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P & C MINUTES

Date: 18 June 2025

Welcome and introduction	
Time	7 pm
Location	Hall and online
Chair	Pat
Minutes	Yvette
Welcome	A welcome was extended to attendees and acknowledgement made of the traditional owners of this land, the Gadigal People and extend that acknowledgement to Aboriginal Elders, past and present and pay respect to any Aboriginal people joining us in the meeting.
Apologies	Billy, Jane, Iris, Alba, Kate
Attendees & introductions	Community: Yvette, Pat, Sophie, Aditya, Alexa, Zoe, Cass, Jeff, Guy, Hamish School: Principal King
Quorum	Yes (minimum 5 members)
Guests	Nil

1. President update

- Pat - I missed your update cos of the computer troubles I was having - would you mind capturing your comments or referencing a report if there is one, ta.

2. Minutes of previous meeting accepted

- Minutes accepted. Moved - Sophie, Seconded - Aditya
- See actions arising below.

3. Principal King's report

- Kindy enrolments for 2026 are looking very healthy, exceeding this years figure.
- Ferncourt received a shout out from the Dept Of Ed Exec Director for the area for having the highest attendance rates between Bondi and Bankstown! We are at 96% attendance. Principal King gave credit to all parents/carers and teachers and particularly for the support of 'extras' with music programs etc.
- Student leaders did an incredible job with recent kindy tours, and incoming parents/carers left buzzing! Principal King acknowledged these student leaders.
- The school admin block building work has unfortunately expanded with the discovery of water pooling and cleaning needing to be done. A full guttering system will now be needed and a cracked pipe that has been discovered will need to be rectified. Principal King is aiming for all repairs to be done at the same time for ease of access and less disruption.

4. Executive and Sub-Committee Reports and Items (30 mins)

4.1 Treasurer

- Report with minutes
- Around \$6.2k in donations in June for EOFY!!!

- A plan for the rest of 2025 expenses are detailed in the report, as well as forecast potential income - \$46k is forecast to remain in accounts after expenses and income, which is the target for the year ahead of a Fair.
- Band funds are healthy.
- The **purpose and amount of the reserved IT fund (typically \$40k pa) is to be revisited.**

4.2 Fundraising and Events

- Report with minutes.
- Catering is organised for Souper night.
- Major fundraiser date is confirmed - **working group to be organised in Term 3.**

4.3 Communications

- Report with minutes.
- Need a **comms person to come on board - to be promoted.**

4.4 Grants

- Report with minutes.
- Lots of grants have been applied for.

4.5 Environment

- Report with minutes.
- Working Bee was fabulous and the cow is now beautifully painted.
- National Tree Day event is upcoming.
- The committee was thrilled to have a new parent volunteer at gardening lessons.

4.6 Band & Strings

- Report with minutes

4.7 Extracurricular

- Nothing to report

5. Other items of business for noting, decision or discussion (as required)

5.1. Air con committee

- Jo Haylen petition has kicked off with lots of signatures already and she is aiming to get state budget for the upgrade.
- Committee to set next steps.
- Membership is growing and a group chat has been established.

5.2. Standing Rules

- Acceptance of new standing rules, moved by Sophie, seconded Pat. Approved.

5.3. Funding template

- Acceptance of new funding template, moved by Alexa, seconded Sophie. Approved

5.4. EOI for 2026 Fair

- Need to lock in **Fair Coordinator as first action. A Job Description** would be helpful. Cass, Yvette and others to assist in pulling this together.
- Need to **organise a group chat and do a formal callout for volunteers.**
- Previous helpers are happy to do handovers.
- **First planning meeting needs to be in Term 3.**
- Katie to **handover previous Fair financial info** to Alexa.

5.5. School request for financial contribution to Yr 4 camp

- Funding proposal was completed seeking \$412.

- Moved by Pat, seconded by Sophie. Approved.
- Principal King advised that the P&C traditionally supports hardship requests and are keen to receive these types of funding requests.

