



East Alton Elementary School District #13

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Mrs. Nancy Werden, Superintendent of Schools

East Alton School District Families,

We are pleased to announce the implementation of Family Access by Skyward, Inc for **3rd-8th GRADE ONLY**. Family Access is a secure internet-based website that will allow you to easily keep track of nearly everything your student does while at school. Among other things, this service will allow you to view your student's attendance, grades, schedule, and fees. Below you will find directions on how to get started!

Video Tutorial: [Click here](#) to view a video tutorial guiding you through the directions listed below.

Step 1: Log into Skyward

1. Log into Skyward using your username and password you created during school registration.
2. This can be done in a few ways.
 - a. [Click here](#) to go directly to Skyward **OR**
 - b. Go to www.easd13.org
 - i. Locate the **PARENT TAB** from the menu bar.
 - ii. Choose the fourth option, Skyward, from the dropdown menu.
3. If you have forgotten your password, click the **"Forgot your Username or Password"** option under the green Sign In button.

Skyward Main Menu Tiles



Once logged in, you will see the main menu tiles listed above. Here you can view student attendance, discipline, student fees, fee payments, grading, and schedules.

Assignments:

- ❖ Here you can view upcoming assignments, missing assignments, and past assignments. The most beneficial is missing assignments. Assignments labeled as missing by the teacher will be listed here.

Attendance:

- ❖ Here you can view days absent, days excused, days unexcused, and tardies.

Discipline:

- ❖ Here you can view any discipline referrals issued to your child.

Fees and Fee Payments:

- ❖ Here you can view fees owed and fees paid.

Grading:

- ❖ Here you can view missing and graded assignments.

Schedule:

- ❖ Here you can view your child's daily schedule.

Let's Take a Closer Look at Grading

The screenshot shows a web application interface for grading. On the left, there's a sidebar with tabs: GRADES (selected), GPA, HONOR ROLL, and RANK. Below these tabs, it says 'Current Missing Assignments: 3'. The main area is divided into two sections. The top section is a table with columns: Class, Missing Assignments, TRI1, S1, TRI2, TRI3, and S2. It lists 'HOMEROOM' and 'ELA' with blue arrows next to them. The bottom section is a detailed view of an assignment for 'ELA'. It shows a table with columns: Description, Due Date, Grade, Score, and Points. The assignment is 'Reading for Informational Text' with a due date of 09/09/2021 and a score of 13. Below this, there are two rows of standards: 'RI.1: I can support my explana...' and 'RI.2: I can summarize a text, id...'. The first row has a red 'M' icon next to it, indicating a missing assignment.

Class	Missing Assignments	TRI1	S1	TRI2	TRI3	S2
HOMEROOM	+					
ELA	+					

Description	Due Date	Grade	Score	Points
Reading for Informational Text				13
RI.1: I can support my explana...				
9/9/21: 7A: Sub-unit 3 > Lesso...	09/09/2021			
RI.2: I can summarize a text, id...				

1. Click on the first tab, **GRADING**. Here you will see a list of all subjects.
2. If your child has any missing assignments, they will be noted in red at the top of the list. You can click on the link to view the missing assignments.
3. To see a full list of assignments, click the blue arrow next to the subject. A box will appear off to the right listing each assignment and the score assigned (see above as an example). Students are scored on a 1, 2, 3 scale.
 - a. 1= Needs Improvement for Grade Level Standard
 - b. 2=Approaching Grade Level Standard
 - c. 3=Mastered Grade Level Standard
4. If you see an orange M listed beside an assignment, this is another indicator that the assignment is missing.
5. If you click on the assignment title you can view the assignment due date, the standard being assessed, and any teacher comments.
6. If you **DO NOT** see a blue arrow next to the subject, that indicates the subject is a pass/fail class. This is typically the case for PE, Music, or EAMS elective classes or intervention classes (reading and math independent).

Teacher Contacts

If you have questions regarding missing assignments or student scores, please use the links below to contact teachers. If you are unable to click on the link, please contact the Eastwood office at 433-2199 or the East Alton Middle School Office at 433-2201 to be directed to a teacher.