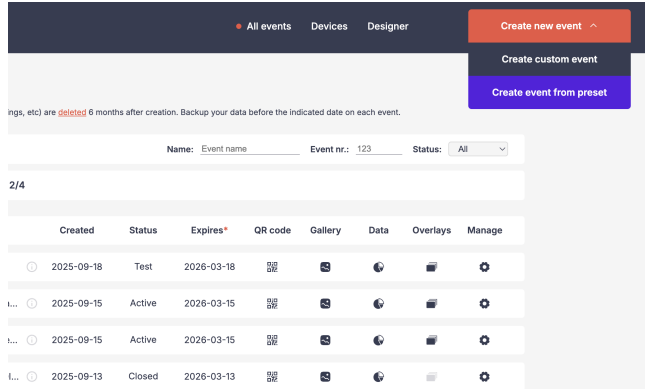


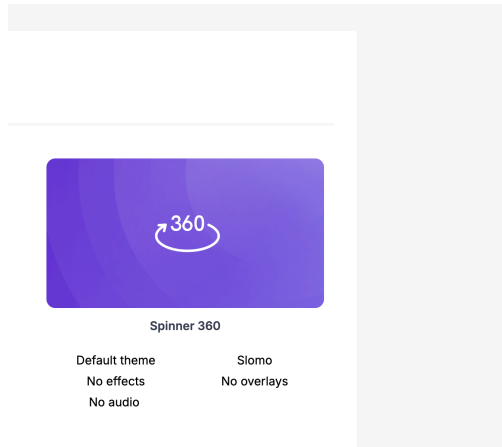
TouchPix Software Event Setup Steps

How to Create a 360 Booth Event

Step 1: In the top right corner, click on Create New Event and from the dropdown menu, select Create Event From Preset



Step 2: Select Spinner 360 and scroll down to confirm.



Step 3: Enter the event name and confirm.

Name of the event *

This name will be visible in the the menu on your device.

Country *

Select the country in which the event will take place to establish the default text/SMS provider.

Step 4: *Enable Start and End Time button and choose the date and time of the event and then click create event.*

Programmed Start & End Time

By setting a start and end time, your event will be active only during that period. After the end time, the app disables function buttons, blocking further content creation. Times can't be edited post-creation unless the event is deleted.

[Read more about how this system works.](#)

Enable Start and End Time

Set the start time of the event

Set the end date of the event

I agree to the [Privacy Policy](#) and the [General Terms and Conditions](#)*

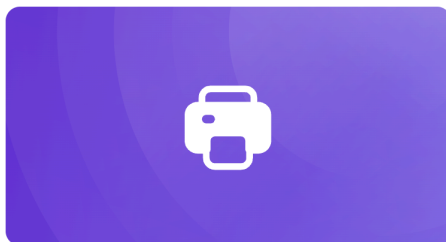
How to Create a Print Booth Event

Step 1: *In the top right corner, click on Create New Event and from the dropdown menu, select Create Event From Preset*

The screenshot shows the top navigation bar with 'All events', 'Devices', and 'Designer'. A 'Create new event' dropdown menu is open, showing options: 'Create custom event' and 'Create event from preset'. Below the menu, there is a search bar with 'Name: Event name', 'Event nr.: 123', and 'Status: All'. A table lists events with columns: Created, Status, Expires*, QR code, Gallery, Data, Overlays, and Manage.

Created	Status	Expires*	QR code	Gallery	Data	Overlays	Manage
2025-09-18	Test	2026-03-18					
2025-09-15	Active	2026-03-15					
2025-09-15	Active	2026-03-15					
2025-09-13	Closed	2026-03-13					

Step 2: *Select Photobooth with printing.*



Photobooth with printing

- Default theme
- No effects
- No audio
- Photo
- No overlays

Step 3: Enter event name and confirm.

Name of the event *

This name will be **test 24** on your device.

Country *

Select the country in which the event will take place to establish the default text/SMS provider.

Step 4: Enable Start and End Time button and choose the date and time of the event and then click create event.

Programmed Start & End Time

By setting a start and end time, your event will be active only during that period. After the end time, the app disables function buttons, blocking further content creation. Times can't be edited post-creation unless the event is deleted.

