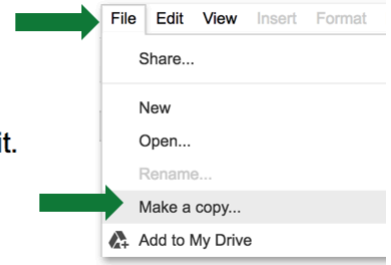


### How to use this template:

This is a view-only file and cannot be edited.

**Create your own copy** of this template to edit.

In the menu, click **File > Make a copy...**



Try  **smartsheet** for free

## Cleaning Business Proposal Template

# Cleaning Services Proposal

Proposal For	
Proposed By	
Contact Information	
Date	
Proposal ID	

**Contents**

Executive Summary..... 3

Problem Statement and Client Need..... 4

Proposed Solution..... 4

Cleaning Plan and Quality Assurance..... 5

Benefits and Value Proposition..... 5

Scope of Work and Deliverables..... 6

Pricing and Investment..... 6

Timeline..... 7

Terms and Conditions..... 8

Call to Action and Acceptance.....9

Appendices..... 9

Executive Summary

Client Overview	
Objective	
Proposed Solution	
Key Outcomes	
Call To Action	

Problem Statement and Client Need

Current Situation	
Business Impact	
Source And Validation	

Proposed Solution

Component	Explanation
Solution Title	
Overview	
Alignment to Need	
Key Features	
Optional Add-Ons	

Cleaning Plan and Quality Assurance

Area	Description
Cleaning Schedule	
Task Breakdown	
Quality Standards	
Supervision and Audits	
Client Communication	

Benefits and Value Proposition

Benefit Category	Client Value
Operational	
Financial	
Strategic	
End-User Impact	
Support and Service	

Scope of Work and Deliverables

Phase	Description	Timeline	Owner
Phase 1			
Phase 2			
Phase 3			
Phase 4			

Pricing and Investment

Service / Item	Quantity / Period	Unit Cost	Line Total
		\$0.00	\$0.00
Total Investment			\$

Payment Terms	
---------------	--

## Timeline

Milestone	Target Date	Notes
Walkthrough and Agreement		
Cleaning Launch		
First Quality Audit		
Optional Services Scheduled		

[illegible]

Terms and Conditions

Clause	Description
Proposal Validity	
Scope Changes	
Payment Terms	
Confidentiality	
Support Terms	



# Call to Action and Acceptance

Item	Description
Next Step	
Client Signature	
Provider Signature	
Primary Contact	

## Appendices

Appendix	Description
Appendix A	
Appendix B	
Appendix C	
Appendix D	

## **DISCLAIMER**

Any articles, templates, or information provided by Smartsheet on the website are for reference only. While we strive to keep the information up to date and correct, we make no representations or warranties of any kind, express or implied, about the completeness, accuracy, reliability, suitability, or availability with respect to the website or the information, articles, templates, or related graphics contained on the website. Any reliance you place on such information is therefore strictly at your own risk.