

2026 – 2027 HEIDE TRASK HIGH SCHOOL STUDENT DRIVING

PRIVILEGES, RULES, & EXPECTATIONS

Student Name: _____ Grade: _____ License Plate #: _____

Vehicle Make: _____ Vehicle Model: _____ Vehicle Year: _____

Vehicle Color: _____

A student being permitted to drive and park on school campus is a matter of privilege. A student not meeting the rules, regulations, and expectations of the Heide Trask administration will forfeit their privilege to drive and park on the school premises on a temporary or permanent basis.

Students wanting the privilege to drive and park on the Heide Trask High campus must:

1. Student parking is **ONLY** available in the student parking lot. All other parking lots are off limits to students during school hours.
2. Abide by and are subject to all the traffic laws of the State of North Carolina including but not limited to speeding, seatbelt use, cell phone use, etc. Failure to comply will result in being charged accordingly by the School Resource Officer. The campus of Heide Trask High is considered a public vehicular area.
3. Wear their seatbelt at all times and drive in a safe manner. Students are not permitted to ride in the bed of pick-up trucks.
4. Purchase a valid parking permit. A student must purchase the permit **before** he/she can start driving on campus.
5. Display the parking permit at all times while the vehicle is on campus. The parking permit should be displayed on the vehicle's rear view mirror.
6. Park in their assigned parking space only. Students **are not** to park in spaces that are unnumbered.
7. Arrive to school at the appropriate time and not be tardy to their first period class. ***Excessive tardies will result in the loss of parking.***
8. Receive permission from the administration to go to their vehicle during the school day.
9. Students are not permitted to hang out in their cars during the school day (Lunch). Students must enter the building once on campus.
10. **Must not owe any fees.**
11. **Students are not permitted to drive off campus for lunch. Violation of this will result in the loss of PARKING privileges.**
12. **Students with free periods or early dismissal must have their free period pass with them when leaving campus during the school day. Students must turn in their free period form to Student Services and pick up their pass.**

Once a student arrives on campus, they must exit their vehicle and proceed towards the school building. Students are not permitted to stay in their vehicles. In addition, at the end of the day, students need to leave campus by 4:00 PM, unless they are involved in an after-school activity. When students leave campus at the end of the day, they **must yield** to all school buses and/or the school resource officer.

Students must also meet all requirements of Board of Education Policy 3621 (Extracurricular activity and eligibility policy). Failure to do so will result in loss of driving/parking privileges on campus until criteria of the policy is met.

Repeated violations of the PCS Code of Conduct or Pender High School's student behavior and expectations will result in loss of driving privileges on campus. Students leaving campus without permission will have their parking permit suspended and/or revoked.

******Students must provide a copy of their valid driver's license, current vehicle registration, and proof of insurance. Heide Trask High School will not make copies.******

Pender County Schools, Heide Trask High School, nor the Pender County Sheriff's Office are liable for any damages sustained to a vehicle or the theft of a vehicle or its contents while the vehicle is on campus.

Any moving violation that violates North Carolina Motor Vehicle Laws will result in a state citation being issued by the SRO and/or suspension of parking privileges.

PCS BOE Policy 4342 states that by entering the school campus the person in charge of any vehicle consents to a search of the vehicle and its contents if there is "reasonable suspicion" by school officials or Sheriff's Deputies that a vehicle contains evidence of a crime or a violation of school policy or school rules.

PARKING TICKETS

Students will receive a parking ticket for the following offenses:

1. Parking in a space not assigned to the student.
2. Parking on campus while parking permit is revoked.
3. Parking in visitor parking or any other space not designated for students.

Parking tickets will be assigned and assessed of the following escalating scale

First offense: Warning ticket

Second offense: Warning ticket and parent contact

Third offense: loss of parking – 1 week

Fourth offense: loss of parking privilege for the remainder of the year

PARKING WITHOUT A VALID PARKING PERMIT

Consequences for students who park on campus without purchasing a parking permit will follow the process below.

First offense: Warning ticket and parent contact

Second offense: Vehicle booted (free removal with parent contact)

Third offense: Vehicle booted (\$20 removal fee with parent conference)

Fourth offense: Vehicle towed at owner's expense and loss of future parking privileges

By signing below, the students and parent/guardian understand the expectations, regulations, and consequences of driving and parking on campus.

Student Signature

Parent/guardian Signature

Date

******Students must provide a copy of their valid driver's license, current vehicle registration, and proof of insurance. Heide Trask High School will not make copies.******