[Read more about how this system works.](#)

Enable Start and End Time



Set the start time of the event

Set the end date of the event

I agree to the [Privacy Policy](#) and the [General Terms and Conditions](#) *

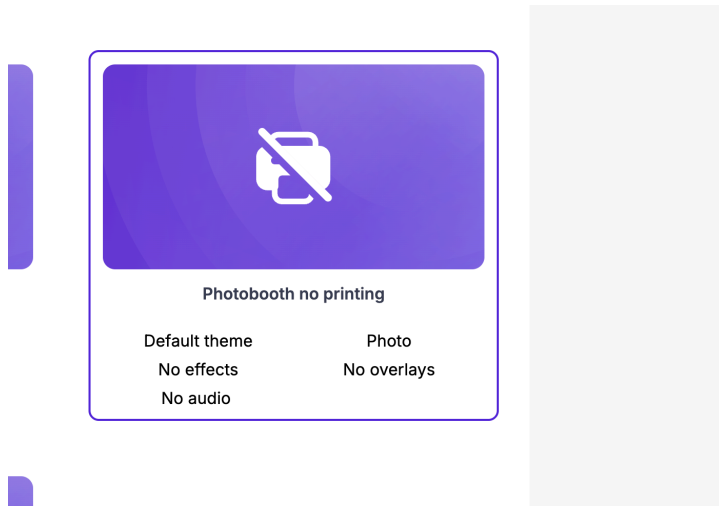
How to Create a Digital Booth Event

Step 1: In the top right corner, click on Create New Event and from the dropdown menu, select Create Event From Preset

The screenshot shows the top navigation bar with 'All events', 'Devices', and 'Designer'. A 'Create new event' button is highlighted, with a dropdown menu open showing 'Create custom event' and 'Create event from preset'. Below the navigation, there is a search bar with 'Name: Event name', 'Event nr.: 123', and 'Status: All'. A table lists events with columns for Created, Status, Expires*, QR code, Gallery, Data, Overlays, and Manage.

Created	Status	Expires*	QR code	Gallery	Data	Overlays	Manage
2025-09-18	Test	2026-03-18					
2025-09-15	Active	2026-03-15					
2025-09-15	Active	2026-03-15					
2025-09-13	Closed	2026-03-13					

Step 2: *Select Photobooth no printing and scroll down to confirm.*



Step 3: *Enter the event name and confirm.*

Name of the event *

This name will be visible in the the menu on your device.

Country *

Select the country in which the event will take place to establish the default text/SMS provider.

Step 4: *Enable Start and End Time button and choose the date and time of the event and then click create event.*

Programmed Start & End Time

By setting a start and end time, your event will be active only during that period. After the end time, the app disables function buttons, blocking further content creation. Times can't be edited post-creation unless the event is deleted.

[Read more about how this system works.](#)

Enable Start and End Time



Set the start time of the event

Set the end date of the event

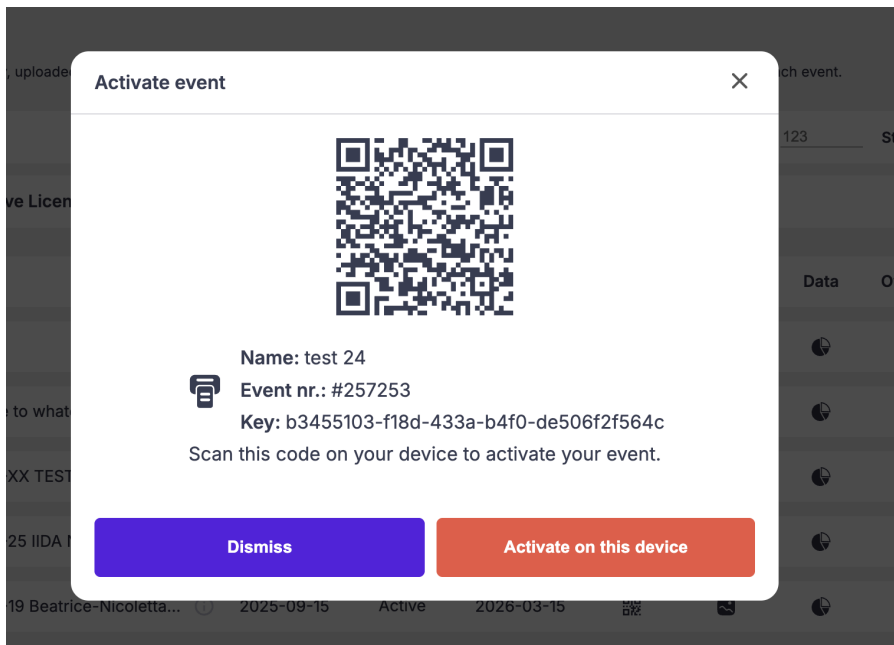
I agree to the [Privacy Policy](#) and the [General Terms and Conditions](#) *

