

Ladder Pre-Use Inspection Checklist

- ☐ Side rails that are split, bent, dented, splintered, cracked, or broken;
 - ☐ Rungs, cleats, braces, or steps that have been bent, dented, cracked, splintered, or broken;
- ☐ Screws, rivets, or other fasteners that are loose or missing;
- ☐ Ladder components such as spreaders, hinges, and braces that are loose or damaged;
- ☐ Spreader that do not lock into place when the ladder is set up;
- ☐ Ladder components that are rusted or corroded;
- ☐ Damage such as burns or blisters caused by excessive heat or flames;
- ☐ Non-skid safety feet or pads that are missing or damaged;
- ☐ Wheels, casters, or stoppers on mobile ladders that are malfunctioning or damaged;
- ☐ Pull ropes and pulleys that are worn, frayed, malfunctioning, or broken;
- ☐ Steps, rungs, or side-rails which are oily, greasy, or otherwise slippery;
- ☐ Make-shift repairs or modifications.

When structural or other defects on any portable ladder during the course of inspections are identified, immediately attach a tag stating "Dangerous: Do Not Use" or with similar language to the ladder. The damaged ladder must then be removed from service until it has been repaired by a qualified person to its original condition. Ladders that cannot be satisfactorily repaired by a qualified person must be destroyed and replaced.