Republic of the Philippines
Province of Iloilo
Municipality of Tigbauan
OFFICE OF THE SANGGUNIANG BAYAN

sbtigbauan@yahoo.com

Tel.No. (033) 511-85-30

EXCERPT FROM THE MINUTES OF THE 23H **REGULAR SESSION** OF THE HONORABLE SANGGUNIANG BAYAN, TIGBAUAN, ILOILO HELD AT THE SB SESSION, TIGBAUAN MUNICIPAL BUILDING, TIGBAUAN, ILOILO ON JUNE 16, 2014 AT 1:45 IN THE AFTERNOON

PRESENT:

HON. ROEL T. JARINA, - Vice Mayor & Presiding Officer
HON. RONNIE T. PAGUNTALAN, - Liga President & Temp. Pres. Officer
HON. JOSE DONEL T. TRASPORTO, - S.B. Member
HON. VIRGILIO T. TERUEL, - S.B. Member
HON. MA. GERRYLIN SANTUYO-CAMPOSAGRADO, - S.B. Member
HON. MARLON R. TERUÑEZ, - S.B. Member
HON. SUZETTE MARIE HILADO-BANNO, - S.B. Member
HON. RICKY T. NULADA, - S.B. Member
HON. ARIEL I. BERNARDO, - S.B. Member

FORCED LEAVE:

HON. RENEE LIBRODO-VALENCIA, - S.B. Member

- -

Resolution No. 2014-076

RESOLUTION AUTHORIZING THE MUNICIPAL MAYOR, ATTY. SUZETTE TENEFRANCIA-ALQUIZADA FOR AND IN BEHALF OF THE MUNICIPALITY TO ENTER INTO A MEMORANDUM OF AGREEMENT WITH THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FOR THE IMPLEMENTATION OF KAPIT BISIG LABAN SA KAHIRAPAN – COMPREHENSIVE DELIVERY OF SERVICES - NATIONAL COMMUNITY DRIVEN DEVELOPMENT PROGRAM (KALAHI-CIDSS-NCDDP).

WHEREAS, KALAHI CIDSS-NCDDP, otherwise known as the Kapit-Bisig Laban sa Kahirapan-Comprehensive and Integrated Delivery of Social Services-National Community-Driven Development Program, is one of the poverty alleviation programs of the Philippine Government being implemented by the Department of Social Welfare and Development (DSWD);

WHEREAS, KALAHI CIDSS-NCDDP is the expansion into a national scale of operations of the community-driven development (CDD) approach, which was tried and proven effective by Kalahi-CIDSS, its predecessor, which started in 2003;

WHEREAS, CDD is a globally recognized strategy for achieving service delivery, poverty reduction, and good governance outcomes, It:

- Helps communities in poor municipalities identify challenges around reducing poverty and make informed decisions on a range of locally identified options for development, including how this is made and in what form;
- Gives control of resources to address local poverty to communities; and
- Builds the capacity of both state (including local governments) and civil society stakeholders to provide assistance and respond to calls for support from poor communities as they implement development initiatives;

WHEREAS, the development objective of KALAHI CIDSS-NCDDP is to have barangays/communities of targeted municipalities become empowered to achieve improved access to services and to participate in more inclusive local planning, budgeting, and implementation;

WHEREAS, the Municipality of Tigbauan is a recipient of this said program of the national government;

WHEREAS, pursuant to this agreement, it shall be the role and responsibilities of the Local Government of the Municipality of Tigbauan, Province of Iloilo, Region VI to undertake the following:

1. Pass relevant ordinances and/or resolutions in support of community-driven development and participatory governance and implementation of the Kalahi-CIDSS Project in the municipality, to include but shall not be limited to the following:
   a. Institutionalization of People's Participation, Transparency, and Social Accountability, and development and implementation of strategies to mainstream the same in LGU development planning and poverty reduction programs, plans and activities (PPAs);
   b. Convergence of National Government Agency (NGA) poverty reduction PPAs in the municipality;
   c. Allocating local counterpart funds for the KC Project;
   d. Formation of Municipal Inter-Agency Committee (MIAC) and Municipal Coordinating Team (MCT), designation of members, and allocation of funds for MIAC and MCT operations;
   e. NGO and PO accreditation;
   f. Support to BDP formulation and BDP-MDP integration;

