



FOL Group A Meeting Minutes

April 29, 2024

Meeting Time: 8:00 am - 12:00 pm | Location: Library

Administrative:

Facilitator	Gina Sourelos Jill Higa	Attendees	Virma Menor, Tiari Silva, Marisa Takeguchi, Lori Yee, Megan Togami, Stephanie Domingo, Diana Debeneditis, Kristen Lono, Kaulu Stevens
Administrators	Bryan Rankie Mindy Pamatigan	Absent	Stacey Dela Cruz, Mel Akeo, Rhenessa Cabudol,
Recorder		Late	

Norms:

- Arrive on time
- Attentive Listening
- Okay to disagree respectfully
- Stay On-task
- Be Prepared
- Engage in the collaborative process - Everyone contributing
- No put downs

Objectives:

- Introduction
- Review the Preface and Chapter 1

What to Bring:

- Laptop

Agenda:

Item	<u>Agenda Items/Discussion</u>
**	WASC Self-Study visit is confirmed for February 24-27, 2025
1.	Inclusion Activity: •
2.	Introduction & Overview & Expectations for FOL members and groups • Jill and Gina are the FOL(Focus on Learning) Leads for Group A: Organization • Bryan and Mindy are the Administrators who will assist with all questions and concerns. • All FOL members will be responsible for identifying findings and evidence and writing up the final piece. • All Classroom Teachers and SpEd teachers are required to write. • All Classified Staff will be assigned to a group but may be floating to answer other questions • All FOL members are responsible for meeting deadlines • FOL members will more than likely need to meet on their own time to interview people, collect resources, write, etc. • Communicate needs/issues/concerns with Jill and Gina • SY 21-22, SY 22-23, SY 23-24
3.	WASC Meeting Dates: • April 29, 2024 - Continue Findings & Evidence; Draft up prompts with group members; Compile survey questions & revise prompts with updated data. ; Revise writing & provide feedback to prompts in Category A
4.	Plan of Action: • WASC Cat A-Organization - Prompts & Assignments
5.	Drafts: •  WASC Cat A-Organization - Prompt A1 (Tiari, Kaulu) •  WASC Cat A-Organization - Prompt A2 (Gina, Diana) •  WASC Cat A-Organization - Prompt A3 (Stephanie, Megarond Stacey) •  WASC Cat A-Organization - Prompt A4 (Marisa, Lori)

	•  WASC Cat A-Organization - Prompt A5 (Virma, Rhenessa, Kristin) •  WASC Cat A-Organization - Prompt A6 (Jill)
6.	Resources: • WASC Common Language sheet • Creating Links to Anything Stored in Drive • Ho'okele Self-Study Report 2019 • Mid-Cycle Report SY21-22 • Category A for 2019 WASC Self-Study •  Chapter 2a: Updated School Profile • Academic Plan 23-24
7.	Questions: • 2019 Self Study Report • SQS Reports for SY 21-22, SY 22-23, SY 23-24 (not yet posted) •  293_StriveHIIHookeleEI23.pdf SY 22-23
8.	Green Highlights = Rewritten/Pretty Good Yellow= Help Red=Not Done/Looked At

Actions:

Item	Actions	Responsible
1.		
2.		

Next Meeting Agenda Items/Discussion:

- Insert Agenda/Discussion Items here

