



COMMITTEE ON INSTRUCTION AND CURRICULUM

22-23 CIC 50

Monday, April 17 , 2023

TO: The Academic Senate

FROM: Committee on Instruction and Curriculum (CIC)

SUBJECT: 22-23 CIC 50: Increase in Registration Unit Limits for Summer Session

PURPOSE: Approval by the Academic Senate

ACTION REQUESTED: That Academic Senate approve the proposed increase in the registration unit limits for summer session, upon signature of the president, effective summer 2023.

BACKGROUND INFORMATION:

At the CIC meeting on April 3, 2023, members discussed [a letter](#) from APS Associate Dean Watnik requesting that CIC recommend increasing the registration unit limit from 13 to 14 units for summer sessions. As noted in AD Watnik's letter, [19-20 CIC 6](#) changed the registration unit limit to 13 units for all students in the summer. This 13 unit limit for summer session has created unnecessary barriers for students pursuing teaching credentials, where the recommended summer session load is 14 units. With the current registration limit of 13 units, department chairs, associate deans and registrar office staff must manually approve credential students to take 14 units in summer.

Since the University cannot implement separate unit limits by program, but can implement separate unit limits by post-baccalaureate vs. undergraduate, AD Watnik recommended and CIC concurred with the proposed change to the policy to permit post-baccalaureate students to enroll in 14 units in the summer so that students can take the courses as recommended by the program faculty.

CIC approved the change below by unanimous consent. The proposed change is indicated in red below.

POLICY REVISION/CATALOG TEXT:

Maximum Number of Units for Enrollment and Waiting Lists

Students may register for a combined maximum of 18 units of classes plus waiting list during their assigned enrollment period for a regular semester (the limit is ~~13~~ 14 units for Summer Session, and 4 units for Winter Intersession). After the initial enrollment period, “Graduating Students” will be permitted to enroll and waitlist up to a maximum of 22 units for a regular semester. “Graduating Students” are defined as undergraduate students who have completed 90 units and have filed for graduation by the priority deadline, and graduate students who have filed for graduation by the priority deadline and/or been advanced to candidacy by the faculty of the graduation program, *by the time enrollment appointments have been assigned*.

To enroll in additional units exceeding the maximum number, students must have Junior or Senior standing and a GPA of 3.00, and obtain permission from their major department chair. Students with a GPA below 3.00, or Freshmen or Sophomores may request a waiver from the Dean of Academic Programs and Services. If approved, the student’s major department will notify the Office of the Registrar and the student will then be permitted to add the additional units during the open enrollment or Add/Drop periods.