

Grossmont High School

ABSENCE AND LATE POLICY

ALL DAY ABSENCES

- Please call **(619) 668-6031 (24 hours a day)** or send a note with your student the following day.
- All day absences not excused within three school days of the absence will be considered truant.

Note: Only the parent or guardian of record may contact the attendance office to excuse absences.

EARLY RELEASE

- For an early release, please send a note and have your student bring it to the attendance office before school or during break.
- If a student leaves campus without a pass, they will be considered truant.

LATE TO SCHOOL

Excused:

- If your student is late due to a doctor, dental or court appointment a note is required from that facility.
- If your student is late due to illness or illness in the family, a note from the parent or guardian will be accepted.

Note: Please have your student go to the attendance office upon arrival to school.

Nonexcused:

- If your student is late to school due to car problems, traffic, oversleeping, etc., please have him or her report directly to class.

Note: Calls to the attendance office for lates will not be accepted.

MAKING UP ABSENCES

Saturday School (7:55 a.m. – 12:00 noon)

- Students may make up one (1) all-day absence in a single Saturday School session.

Tutorials (One-hour make-up available before and after school, per teacher's schedule)

- Students may make up period absences in tutorials.

**For any other questions, please call (619) 668-6032.*