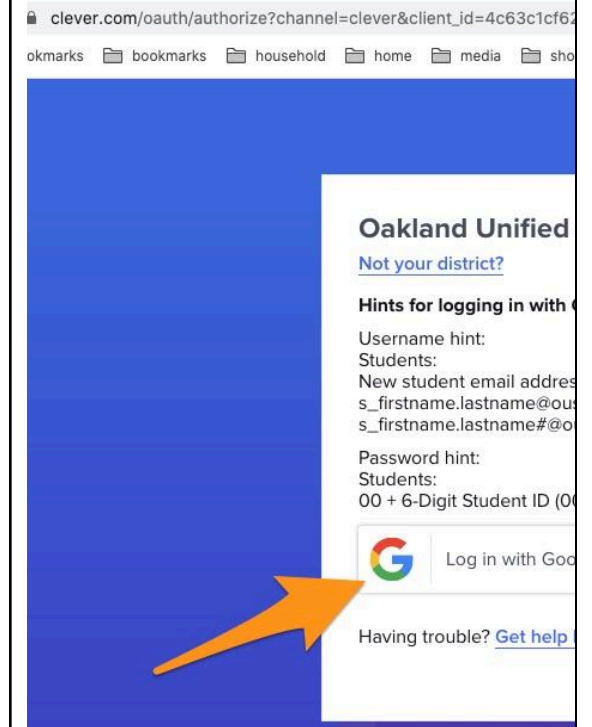


# How to open i-Ready app in Clever

## Method 1: Using Google Chrome web browser

1. Open Chrome (or another web browser). Go to the OUSD Clever Portal or just click [here](#)

2. Click on the “Log in with Google” button





3. Enter teacher (or student's) email
4. Enter teacher (or student's 8-digit) password

Sign in with Google

Sign in  
to continue to [clever.com](#)

Email or phone  
s\_firstname.lastname@ousd.org

[Forgot email?](#)

[Create account](#) **2**

Sign in with Google

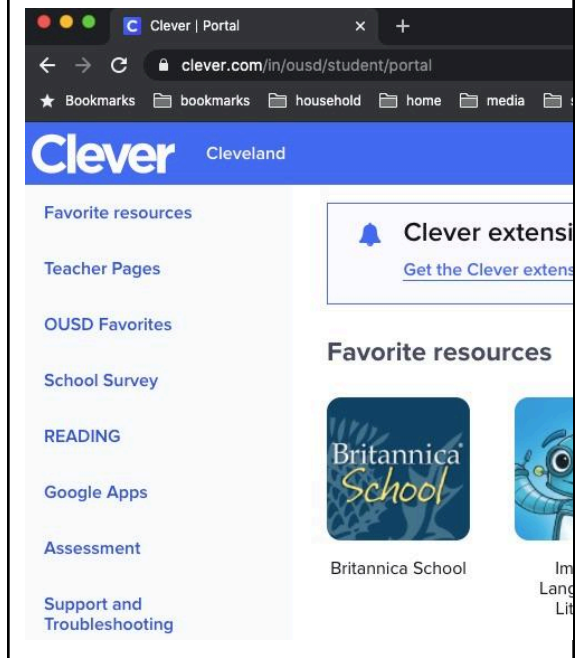
Hi Keenan  
s\_keenan.chen@ousd.org

Enter your password  
00123456

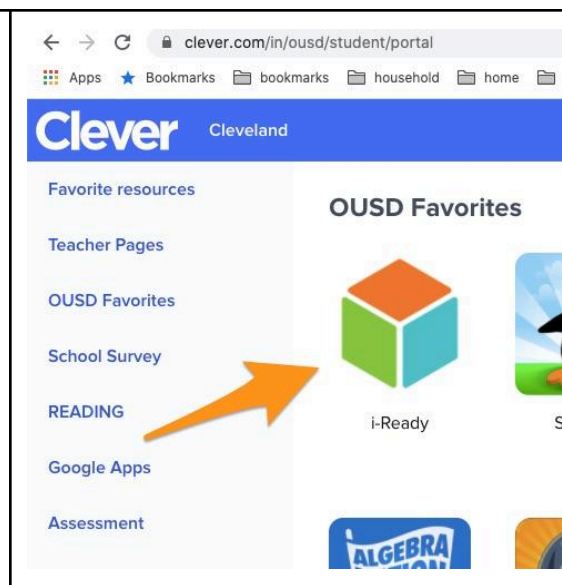
[Forgot password?](#) **2**



5. You should see the Clever home page where you can access district learning applications.



6. Scroll down the page. Find the i-Ready app icon under “OUSD Favorites”.
7. Click on the icon to open i-Ready.
8. (optional) It can be helpful to click on the ♥ in the upper-right corner of the i-Ready app icon. This will save i-Ready into “Favorites” section (which appears at the top of the Clever page)



