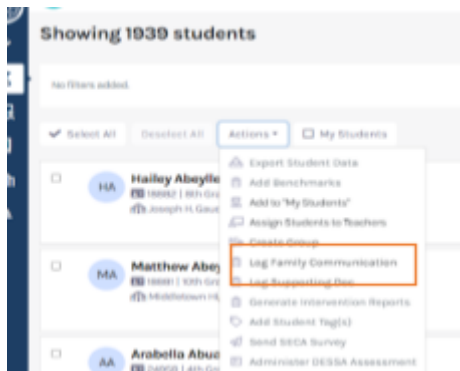


Print Assessment Reports in Branching Minds

1. From the student page, check off the students that you want to create a Progress Report for.



2. Select the drop-down Actions and select Log Family Communication



3. Select the School (if necessary)
4. Select the desired Template. Choose from the following:
 - a. Assessment Report Fall
 - b. Assessment Report Winter
 - c. Assessment report Spring
5. Click Continue
6. Click on Generate Letters
7. The reports will appear in your email.