CRALC MEETING MINUTES

Coulee Region Authentic Learning Council

La Crosse Polytech or Virtual
August 17, 2022 from 10 am - 1 pm
Strategic Plan Minutes

Voting Board members
Present: Jennifer Kosiak, Dave Foye, José Rubio-Zepeda, Colin Klos, Jacie Mailey Faas, Anita Wood, Tyler Ludeking, and Nicole van Ert
Excused: Linda Jerome

Non-Voting partners
Micah Averbeck| Dr. Maggie McHugh | Matt Weege | Kelsey Monroe | Susan McParker | Leah Wyland | Katy Weber | Joshua Wilke | Bri Larcom | Naomi Golden | Josh Beron | Julie Ingram | Laurie Every | Nicole Ellefson-Johnson | Caitlin Glimme | Carrie Markos | Judy Swift | Mary Teclaw-Ciano | Rick Blasing | Heidi Mellem | Dr. Michael Lichucki | Stacy Everson

President Update

- Scheduled to call bingo for BBBB on December 12, 2022 as fundraiser for CRALC. We will need up to five volunteers for that evening.
- Introduction of Board Members and Non-Voting Partners

Financial Update

- Jacie shared an overview of the Treasurer's Summary Report for 2021-22 which includes both the Polytech and CRVA budgets as of the end of June, 2022.
- Micha discussed regulatory items that are needed from the WI Department of Education. The goal is to get the information to DPI by September 15th.
- A draft *Request for CRALC Funds* form was discussed. This purpose of the form is to be used for any purchase using CRALC funds from the Coulee Bank checking account and/or grant funds.
- Micha discussed the need for a common language for budgetary purposes such as contracted services for counseling services.
- The board discussed the engagement letter for the charter school audit. Motion and second to approve the accounting firm CLA (Clifton Larson Allen LLP) for the 2022-2023. (8-0-0). Anita will sign the forms and send them to CLA.

Old Business

- **CRALC Website:** A structure for a CRALC website design was presented which includes what we are, transparency for board meetings, recruitment, and an historical repository. The cost for the website development, yearly subscription fees, and domain fee was discussed.
    - A motion was made (Colin K.) and seconded (Dave F.) to accept the proposal with the conditions of the marketing component with the school district cabinet members and a more detailed scope to include the timeline and maximum number of hours. M/S/P 7-0-1
- **2022-2023 CRALC Meeting Schedule**
    - The board will continue the structure for CRALC meetings for the academic year by alternating monthly meeting schedules. The full board would meet the third week of the month at 12 Noon in October, December, February, April, and June and sub-committees would meet in the alternative months in September, November, January, March, and May.

Strategic Plan Summary

- Anita shared an overview of the draft CRALC Strategic Plan
    - The board discussed the strategic plan by reviewing the goals and tactics for 2022-2023
    - Committee should meet in September to clarify and update strategic planning timing and deliverables.

Adjournment

- A motion was made and seconded to adjourn the meeting at 1 pm. The motion passed 5-0-0.

Addendum (Sept 22, 2022)

- A motion was made via email to approve conference registration cost ($199) and travel costs (approximately $250) for a board member to attend the Wisconsin Leadership Summit. The motion was seconded. The motion passed via email vote by 4-0-0