



Essential Skills for Leaders Program Starts Sept. 24, 2025!

All sessions will be in-person at NSCC Danvers

One Ferncroft Rd., Danvers, MA 01923 | Berry Building Room 301

FALL 2025 PROGRAM Wednesdays, 8:30 AM – 11:30 AM

Module 1	September 24	Role of the Supervisor	Ken Robichaud
Module 2	October 1	Employee Performance	Ginny Maglio
Module 3	October 8	Performance Review	Ginny Maglio
Module 4	October 15	Effective Delegation	Ken Robichaud
Module 5	October 22	Motivation & Conflict	Ken Robichaud
Module 6	October 29	Difficult Conversations	Ken Robichaud
Module 7	November 5	Labor Laws & HR Part I	Laurie LaBrie
Module 8	November 12	Laws & HR Part II	Laurie LaBrie
Module 9	November 19	Communication Styles	Ken Robichaud
Module 10	December 3	Performance Coaching	Ken Robichaud

Important Program Policy and Information

Class Absence Policy:

- Email Adelin Núñez (anunez@northshore.edu) and your instructor if you are going to miss one of the modules.

Cafeteria Hours:

- The Cafeteria is open between 7:00 AM and 2:00 PM, but please feel free to bring your food and beverages.

Inclement Weather Updates:

- In the event of inclement weather, call the NSCC Closure hotline at 978-762-4200 to determine if school has been canceled due to weather conditions.