

Rugby Public School District #5
Regular School Board Meeting
Tuesday, May 13, 2025 – 7:00 AM
RHS Library

Zoom Meeting Info:

Click [here](#) to connect

Public Participation at School Board Meetings

Please review the policies:

[BCBA: Public Participation at Board Meetings](#)

[BCAA: Board Meeting Agenda and Pre-Meeting Preparation](#)

1. Call to Order
2. Voluntary Recitation of the Pledge of Allegiance
3. Confirmation of Agenda
4. Consent Agenda
 - a. Approval of Minutes:
 - i. April 8, 2025 Regular Board Meeting
 - ii. April 25, 2025 Negotiations Meeting #1
 - iii. April 29, 2025 Negotiations Meeting #2
 - iv. May 6, 2025 Negotiations Meeting #3
 - v. May 8, 2025 Negotiations Meeting #4
 - b. Consideration of Bills
 - i. April Bills Payable
 - ii. April Check Register
 - c. Financials:
 - i. April 2024 Comparison
 - ii. April 2025 Comparison
 - d. Resignations
 - i. Shelby Boucher - Ely Special Education
 - ii. Hannah Schell - RHS Special Education
 - iii. Suzanne Darling - RHS Social Studies
 - e. Tuition Agreement
 - i. Bottineau School District - Johnson (incoming)
5. Communications
 - a. Reports
 - i. Elementary Principal's Report - Jason Gullickson
 - ii. Secondary Principal's Report - Jared Blikre

- iii. Superintendent's Report – Mike McNeff
 - iv. Financial Report - Dawn Hauck
 - Remaining Debt Report for the District
 - b. Presentations
 - i. Technology Committee Report @ 7:45 am
- 6. Unfinished Business
 - a. Ely Construction Project Update
- 7. New Business
 - a. Hockey Cooperative Approval
 - b. Resolution to Authorize a Transfer of Funds from the Sinking and Interest Account to the Building Fund
 - c. Title I Schoolwide Plan Approval
 - d. Renaissance Zone Renewal - City of Rugby Request
 - e. Approval of Election Workers
- 8. Miscellaneous Business
 - a.
- 9. Adjournment
 - a. Next Meeting - The next regular meeting is scheduled for June 10, 2025

Narrative for School Board Agenda

To: Rugby School Board Members

From: Mike McNeff, Superintendent

Re: Regular Meeting – May 9, 2025

Date: May 13, 2025

1. Call to Order
 - a. Roll Call – Mrs. Hauck will record members in attendance and guests.
 - b. Instructions to the Board – **“North Dakota Law requires a roll call vote on school board decisions. The Chair will assume a roll call vote on each decision unless there is a “nay” vote.”**
 - c. Welcome to the Audience/Invitation to Participate – **“The board wishes to welcome all students, staff, parents, and community members in attendance at this meeting and thank you for your interest in our schools. Board meetings are meetings held in public but not public meetings. This means that the Board may call upon students, staff, and members of the public to speak at its discretion. The Board will also allow anyone who has requested and received approval to be placed on the board’s agenda today to speak. If you have questions about the process for being placed on the board’s agenda, you may discuss this with the board president or superintendent after the meeting.”**
2. Voluntary Recitation of the Pledge of Allegiance
3. Confirmation of Agenda
4. Consent Agenda – The board chair will read aloud the items listed for approval on the consent agenda and then will ask **“Are there any items requested for removal from the consent agenda at this time?”** Items requested to be removed will be moved to the business section of the agenda and open for further discussion. **“Is there a motion to approve the items listed on the consent agenda? Second?”** Once the motion is seconded, the vote shall take place. There is to be no discussion regarding individual items that are left on the consent agenda.
 - i. Consent Agenda
 - Approval of Minutes:
 - [April 8, 2025 Regular Board Meeting](#)
 - [April 22, 2025 Special Board Meeting](#)
 - [April 25, 2025 Negotiations Meeting #1](#)

- [April 29, 2025 Negotiations Meeting #2](#)
- [May 6, 2025 Negotiations Meeting #3](#)
- [May 8, 2025 Negotiations Meeting #4](#)
- Consideration of Bills
 - [April Bills Payable](#)
 - [April Check Register](#)
- Financials:
 - [April 2024 Comparison](#)
 - [April 2025 Comparison](#)
- Resignations
 - [Shelby Boucher - Ely Special Education](#)
 - [Hannah Schell - RHS Special Education](#)
 - [Suzanne Darling - RHS Social Studies](#)
- Tuition Agreement
 - [Bottineau School District - Johnson \(incoming\)](#)

5. Communications

a. Reports

- i. Elementary Principal's Report - Jason Gullickson
- ii. Secondary Principal's Report - Jared Blikre
- iii. Superintendent's Report – Mike McNeff
- iv. Financial Report - Dawn Hauck
 - [Remaining Debt Report for the District](#)

b. Presentations

- i. Technology Committee Report @ 7:45 am

6. Unfinished Business

a. Ely Construction Project Update

- i. Mr. McNeff will share updates on the final punch list and plan to complete the remaining items at Ely Elementary School.

7. New Business

a. Hockey Cooperative Approval

- i. Mr. McNeff met with the Bottineau School District for an annual meeting to discuss the Hockey Cooperative and make changes if needed. Please review the cooperative agreement below for approval.
- ii. [Hockey Cooperative Agreement 2025-2026](#)
- iii. [Hockey Schedule 2025-2026](#)

b. Resolution to Authorize a Transfer of Funds from the Sinking and Interest Account to the Building Fund

- i. The \$6 million loan payment for the Rugby High School Project is now due. Additionally, approximately \$365,000 in interest will need to be transferred from the Sinking and Interest Account. It is recommended that these funds be

moved to the Building Fund and then placed in a Certificate of Deposit (CD). The purpose of the CD is to cover the annual loan payment of \$104,000 for the \$1.7 million loan associated with the recent Ely Elementary Project. We will use the remaining fundraised funds first.

- ii. [Resolution to Authorize a Transfer from the Sinking and Interest Fund to the General Fund](#)
- iii. [Resolution to Authorize a Transfer from the General Fund to the Building Fund](#)

c. Title I Schoolwide Plan Approval

- i. Ely Elementary School is transitioning from a Targeted Assistance Title I program to a Schoolwide Title I program. As part of the Schoolwide Planning Year, the Schoolwide Plan Cover Page requires board approval. This approval, along with the meeting minutes, must be submitted by June 1, 2025.
- ii. [Title I School Wide Plan Cover Page](#)

d. Renaissance Zone Renewal - City of Rugby Request

- i. The Rugby JDA has asked the school board to support the Renaissance Zone Renewal. It is recommended that the board approve this request. Residential and commercial properties within the zone qualify for property tax incentives to update their buildings.

e. Approval of Election Workers

- i. It is recommended that Kris Wangler and Michelle Lake serve as judges and Deb Zwingel and Marlene Schaan serve as clerks for the June 10, 2025 election.

8. Miscellaneous Business

- a.

9. Adjournment

- a. Next Meeting - The next regular meeting is scheduled for June 10, 2025

School Board Meeting

7:00 AM

May 13, 2025

RHS Library

Where noted, the discussion of some of the above topics may be held in executive session rather than during the portion of the meeting that is open to the public. If this is a regular meeting, additional topics may be discussed. If this is a special or emergency meeting, the governing body's discussion will be limited to the topics and executive session listed above.

Date of Notice: May 9, 2025

Name of Person Preparing Notice: Michael McNeff, Superintendent