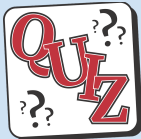


any text that is blue and underlined is a hyperlink, click these to get more information.

How to Create a Quiz

How can I create a self-grading quiz in Google Classroom?



Learning Targets:

- ☐ I can create a self-grading quiz on google classroom
- ☐ I will understand what kind of questions I can create on a quiz to best fit the learning objectives

Steps:

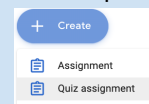
1. Open your classroom
2. Go to classwork tab



3. Click +Create button

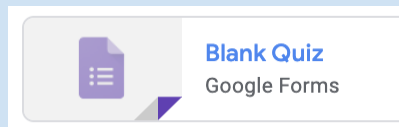


4. Select quiz assignment



5. Create a Title and Directions for your quiz

6. Open the blank quiz, and create your quiz here



7. Create questions and create answer key

- a. Select question type, create question and answer choices

- b. Click on "Answer key" then select the correct answer and set the point value for the question, you can add answer feedback that explains each answer choice and why it is correct/incorrect.

☑ Choose correct answers:

How many states are in the United States of America?

1 points

☐ There are 48 states in the U.S.

☒ There are 50 states in the U.S. ✓

☐ There are 51 states in the U.S.

[Add answer feedback](#)

Done

c. Extra TIPS

- Create a question that asks for first and last name (it does not automatically collect this)
- Create a question that asks for their period in order to break down test data by periods

8. Adjust quiz Settings (on the google quiz)



- a. IMPORTANT: you must select "collect email addresses" for self-grading quizzes and to view individual tests.

Settings

General Presentation Quizzes

☒ Collect email addresses

☐ Response receipts ?

Requires sign in:

☒ Restrict to users in Glendale Unified School District and its trusted organizations ?

☒ Limit to 1 response
Respondents will be required to sign in to Google.

- b. Examples of other settings : limit to one response so students cannot retake the quiz multiple times, or don't show quiz answers if you don't want students sharing the answers etc.

9. Go back to classroom and set which students or periods you want to assign the quiz, pick grading category, choose a point value, set a due date, select a topic, or create a rubric

S2 Period 2: ... All students

Grade category Points

No category 100

Due

No due date

Topic

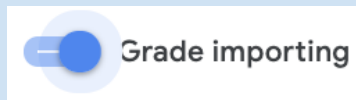
No topic

Rubric

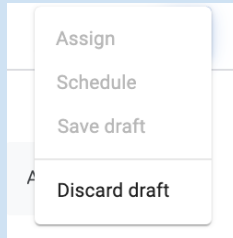
+ Rubric

☐ Originality reports [Learn more](#)

10. Make sure you turn on grade importing



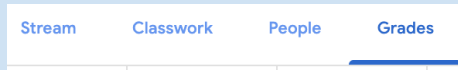
11. Assign, schedule, or save draft of your quiz



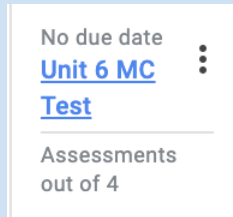
Video Tutorial: [How to create a quiz](#)
[Sample Quiz](#) with multiple types of questions.

How can I import grades after students have taken the quiz?

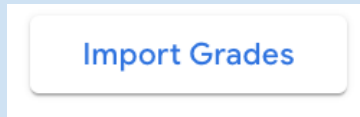
1. Open your classroom
2. Go to the Grades tab



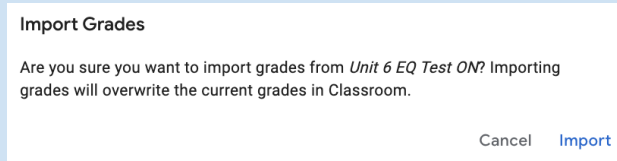
3. Click the quiz you want to upload grades for



