and Jamie McEwan. They will coordinate with Niall McLeod, RYA, to set up a selection event initially and further events over the summer.
- b) Missing flags and Radios, JPe to go through with JPa over the Winter. JPe to cost up replacing or adjusting current flags
- c) IODA 60 boats – keep on the agenda.
- d) Clare Armstrong appointed as Nationals Coordinator
- e) Will Welfare appointed as Technical Coordinator.

4. Class Recognition Policy

SW discussed completed RYA Assurance document. Key points below:

- Need to record conflicts of interest.
- Meetings to have minutes and be available to the membership
- Safeguarding document now on website
- Equality, Diversity and Inclusion, RYA have a strategy, we are broadly in line with this. Committee decided it wasn't necessary to appoint an EDI Officer at this time.

ACTION: SW to record conflicts of interest on a google document. To pick up EDI for now.

ACTION: JPe to produce Meeting Minutes, once approved to be put onto website.

5. Strategy Document

SG presented the Strategy Document. A discussion was held.

ACTION: SG to Collate comments and circulate.

6. Finance

HM Discussed current financial position, including refunds to team members yet to be completed. The lack of access to the bank account is still causing issues. HM mentioned we have regional bank accounts with no idea what's in these accounts, and suggested we should manage centrally.

DD agreed we should shut regional accounts down.

ACTION: JE to check if Irish Junior Families are happy to have credit on IOCA account for £50.

ACTION: HM to shut regional accounts down and manage centrally.

ACTION: DD to speak to Simon Kellsell to ask him to keep accessing bank for now.

ACTION: DD To upload IOCA Account to Companies House.

ACTION: DD to chase new bank account.

ACTION: BW to send through price and advantages of upgrading Google accounts.

7. Secretary

DD confirmed membership for 2023 opened and insurance renewed. New Rib policy, 75K for each IOCA event with a cap of 25K on any one rib, 30 days per year. IOCA ribs are now allowed to remain in the water over night between 31st Oct and 1st March.

ACTION: JP to locate six boat trailers.

ACTION: JP to monitor days we use ribs, to update insurance policy if required.

8. Sailing

JS discussed 2023 programme, all finalised except 2023 Winters, 26/27th November Draycote SC have offered to host. 2023 End of Summers, to be decided. Weekend options 2/3rd September preferred as still in Summer holidays, sea venue preferred, Pwllheli unpopular option.

ACTION: JS to confirm Winters with Draycote SC.

ACTION: Chair to speak to RYA Wales for alternative Sea Venues.

ACTION: Committee to decide if we drop End of Seasons for 2023 as Nationals a week later than normal creating a compression in Calendar.

9. Training

DW discussed Invitational training, regional and girls training.

Connor McGaughey would like to be Scottish rep, Approval to appoint him granted.

DD – Asked if we should offer him one of our six boat trailers.

ACTION: DW to put Connor in touch with BW to organise an IOCA email address.

10. Teams

JE discussed team options for 2023. To be updated once calendars are fixed for next year.

Agreed to keep age limits as they are for 2023 Teams.

Committee's Opinion was that event support was an essential part of sailors development and should be part of the IOCA programme.

ACTION – JE/VP To propose events for Dev 1, 2 and 3 once events are announced.

ACTION – Jpe tasked to plan and deliver event Support for Brass.

ACTION – JPM with the Andrew Simpson Foundation to provide Garda support.

11. Marketing and Comms

AR not present, but Dinghy show discussed in his absence.

ACTION – AR to investigate cost of replacing signage and working with current IOCA Sponsors for the Dinghy Show and prize giving's.

12. Equipment

JPa not present.

ACTION: - JPa to provide written update in the next few weeks

13. AOB

SG invited the committee to attend Peter Allum outgoing CEO of WPNSA dinner on 26th January. JPe expressed interest to go.

ACTION – JS to create a card with Optimists on and send to Peter.

14. Date of the Next Meeting

The next meeting will be held at 20.00 on Tuesday 24th January.