2. Provide Local Counterpart Contributions (LCC) for the implementation of the Kalahi-CIDSS Project following an agreed delivery timetable indicated in an approved LCC delivery plan, and which shall include, but may not necessarily be limited to, the following;
   a. Local Counterpart Contributions, of not less than 30% of the indicative Total Project Cost, the LCC can be in form of cash or in-kind contributions for sub-project implementation *(i.e. materials and equipment*) CBIS and Program Management;
   b. Opening of Municipal Trust Funds where all municipal cash contributions for sub-projects and Project implementation, CBIS and program management support shall be deposited, in accordance with the agreed delivery timetable indicated in the approved LCC delivery plan.

3. Make accessible relevant information on the state of the Municipality and the LGU, as well as on LGU plans, programs, and activities including, but not necessarily limited to, the following;
   a. Income and expenditure (including municipal assets that may be tapped to support Project implementation, as well as liabilities that may hinder delivery of counterpart commitments – e.g loans and commitments to other NGAs and institutions;
   b. Budgets, including data and information used for formulating budgets;
   c. LGU Plans and activities to address local poverty and development, including data information used for formulating municipal plans.
   d. LGU plans and activities to assess the state of competency of LGU staff, and address competency gaps.

4. Promote and support the active engagement of citizens and their organizations in the design planning and implementation of PPAs on poverty reduction, and in the implementation of the KC Project in the municipality, and;
   a. Conduct NGO – PO accreditation;
   b. Increase PO – NGO representation in the MDC, and ensure PO – NGO representative in Local Special Bodies (LSB), at the municipal and barangay level;
   c. Provide preferential attention to the participation of women, and other highly vulnerable groups *(i.e. the poorest, Indigenous People, youth, the elderly, and others)* in the implementation of the Project;
   d. Subject the Municipal and Barangay plans for DRRM, IP, Peace and GAD and the prioritization of projects from the above-stated plans to participatory review and assessment of gender responsiveness, and to possible enhancement;
   e. Create mechanisms for regular LGU – Civil Society (CSO) consultation and dialogue;
   f. Strengthen involvement of LPRAT in local development planning;
   g. Encourage PO-NGO participation in Project implementation, and in independent monitoring.
5. Uphold and preserve the integrity of the KALAHI CIDSS – NCDDP procurement and fiduciary processes, and;
   a. Assist community volunteers in undertaking procurement in a fair and transparent manner, and to defend the community-based procurement process from any and all attempts at undue influence.
   b. Assist the Project in helping volunteers to: b1) manage financial transactions in accordance with existing rules and regulations and b2) ensure sound financial management system.
6. Provide support to KALAHI CIDSS – NCDDP implementation and capability building activities and, prior to start of Project operations;
   a. Organize through Executive Order, a Municipal Inter-Agency Committee (MIAC) to provide technical support to Project implementation. MIAC members shall be headed by the Municipal Mayor or his/her duly authorized representative, and composed of all heads of LGU units such as, but not limited to, the MSWDO, MPDC, MLGOO, Municipal Engineer, MHO, MAO, MARO, the Budget Officer, and other LGU staff,
   b. Form, through Executive Order, a Municipal Coordinating Team (MCT) to provide implementation support to the Area Coordinating Team (ACT) in the implementation of

Project processes and activities along the Community Empowerment Activity Cycle (CEAC). MCT members must be municipal staff seconded to the Project, or staff hired by the LGU for this purpose, and shall be composed of a Municipal Area Coordinator, a Deputy Municipal Area Coordinator for every twenty-five (25) barangays, a Municipal Finance Officer for every twenty-five (25) barangays, and at least one (1) Community Facilitator for every three (3) barangays, Municipal Disaster Risk Reduction Focal Person and the Municipal Gender Focal Person;

c. Assign a Municipal Staff as GAD, DRRM, IP, and Peace Focal Persons in support to Project operations. The GAD and DRRM Focal Person shall sit as a member of the MCT and work closely with the ACT and the MIAC in the performance of DRRM and GAD-related Project activities;

d. Provide space in the Municipal building, and office furniture/fixtures and equipment for a Kalahi-CIDSS Municipal Office;

e. Provide personnel, and other logistics support to Project operations and participatory monitoring and evaluation activities, including computer-based data processing (*encoding, collation and storage*) of local M&E data collected through KC assistance, data feeding to the local KC and DSWD, and communicating M&E data to communities, for community reflection/taking action, transparency and accountability;

7. Comply, with the Project's implementation procedures and guidelines as contained in the Project's various manuals, policy issuances, and directives;

8. Participate during regular and milestone KC-LGU-community assessment meetings, for local review of performance against SIA commitments, plans, targets and outcomes, and action planning.