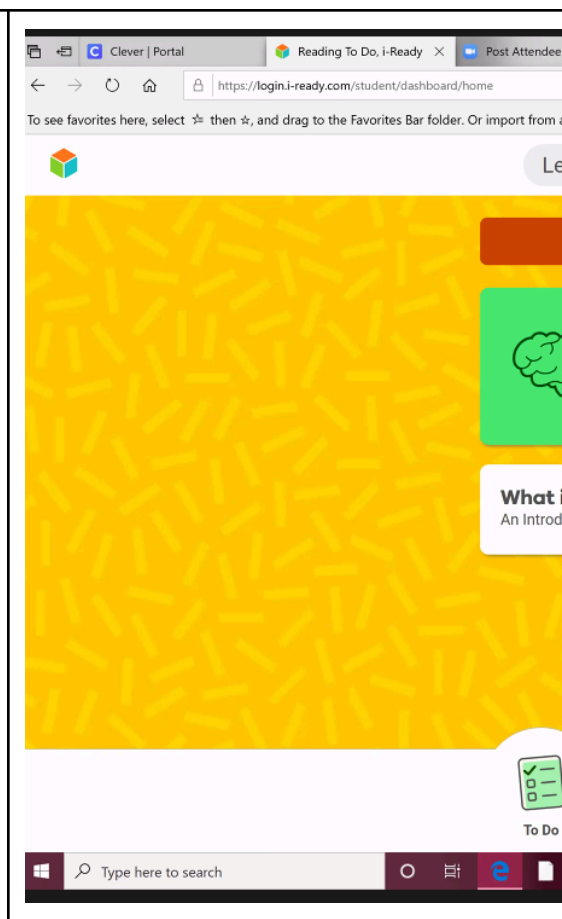
9. i-Ready app home page.

(Please wait for your teacher's instruction before completing the Reading Diagnostic!!!)

Note: When you first start the test, there will be a video that plays to provide information about the test. You have to let the video play to the end. If you click out of the video, it will start from the beginning the next time you try to start the test. At the conclusion of the video, you will be shown three buttons. You need to click on the three buttons before you can get to the start of the test.

Tying

When the student is done with the test, you can confirm by clicking on the "My Progress" button. The diagnostic test should show up in the "Completed" list.



**Method 2 (alternative): Log in with Clever Badge k-2**

1. Go to the OUSD Clever Portal at <https://clever.com/in/ousd>
2. Click on the "Clever Badge log in" button
3. Hold your badge up to the camera

Contact your teacher or school to obtain OUSD Google login credentials or a Clever Badge for a student/class.

## How to use your mouse

### Method 1: OUSD Chromebook

**Move the pointer.** Simply move your finger across the touchpad.



**Click.** Press down on the lower half of the touchpad.  
Tap-to-click should be enabled by default so you can quickly tap the touchpad to click.





**Right-click.** Click on the touchpad with two fingers (at the same time).



**Scroll.** Place two fingers on the touchpad and move them up and down to scroll vertically, left and right to scroll horizontally.



**Drag and drop.** Click the item you want to move with one finger. With a second finger, move the item. Release both fingers to drop the item at its new location.



### **Method 2: Apple laptop**

Same as Method 1 (OUSD Chromebook)

See here for even more fancy Multi-Touch gestures on your Mac: <https://support.apple.com/en-us/HT204895>

### **Method 3: Windows laptop**

Using the trackpad on a Windows laptop is the same as the Chromebook and a Macbook *except* for the mouse clicks. On a Windows trackpad, there is a touchpad and two buttons (left one for Click, and right one for Right-click).