How to Get QR Code

Step 1: Go to all events page and click QR code.

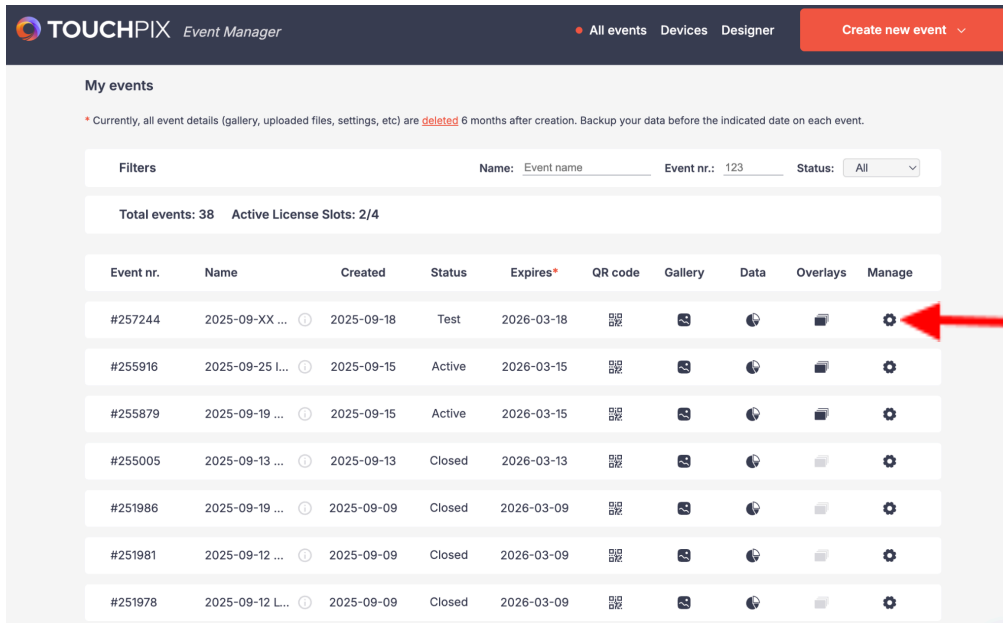
Event nr.	Name	Created	Status	Expires*	QR code
#257253	test 24	 2025-09-18	Test	2026-03-18	

Step 2: Screenshot QR code to bring to the event.



Duplication Steps/Design

Step 1: Click on “manage” for the event you want to duplicate



TOUCHPIX Event Manager

All events Devices Designer Create new event

My events

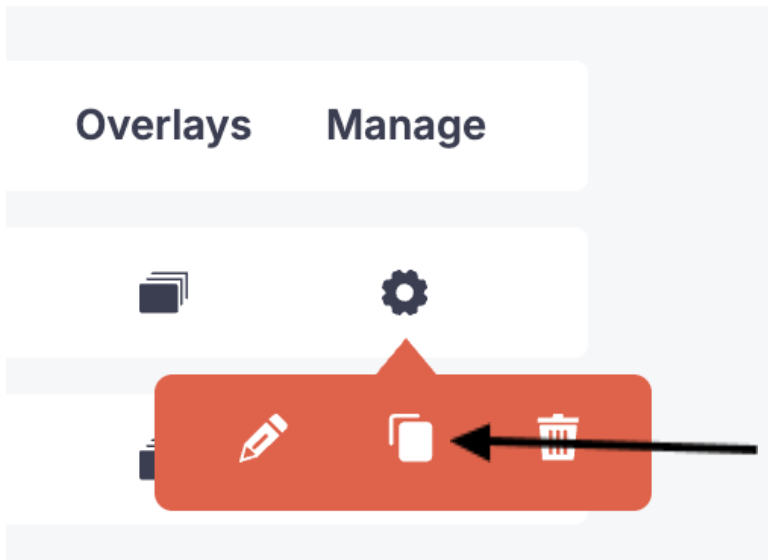
* Currently, all event details (gallery, uploaded files, settings, etc) are **deleted** 6 months after creation. Backup your data before the indicated date on each event.