WHEREAS, pursuant to this agreement, it shall be the role and responsibility of the ***DSWD*** to;

1. Assign an Area Coordinating Team (ACT) at the municipality, composed of an Area Coordinator, Deputy Area Coordinator, Municipal Financial Analyst and Community Facilitators. The ACT shall be tasked to facilitate implementation of the Project's Community Empowerment Activity Cycle, and conduct monitoring, technical assistance, and capability-building interventions to the Municipal Coordinating, Team (MCT) and the Community Volunteers (CVs), to ensure that participatory development processes are correctly done and the design, selection, implementation, and operation and maintenance of sub-project are compliant to procedural, technical and financial standards set by the Project in its various manuals and implementation guidelines;
2. Coordinate with the MCT and MIAC/LPRAT, through the ACT, in monitoring and providing technical assistance and capability building to MLGU staff and CVs, and in monitoring and evaluating the performance and compliance of the municipality and its participating barangays in the implementation of the Project;
3. Provide grants for community sub-projects identified through a participatory, transparent, and open process of community prioritization, following Project guidelines for the purpose.
4. Provide grants to barangays, upon request and subject to Project guidelines, for the preparation of community sub-project proposals and/or to support specific aspects of sub-project implementation, for and of selective types of sub-projects;
5. Promote, through the ACT and RPMO, in partnership with the Regional and Provincial DILG and the Municipal Local Government Operations Officer (MLGOO), the active participation of provincial, municipal, and barangay local government units in Project implementation, facilitate enhanced functionality of Municipal and Barangay Development Councils and updating of Municipal and Barangay Development Plans, and ensure wide acceptance and ownership of KALAHI-CIDSS principles and processes by the Provincial, Municipal, and Barangay LGUs;
6. Establish linkages with other National Government Agencies (MGA), Donor and other Development Agencies, Private Foundations, and Civil Society Organizations, to leverage development assistance resources, technical assistance, and other forms of support for Project municipalities and communities;

NOW, THEREFORE, on motion of HON. MA. GERRYLIN SANTUYO-CAMPOSAGRADO Chairperson*, Committee on Environmental Protection, Housing, Land Utilization, Zonification, Assessment and Expropriation* and duly seconded by Hon. Jose Donel Trasporto, Hon. Ricky Nulada, Hon. Ariel Bernardo and Hon. Ronnie Paguntalan,

RESOLVED, AS IT IS HEREBY RESOLVED, to Authorize The Municipal Mayor, Atty. Suzette Tenefrancia-Alquisada For And In Behalf Of The Municipality To Enter Into A Memorandum Of Agreement With The Department Of Social Welfare And Development For The Implementation Of Kapit Bisig Laban Sa Kahirapan – Comprehensive Delivery Of Services - National Community Driven Development Program (Kalahi-CIDSS-NCDDP).

RESOLVED FURTHER, to furnish copies of this Resolution to Hon. Suzette Tenefrancia-Alquisada, Municipal Mayor, this municipality, to DSWD, Regional Office VI, and all concerned for their information, guidance and/or appropriate action.

APPROVED.

CERTIFIED CORRECT:

MARLENE TAYO-NAVA
S.B. Secretary

ATTESTED:

ROEL T. JARINA
Vice Mayor & Presiding Officer

HON. ROEL T. JARINA, M.D.
Municipal Vice Mayor

Sangguniang Bayan Members:

Hon. Jose Donel T. Trasporto, Lawyer **Hon. Ma. Gerrylin Santuyo- Camposagrado**
Hon. Renee Librodo-Valencia, CPA,MBMM **Hon. Suzette Marie Hilado-Banno, M.D.** **Hon. Ronnie Paguntalan (LnB-Pres.)**
Hon. Virgilio T. Teruel , Lawyer **Hon. Ricky T. Nulada**