4. Press Import Grades on the upper right



5. Import again, this will overwrite any grades

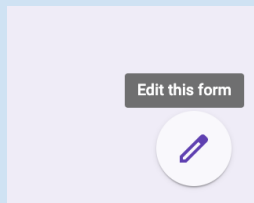


6. Done!

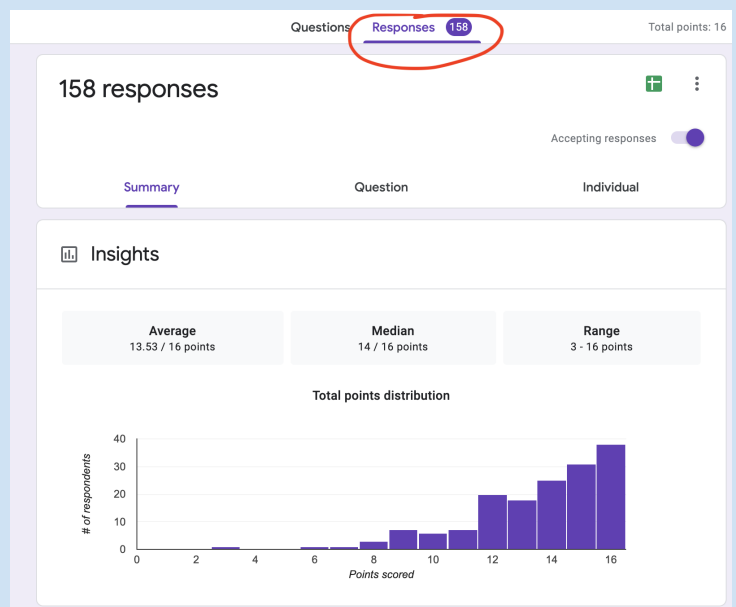
Video Tutorial on [how to import grades](#)

How can I view student tests and how can I view the test data?

1. Open classroom
2. Find the quiz under classwork, stream, or grades
3. Select the Google Form Quiz, and click the pencil in the lower right hand corner



4. Click on "Responses" at the top of the Google Form
 - a. This will give you a summary of the student performances overall, you can see each question responses, or you can look at individual student responses



5. If you want to further analyze data you can create a Google Sheet (similar to excel document) that contains all the data which you can manipulate for your inquiry interests
- Pull data on EL or SPED
 - Pull data by periods

How else can I use Google Forms?

- [Detailed examples of google form uses](#)
- Quizzes, tests
- Formative assessments: entrance/exit tickets
- Surveys
- Assignments
- Reflection activities
- Check-ins

How to Grade on Google Classroom



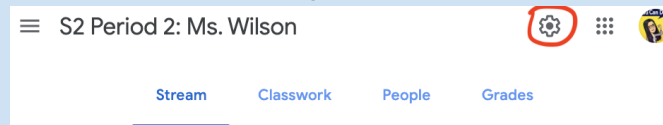
Learning Targets:

- ☐ I can set up a gradebook on Google Classroom
- ☐ I can grade assignments I create on Google Classroom
- ☐ I can leave feedback on my students work

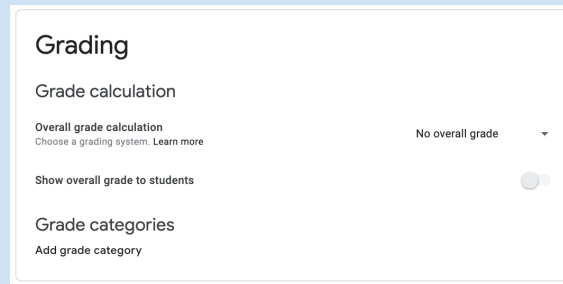
How do I set up my gradebook on Google classroom?



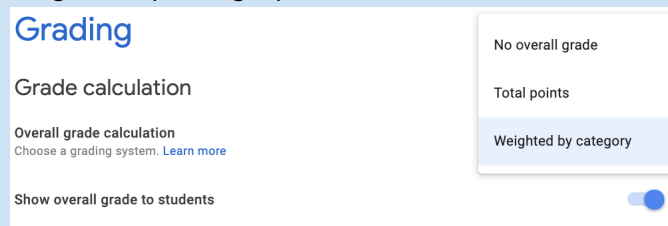
1. Open your classroom
2. Go to Classroom Settings



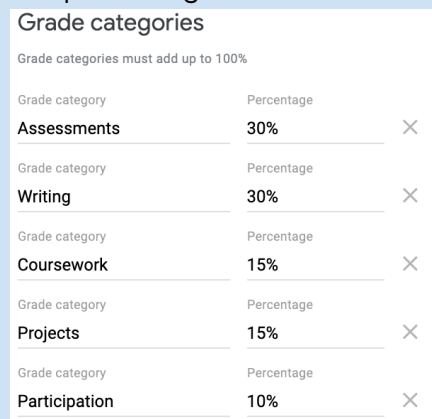
3. Scroll down to Grading



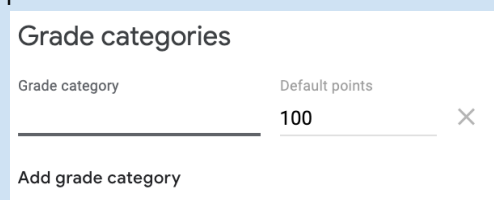
4. Pick how you want to grade: No overall grade, total points, or weighted by category



