

E-Learning/Remote Learning Policy

I. Purpose

The purpose of this policy is to define the standards to which World Compass Academy ("School") will implement "E-Learning Days", in lieu of canceling a scheduled student contact day for any unusual/unexpected/prolonged reason beyond our control (such as declared emergencies and disasters, or pandemics).

II. Criteria and Documentation per the CDE

- A. School board of directors definition of educational process (e.g., in board policy, board resolution, governance document, etc.), which includes E-Learning Days (with corresponding definition)
- B. Documentation (e.g., regulations, course syllabus, handbook, etc.) outlining district policy (if not included in board policy) that describes the following:
 - 1. Acceptable ways in which teacher-pupil instruction and contact time can occur outside the classroom during E-Learning Days, including how teacher-student interaction will be documented
 - 2. Acceptable ways in which attendance/participation should be documented
- C. Further, the School will ensure every student has access to curriculum and learning opportunities. Should any student lack reasonable access to curriculum and learning, the school will coordinate with the family to ensure reasonable access, including, but not limited to providing hardware, facilitating internet access, and/or providing paper-based resources.

III. Goals and Objectives

- A. World Compass Academy equips students to go anywhere in the world with the foundational skills needed for success through mastery based learning, a positive school culture, foreign language education, and challenging research based curricula. WCA's first priority for providing instruction is at the school location with students engaging with their teachers. WCA recognizes that this priority cannot always be met and therefore upholds an E-Learning policy.
- B. The goal of E-Learning is to continue students' conceptual understanding and skill development while students are unable to report to the school for planned or unplanned reasons. E-learning may be planned to ensure students can continue to engage in learning while at home during planned teacher in-service days. E-Learning may also be conducted when the school building is forced to close for

reasons such as inclement weather, health concerns, or unpredicted facility interruptions.

- C. Students participating in E-Learning will receive course expectations, class announcements and learning objectives in a digital format. Students will participate in a variety of activities, but not all will be digital in nature. The primary communication source will be the child's teacher with general communication coming from administration.
- D. Should any student lack the resources, or have any other restriction limiting their participation in e-learning, the school will coordinate with the family to ensure reasonable access, including, but not limited to providing hardware, facilitating internet access, and/or providing paper-based resources.
- E. Attendance will be accounted for as students complete assignments. Assignment completion will be monitored by the classroom teacher and attendance will be recorded in the student information system.
- F. In the event that any family or student experiences challenges during E-Learning Days, Administration and the teacher will work together to overcome obstacles and challenges to ensure all students are being educated and challenged appropriately within the limitations of the situation. Alternatives may be provided at the discretion of administration and the teacher to ensure every child succeeds.

Adopted this 7th day of April 2020, by the World Compass Academy Board of Directors.

By: _____
Board Secretary