Filters Name: Event name Event nr.: 123 Status: All

Total events: 38 Active License Slots: 2/4

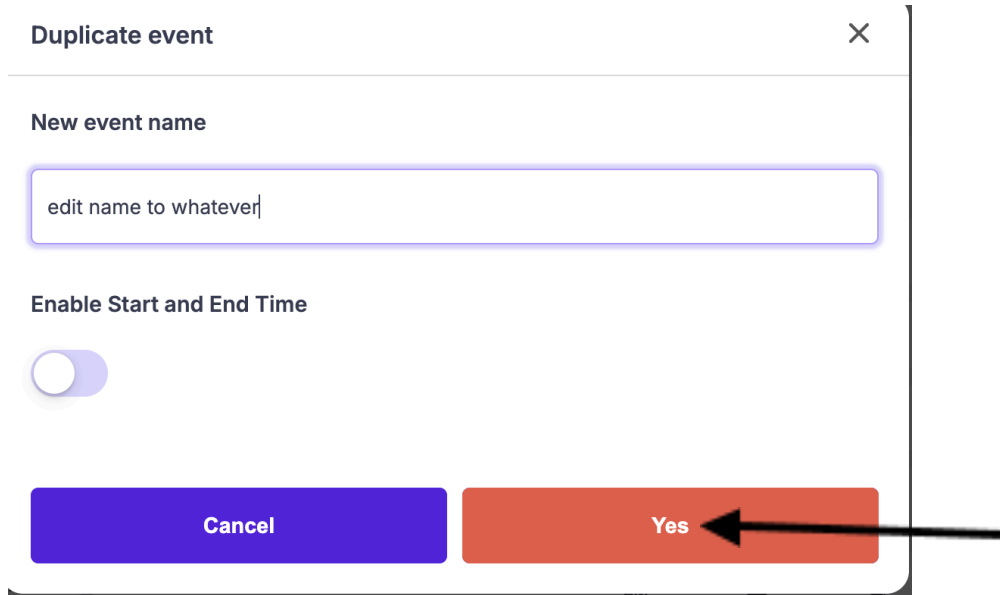
Event nr.	Name	Created	Status	Expires*	QR code	Gallery	Data	Overlays	Manage
#257244	2025-09-XX ...	2025-09-18	Test	2026-03-18					
#255916	2025-09-25 L...	2025-09-15	Active	2026-03-15					
#255879	2025-09-19 ...	2025-09-15	Active	2026-03-15					
#255005	2025-09-13 ...	2025-09-13	Closed	2026-03-13					
#251986	2025-09-19 ...	2025-09-09	Closed	2026-03-09					
#251981	2025-09-12 ...	2025-09-09	Closed	2026-03-09					
#251978	2025-09-12 L...	2025-09-09	Closed	2026-03-09					

