

The West Central Area Board of Independent School District No. 2342, Barrett, Minnesota, met for a committee meeting on Wednesday, **July 19th, 2023**, at 7:00AM in the Secondary School Media Center. The meeting was called to order at 7:00 AM by the Chair of the Board, Michelle Nessman.

Roll Call Here: Olson, Sabolik, Sanstead, Ulrich, Strunk, Christenson, Nessman

Absent: None

Motion by Sabolik, second by Strunk to approve the modified agenda. *MCU*

Ulrich, Olson and Brownlow reported on the Buildings and Grounds Committee meeting.

Superintendent's Report was given by Mr. Brownlow.

Motion by Sabolik, second by Strunk to approve the payment of claims in the amount of \$293,763.11. *MCU*

Motion by Ulrich, second by Sanstead to approve the Consent agenda. *MCU*

1. Approve the meeting minutes. (6/21, 7/6)

2. Approve the following Personnel Items:

a. New Hires

1. Melissa Randall, Special Education Teacher at Secondary School
2. Todd Hickman, Paraprofessional at Secondary School
3. Jill Nelson, Secondary School Assistant Cook
4. Katrina Williams, North Elementary Assistant Cook
5. Marisa Sabolik, Secondary School Media Center
6. Amanda Hedstrom, Secondary School Administrative Assistant

b. Agreements:

a. Agreement for the Location of Head Start Pre-School Services in School Buildings

Motion by Ulrich, second by Sabolik to award the propane bid for 2023-2024 heating season to Olson Oil. *MCU*

Motion by Strunk, second by Ulrich to approve Finance Manager Job Description. *MCU*

Motion by Sabolik, second by Sanstead to approve the Job Code worksheet. *MCU*

Motion by Ulrich, second by Olson to approve 10-Year Long-Term Facilities Maintenance Plan. *MCU*

a. Long-Term Facilities Maintenance Ten-Year Expenditure Plan

b. Ten-Year Long-Term Facilities Maintenance Revenue Projection

c. FY 2025 Long-Term Facilities Maintenance – Statement of Assurances

Motion by Ulrich, second by Strunk to approve Resolution Adopting the Schools District's Fiscal Year (FY25) Long-Term Facilities Maintenance Ten-Year Plan. *RCV: all yes MCU*

The Operating Levy was discussed.

Motion by Olson, second by Ulrich to change the committee meeting date from August 2nd to August 8th at 5:30pm, with an alternate meeting time of 7AM. *MCU*

Motion by Strunk, second by Olson to adjourn. *Time: 8:14am MCU*

Approved on August 16th, 2023, by:

Michelle Nessman, Board Chair

Sara Strunk, Board Clerk