6. Date and time of next meetings

6 August, 7pm

10 September, 7pm

Green = complete **Yellow** = New **Blue** = in progress **Red** = on hold

MEETING DATE	ACTION	UPDATES	RESPONSIBILITY	STATUS
18 June 2025	Handover previous Fair financial info to Treasurer		Katie	New
18 June 2025	2026 Fair - organise a group chat and do a formal callout for volunteers. First planning meeting needs to be in Term 3		Cass/Zoe	New
18 June 2025	2026 Fair - Coordinator Job Description to be created		Cass/Yvette	New
18 June 2025	Need a comms person to come on board - to be promoted.		Pat	New
18 June 2025	Major fundraiser working group to be organised in Term 3		Cass/Zoe	New
18 June 2025	Purpose and amount of the reserved IT fund (typically \$40k pa) is to be revisited.		Exec	New
26 May 2025	Souper Music night planning. Need a call out for volunteers for cooking of soup. Cass/Zoe to send cooking session details to Pat for comms.	Done	Cass/Zoe/Pat	Closed
26 May 2025	Bingo, Burgers and Bands event. Need a call out for volunteers for planning group.	Do a call out for volunteers after Souper night. Promote to 2026 kindy parents.	Pat	In progress
26 Mar 2025	IWBs - 9 need replacing - school suggest it is spread over 2025, 2026, 2027. P&C to consider our capacity to support.	P&C have chosen IWB for EOFY project. Will assess whether there is further need for IWB costs post fundraising.	Exec	In progress
26 Mar 2025	Suggestion for EOFY fundraiser for IWBs. Proposal to be brought to P&C.	Alexa/Billy to follow up with Katie. P&C voted to choose IWBs as fundraising object. Need paragraph from Mitch on need for IWBs asap. Use quikcliq for donations. Have the campaign be able to be shared beyond parents/carers.	Katie/Alexa/Billy	Closed
26 Feb 2025	Proposal and quote for automated, slow release irrigation. Consider whether it could be funded through a grant or if direct P&C funding is needed. To be voted on at the next meeting if no suitable grant is available.	June update: Principal King has met with Jane, and gave a list of grant priorities. Irrigation Proposal to go to Principal King first for approval. If approved: Tradies grant & Inner West environmental grant to be explored. Jane to work with environment committee on grants. Environment committee to also submit proposal to P&C for consideration pending grants outcome.	Kate/Jane	In progress
26 Feb 2025	Need a new Band president. Need an instrument coordinator and general band committee members - comms to promote	June update: Principal King will use Souper night to advertise and will send out a School Bytes message as well.	Exec	In progress

MEETING DATE	ACTION	UPDATES	RESPONSIBILITY	STATUS
		Still need Band President and Coordinator. Comms did go out but no nominations so far.		
30 Oct 2024	Funding allocations via 'kitties' concept to be voted on at a subsequent meeting. Feb 2025 update: action to be handed over to incoming Treasurer	June update: Treasurer to action as needed. To be discussed with incoming Treasurer/Assist Treasurer	Exec	Closed
30 Oct 2024	Shelves to be checked and reported on at next meeting	June update: work has started, but needs another working bee. To be done separately to garden bee - to be promoted. P&C store room working bee to be organised. Tack on to next garden Bee 25th May	Exec	In progress
7 August 2024	Quote for teacher devices to be brought to next meeting	June update: Principal King has closed this action as the school is pursuing other priorities. On hold while devices are trialled by school. School have also put on hold while exploring need.	Principal King	Closed
14 Feb 2024	Follow up with Guy about running tasting fundraisers	Ongoing.	Pat/Zoe/Cass	In progress
14 Feb 2024	Future discussion with Principal King to explore the possibility of opening extracurricular activities to other schools. Feb 2025 update: needed in term 3 and 4 when enrolments drop off; Jane (P&C member) has offered to look into this, exec will link Jane to Alba. Principal King to look into it from the school perspective before the next meeting.	June update: Final advice is that this represents a significant risk based on legal advice and the possible characterisation as 'empire building' within the school district. Will not proceed and item will be closed. This presents a challenge because of duty of care issues for the school and the impost on Ferncourt office staff working for other school students. Principal King to seek legal advice. A new user agreement would have to be developed with providers on site. Jane (P&C) has experience with P&C taking on the admin side in this scenario. Jane will prepare advice from her experience for Principal King to consider along with his legal advice.	Exec/Jane/Principal King	Closed