



Foxboro Music Association Meeting Minutes
Meeting held in FHS Band Room (Stephen C. Massey Music Suite)
September 15, 2025

In attendance: Bradley Palter, Jodie Whidden, Michelle Thackston, Jaleen Hu, Robert Glynn, Michael Bristol, Lisa Bolgen, Jennifer Brancato, Seana Dorich, Kate Woods

- I. Call to Order** - The meeting was called to order at 7:00 pm. Welcome Mr Glynn as the new department head.
- II. Special Election of FMA Board Members 2025-2026** - After the elections in May 2025, Nicole Groves resigned from Vice President position. The proposed board for this coming year is for Jodie to move from Secretary to Vice President position and Jaleen to move into the Secretary position. Brad will remain as President and Michele will remain as Treasurer. Michelle motioned to vote for the new board as presented and Lisa seconded the motion. Vote was 9-0-0 (by all present at the time with Kate not having arrived yet)
- III. Budget Update** - Budget is still being worked on by Michelle and will be ready to be presented and voted on at the next monthly meeting. Michelle finally has access to the bank account today. Following questions were discussed relating to the budget:
 - A. For the Massey scholarship, \$1000 came in last year. Is that what will come in this coming year. It was suggested that Michelle reach out to Karen and Sheila.
 - B. Overall budget might come up with a \$4000 shortfall for this year. This is okay, since we don't want to have gains and be holding so much money as a non-profit and we currently have reserves that we can use. However, it was brought up that there was a discussion last year on how to increase fundraising or make budget cuts so we don't continue to run at a deficit. It was predicted last year that we only have enough in reserves to have a deficit for 4-5 years.
 - C. There is a line item in the budget for a bottle and can drive - do we still do that? Jaleen explained that it was found last year that the Mansfield Redemption Center still has an account for bottle and can return donations to the FMA, however, we aren't actively collecting so the amount would be negligible.
 - D. Overall discussion on fundraising - Jodie said we didn't do as much fundraising last year, especially the smaller ones (ie cookies on valentine's day and cupcake charlies) and tried to cut back the budget instead. We did do the restaurant fundraisers which we need to get dates early for. We are open to new ideas for fundraising
 - E. How do the MICCA judge meals line item work? There should be a line in the budget and expense for this, as we pay for the food and then submit the receipts for MICCA to pay us back.
- IV. Sponsorship Update** - Jodie reported that the envelopes have been stamped. Need to send to staples to print and then stuff the envelope. The current budget is \$600 for this. Would like students to help stuff the envelopes for volunteer hours. Hope to have these done in 2 weeks - will do digital communications (email and facebook) at the

same time. Note: Total of 500 letters go out for the prior address list/sponsors plus all the middle and high school students (We get the addresses from school at the end of prior year.)

- V. **Massey Scholarship** - Discussed earlier in budget section

- VI. **Mr Glynn's Reports** - Thanks for support from FMA for past 40+ years. Primary goal as new department head is for every student in Foxboro K-12 to get the highest quality of music education as possible. Additional updates:
 - A. Mr Zachary Sawyer resigned 7/3. Mr Bobby Glynn applied and moved into the department head position. Space for a full time string teacher was posted and Ms Molly Crocker was hired for that position. Also Ms Julianne Fournier was hired for the elementary schools to fill Ms Annette Kerner's position who retired last year.
 - B. This year is up and running - teachers pleased at how band camp went. First football game this friday. Summer HS orchestra meetup with Ms Crocker went well. Middle school had instrument pickup this past monday - they are very excited. The numbers for the incoming 5th graders are 40 orchestra, 101 chorus, and 115 band. The numbers stay high thru 6th and then retain decently well mostly thru 7th and 8th. There is excitement for how the music program will go in the next few years with size.
 - C. Faculty requests for FMA - Mr Raymond seeks \$1000 to bring in the Berklee Advanced Vocal Ensemble again for Vocal Jazz Fest. Ms Crocker requests \$600 to bring in 6 guest artists/clinicians to spend time with HS or middle school orchestra. Note: Michelle will build into the budget that we vote on next month.

- VII. **Grants** - Two common grants we can request for are the PIP grant and Foxboro Cultural grant. Michelle asked Seana if she can write the grant requests for us. It was mentioned that the PIP is one where we have to ask for something specifically. The suggestion was to use the items discussed which the teachers are requesting. Another suggestion brought up was to request for the grant to cover the student banners.