Step 2: Click duplicate button

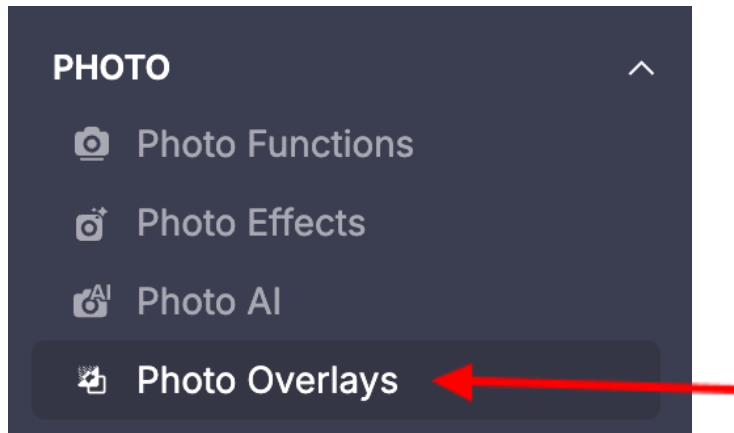


Overlays Manage

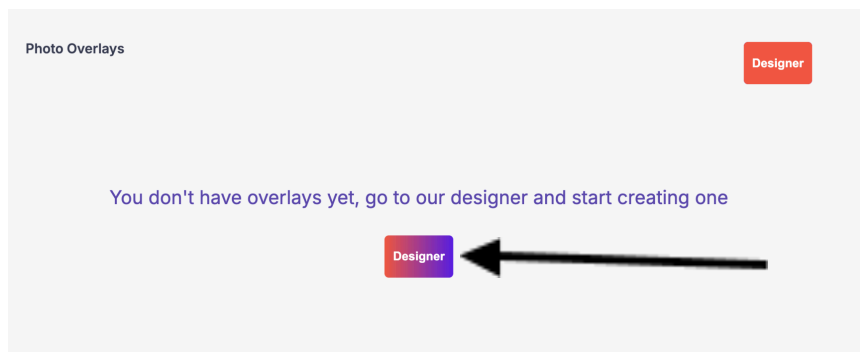
Step 3: *Edit event to desired name. Add Start/End time if needed. Click yes.*



Step 4: *Click on Photo Overlays*



Step 5: click Designer



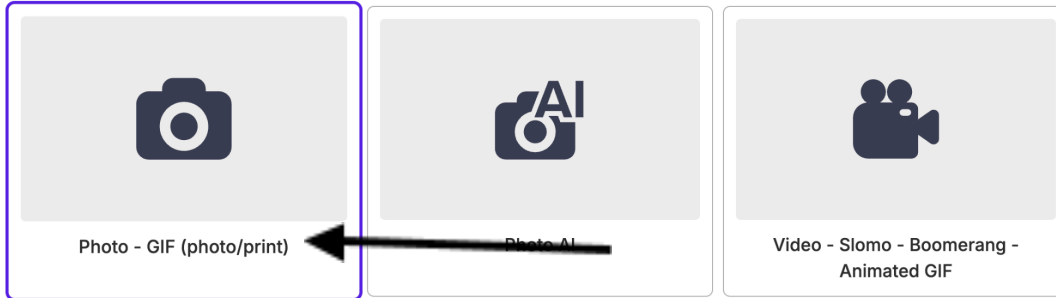
Modified 9/23/25

Step 6: Click Photo (not AI)

Choose your template



Choose the type of session you want to create an overlay



Step 7: Scroll and choose this specific template

Choose your template



Landscape 1844 x 1240px - 6"x4"



Landscape 1500 x 1050px - 5"x3,5"



Landscape 2100 x 1500px - 7"x5"

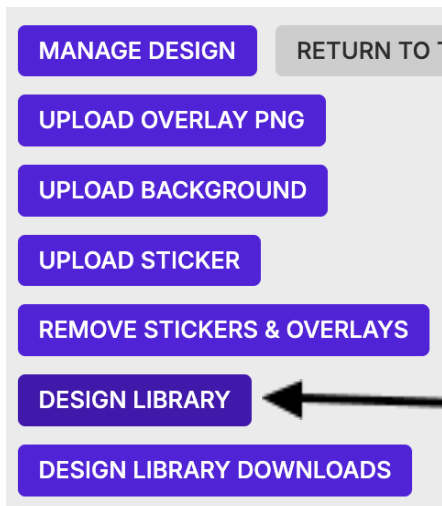


Landscape 2400 x 1800px - 8"x6"

