

Polyphony Lit's Winter Editing Apprenticeship, 2025-2026

Dear Editor,

Welcome to the Winter Editing Apprenticeship! We're excited you'll be joining your fellow students in our 3-week online program. Here are the relevant dates—please mark them on your calendars.

Winter Editing Apprenticeship: December 27 2025 - January 16, 2026

Live lecture dates (7:00pm Eastern Time)

Saturday, December 27th 2025

Tuesday, December 30th 2025

Friday, January 2nd 2026

Monday, January 5th 2026

Here is what you need to know!

Before the Class

- You will receive an invite to the online classroom during the week before the class starts.
- For this class, we use the online learning platform Canvas.
- There are no course pre-readings or viewings prior to the start of the course.

Class Schedule by week

- Week 1 (December 27th 2025 - January 2nd 2026): Students will study poetry readings, fiction readings, CNF readings, and sample editorial commentary. There will be three live classes per the schedule above at 7pm ET. (One class will center around poetry, one class will center around fiction, and one class will center around CNF.) Each class will run for about 90 minutes.
- Week 2 (January 3rd 2026 - January 9th 2026): Students will begin commenting on live submissions in Submittable and will receive direct feedback from the teaching assistants. There will be one live Q&A on Monday, January 5th 2026 at 7pm ET. This Q&A class will feature an editor from outside Polyphony Lit and will run for about 60-90 minutes.
- Week 3: Students will continue commenting on live submissions, while the teaching assistants provide feedback. There will be no live classes during Week 3, but students

will have the opportunity to schedule a 30-minute one-on-one mentoring session with a poet to share their writing and receive feedback or discuss their aspirations as an editor / creative writer.

- If you cannot make it to the live classes, do not worry! Recordings of all classes will be made available in Canvas. The Zoom link for your class meetings will be listed in your Canvas classroom.

Cancellation Policy

- A Full Refund of 100% of the Course Fee is provided as long as a student is withdrawn at least 72 hours prior to a course start time. If a student is withdrawn within 72 hours of the course start time, Polyphony Lit will provide a credit equal in value to the previously booked course for a future course. Once a course has begun, all payments are non-refundable.

Course Pacing & Time Commitment

- You should expect to spend between 4-5 hours per week reading, writing, and/or providing feedback in this workshop, not including your weekly Zoom meeting. Your instructor will post a weekly lesson in your Canvas classroom with readings, videos, and writing exercises & workshops.
- Being an active and engaged participant in an online workshop course requires discipline, motivation, collaboration, and organization. Although there is flexibility in the course schedule, we expect students to follow class participation and attendance policies as well as Polyphony Lit and Canvas requirements and codes of conduct.

Technology Requirements

- A stable, high-speed Internet connection (at least 25Mbps)

Please keep an eye out for your invitation email to your Canvas classroom! It will arrive shortly before the course begins on December 27th, 2025.

In addition, we ask that you fill out this quick survey, so we can form a better understanding of the demographics that our apprenticeship program serves and provide multilingual support for international students.

<https://forms.gle/WayDa1tXTNNQLNr67>

If you have any questions, please don't hesitate to contact me at julian@polyphonylit.org or **respond to this email directly!** Just make sure you let us know who you are, which course you're registered for, and your question(s)!

Sincerely,

Julian Riccobon | Managing Director

(he/him)

julian@polyphonylit.org