- VIII. **Student Reports** - No students yet, but Mr Glynn has spoken to Mr Bush about setting this up.

- IX. **Upcoming Events** - No questions were brought up on the schedules. The following specific events were discussed:
 - A. **8th Grade Cookout** - Jaleen is checking with Mr Glynn on last year's numbers to confirm and then update. But order for the grill is in and communication has been sent to Janice Watts at food services, where we order the burgers from.
 - B. **Fall Jazz Fest** - Question was asked if there's a guest artist for both - and the answer was yes. We also usually feed the band and in the past the fall was in the cafeteria and then the spring is at someone's house. Lisa volunteered to handle Jazz dinners again and Jodie volunteered her house for the spring dinner. It was noted that the symposium was somewhere else and not in our budget. There was budget discussion and Jaleen asked if these dinners were the ones that we tried to switch in the budget last year and order from the school which would be cheaper and easier and then have students pay. It would be \$3 per student which is a little extra to cover the students who can't pay. Michelle mentioned that the budget from last year was \$2000 but Lisa confirmed that only less than \$500 was for food. The remainder was for the special guests where we pay for lodging and transportation.

C. More Budget-related discussions - In follow-up to the Jazz Dinner conversations, there was more discussion on fundraising, donations, and sponsorship

1. Brad mentioned he would like to see us do more fundraisers instead of having kids pay for pizza. The question was posed on what fundraisers worked and which other ones can we do?
2. It was also mentioned that concessions made about \$1000 for the year and collecting suggested donations gained us more money than when we charged admissions. We discussed being more conscious at the welcome table about telling people it's free but we take donations. Some of the better concerts for donations last year had people walking around with the jars.
3. There was also a discussion on pushing sponsorship more. Suggestions on putting an update in the program about annual funding and maybe sending out Giving Tuesday reminders on email or Facebook "don't forget to do sponsorship". Seana offered to help Jode brainstorm the wording so people know what sponsorship is and maybe update the letter if needed.

X. Committee Chairs - The following list of volunteers for Committee Chairs were collected at the meeting. We still hope to get co-chairs for many of these Committees so more people can learn the roles for future years.

• Sponsorships - Jodie • 8th Grade Cookout (Sept 26) - Jaleen • MICCA - Jaleen • MICCA Score Tabulator - Lisa • Jazz Events Hospitality - Lisa • FMA Scholarship - Jaleen • Concessions and Donations - Kate and Lisa • Concert Programs and Posters - Jodie and Jaleen	• Grants (PIP & Cultural Council) - Seana • Social Media - Jaleen • Founders Day Booth & Raffle - Jen • Senior Photos (Banners/Buttons) - Mike and Michelle • Concert and Event Photos - Mike • Senior Essay - Seana • Potluck Coordinator - Brad • Fundraising - TBD
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XI. Vote to Accept [Meeting Minutes from June 9, 2025](#) - Because the meeting minutes printed for review were the May 2025 meeting minutes, there wasn't a vote to accept them at this meeting. We will look to vote on both the June 2025 meeting minutes and this meeting's minutes at the next meeting in October.

XII. Old Business - Update on the Senior Banners - The banners and buttons are printed and done for band. It will cost a little more because we weren't able to print the band banners all together with the orchestra and chorus because it was an early football game this year. There were 25 banners for band and the pricing is cheaper for 25+ banners. The use of zip ties instead of clamps to hang the banners was discussed. There was a discussion on how we could use the banners more if we made the orchestra and chorus banners earlier.

XIII. New Business - Mr Glynn asked questions on the concert programs. He said Mr Bush was asking about the Jazz Fest poster in addition to the programs because that was also being made by the same person who did the programs. It was noted that Jodie and Jaleen would be taking on programs this year. This was a change last year where instead of hiring/paying someone to make the program and then pay also for printing/folding at Staples by that person, it

would save a lot of money in the budget to handle it inhouse. Jen Hoyt took on the programs halfway thru last year starting with the Winter Concert. The teachers provided the program information for FMA to make and then FMA would send the program back to the teachers for them to print. The teachers would have the students fold the programs. Mr Glynn said he would help with the communications to make sure the teachers get the program information to FMA in a timely manner. And also help communicate who the program should be sent to for printing.

XIV. Adjournment - The meeting was adjourned at 7:56

The next meeting will be held on Tuesday October 14th at 7 pm.