GO BACK

SELECT TEMPLATE

Step 8: Click Design Library



Step 9: Choose design

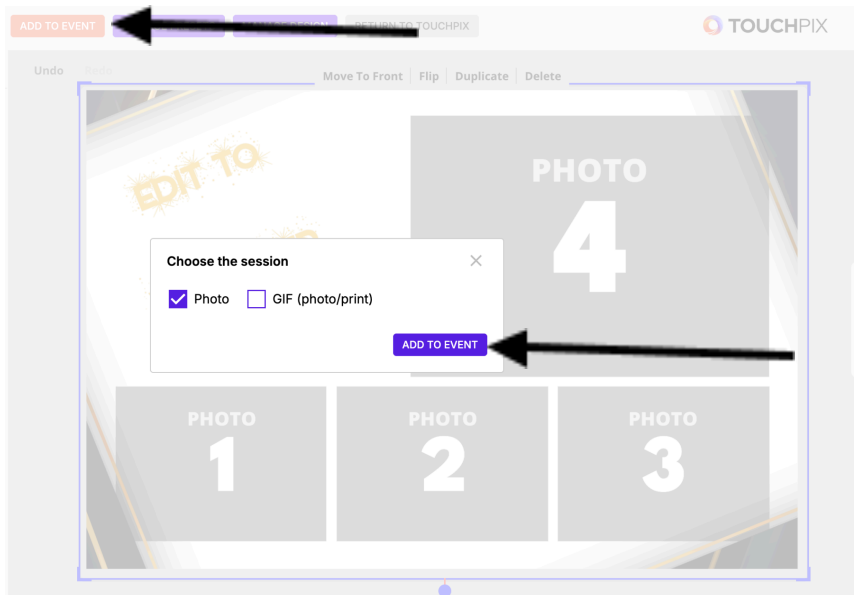
Add or delete design



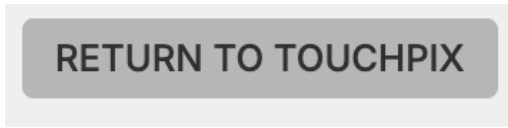
Step 10: Edit template to desired text



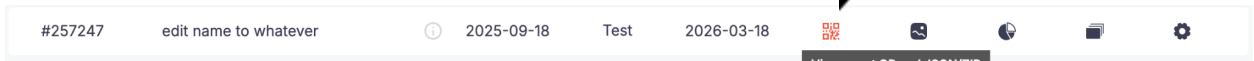
Step 11: Add to event



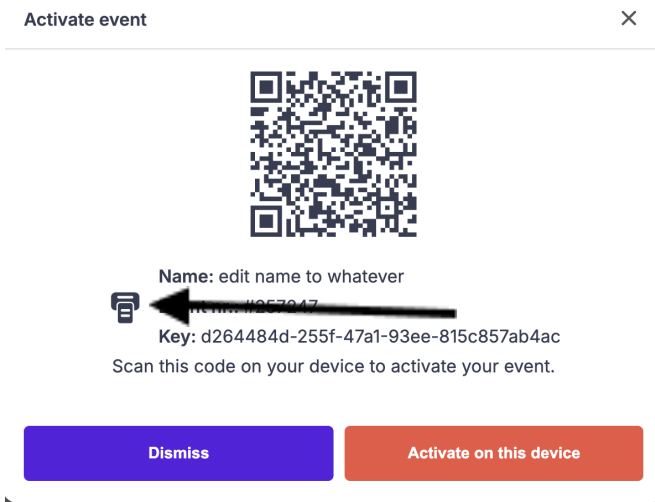
Step 12: Click Return to TouchPix



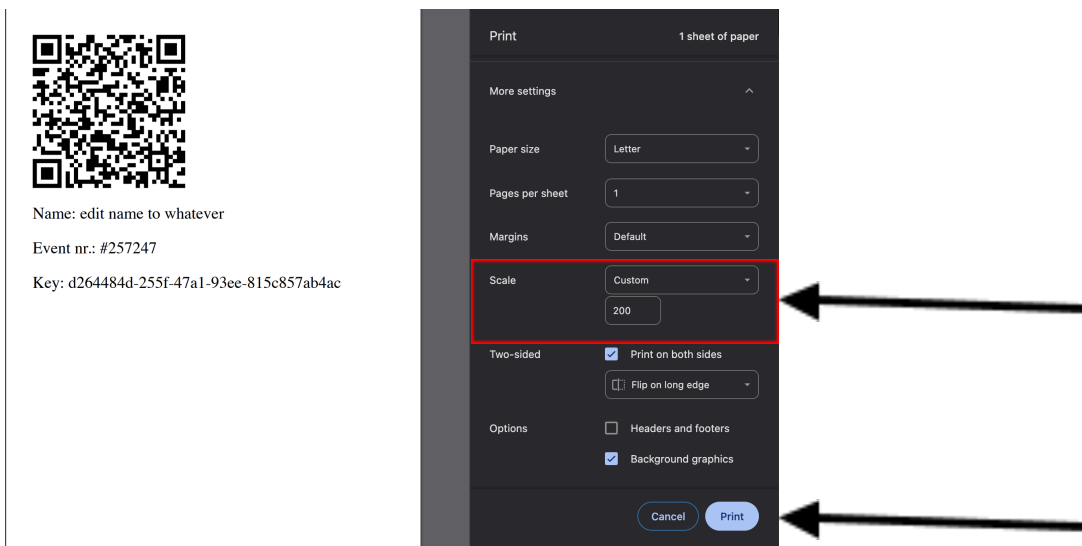