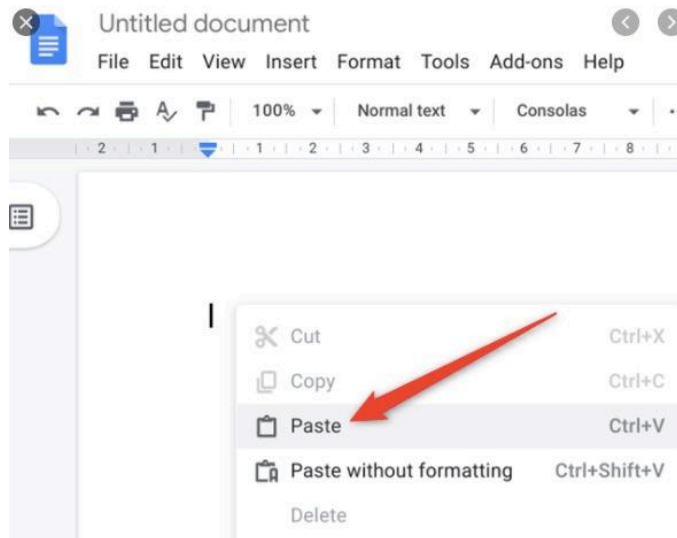


#### Method 4: iPad

# How to cut, copy and paste

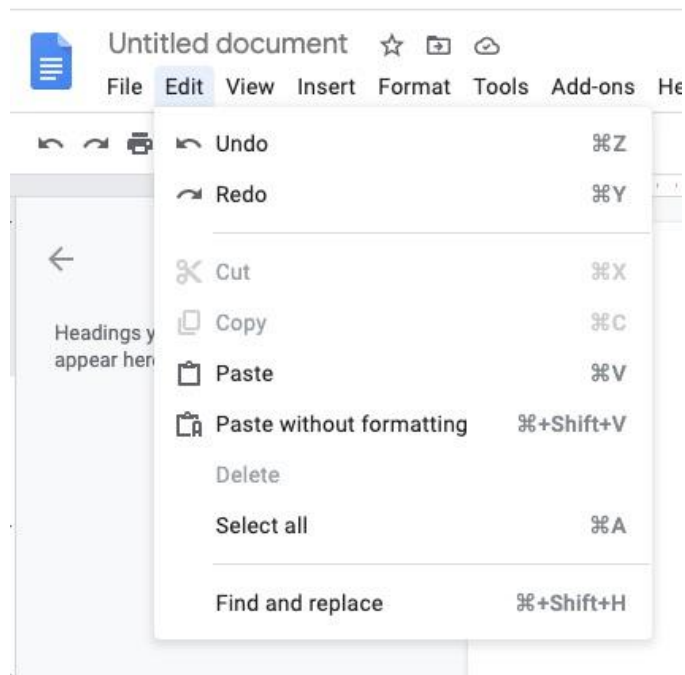
## Method 1: OUSD Chromebook

1. Click at the start of the text you want to **copy**. Press down with your thumb and continue to hold while selecting the text with your index finger. Release your thumb. The text you want to copy should be highlighted.
2. Choose Edit > Copy (from the Edit menu at the top of your screen), or press **Ctrl+C**.  
Note: If you want to remove (**cut**) the text from its original location, choose Edit > Cut instead (**Command-X**).
3. Click where you want the text to appear (**paste**). Choose Edit > Paste, or press **Command-V** on the keyboard.



## Method 2: Apple laptop

1. Click at the start of the text you want to **copy**. Press down with your thumb and continue to hold while selecting the text with your index finger. Release your thumb. The text you want to copy should be highlighted.  
(<https://support.apple.com/guide/pages/aside/tanbde221fc8/10.1/mac/1.0>)
2. Choose Edit > Copy (from the Edit menu at the top of your screen), or press **Command-C**.  
Note: If you want to remove (**cut**) the text from its original location, choose Edit > Cut instead (**Command-X**).
3. Click where you want the text to appear (**paste**). Choose Edit > Paste, or press **Command-V** on the keyboard.



**Method 3: Windows laptop**

**Method 4: iPad**

## How to share your screen on Zoom

<https://support.zoom.us/hc/en-us/articles/201362153-Sharing-your-screen>