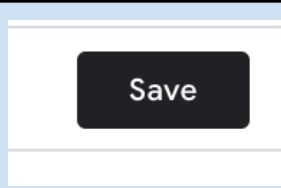
5. If you select weighted by category: Assign weighted categories and percentages



6. If you select total points: You can assign grade categories and points



7. Make sure to SAVE!



HINT: Use this [link](#) to find more information of the Google Classroom grading system

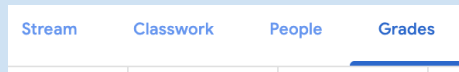
Grading

Grade calculation

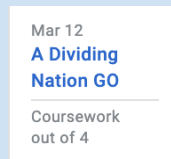
Overall grade calculation
Choose a grading system [Learn more](#)

How do I grade assignments I create on google classroom?

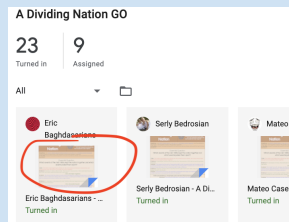
1. Open your classroom
2. Go to the Grades tab



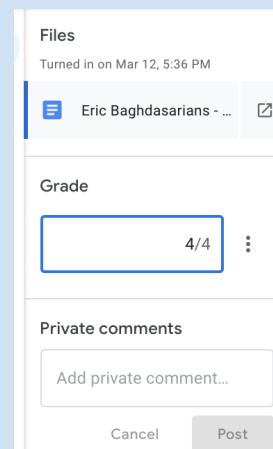
3. Select the assignment you want to grade



4. Click on the first student's assignment



5. Grade and leave a comment with feedback for the student



6. Click the arrow to grade the next student



7. Go back to the assignment and click the 3 dots and click return all

	Mar 12 A Dividing  Edit Delete Return all 8. Review the grades and return work to students or cancel and edit grades. Video Tutorial: how to use grading features.
How can I upload grades from Google Classroom to Q?	Video tutorial: how to import grades from GC to Q

Hyperdoc Basics



Learning Targets:

- ☐ I understand what a hyperdoc is
- ☐ I can create a simple hyperdoc
- ☐ I can identify ways to use hyperdocs to increase student engagement and allow access to all students

What is a [hyperdoc](#)?



A document that includes links to resources. This document is a hyperdoc. A hyperdoc can be a Google Document, Google Slide deck, website, etc

@teachermomoftwo

✓ A HyperDoc is...	✗ A HyperDoc is NOT...
● transformative ● interactive ● personalized ● engaging ● a tool to help facilitate student creativity, collaboration	● a substitution ● a digital version of a worksheet ● standardized ● inflexible ● just another way to disseminate information to be consumed

(Inspired by *The HyperDoc Handbook* by Lisa Highfill, Kelly Hilton and Sarah Landis)

My [Sample](#) of a basic hyperdoc using Google Docs that I have created for my own history class.

A [basic outline](#) for a HyperDoc using the Engage, Explore, Explain, Apply Share, Reflect, and Extend method.

What are some benefits of using hyperdocs?



- Promotes student engagement
- Supports [Universal Design for Learning](#) (UDL)
- Facilitates distance learning
- Cultivates [digital citizenship](#) and [digital literacy](#)
- Allows students to create and share ideas with application of knowledge
- Supplements lessons with multiple types of additional sources

What are some examples of digital resources you can link?

Videos
 Screencasts, make your own using [screencast-o-matic](#) or [screencastify](#)
 Informational web pages
 Anything from your google drive including docs, slides, forms, videos etc.
 Quizzes/games: for example [Quizizz](#) or [Kahoot](#)
[Nearpod](#): Interactive slides presentations, with real time formative assessments



Collaborative activities such as [Padlet](#)

How do you insert links?



From [a webpage](#):

1. Copy the URL of the page you would like to link
2. Select/highlight words/pictures you would like to contain the link
3. Control+k (pc) or command+k (mac) then paste link.
4. Apply

From [Google Drive](#):

1. Find the document you want to link
2. Click share in the upper right hand corner
3. Copy the shareable link
4. Go back to the doc, select words/pictures you want to link
5. Control+k (pc) or command+k (mac) then paste link.
6. Apply

WARNING: Some links may be blocked for students, especially youtube videos. Try logging into a student account and viewing the links (for YouTube you also need to be in a student account)

What are some resources I can use to get started?



[Basic Introduction slide deck](#)

[Templates](#)

[Basics Video Tutorial](#)

[Samples](#)

[Free PNG Images](#)

Collaboration!! Discuss with colleagues to share ideas