Step 13: Click QR code



Step 14: Click Print button



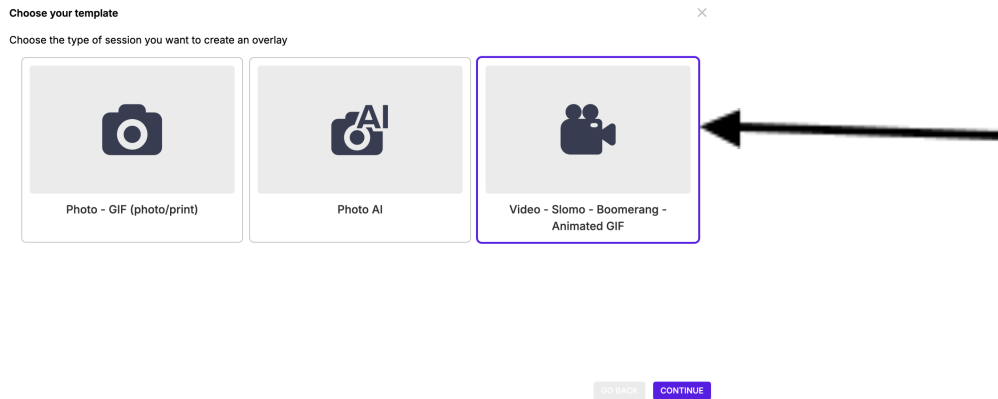
Step 15: Increase scale to increase text/code size. Then print



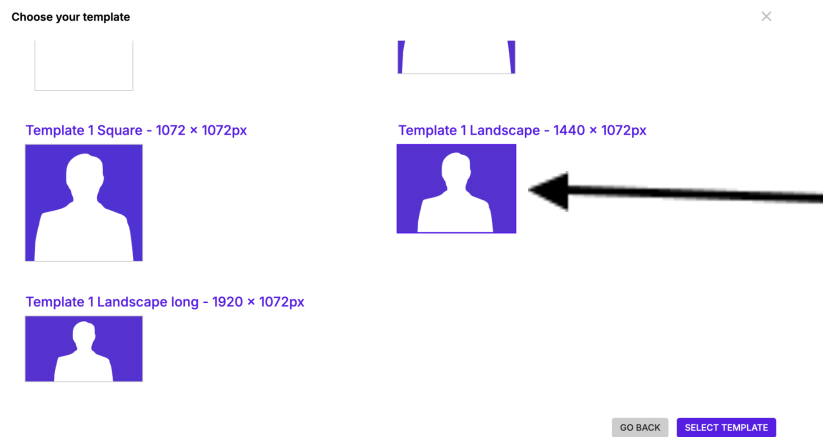
Modified 9/23/25

For Boomerang

Step 1: *Follow Duplication steps up to step 6. Choose “Video - Slomo - Boomerang”*



Step 2: *Choose **this** template.*



Step 3: *Resume from Duplication Step 8*