



Mt Pleasant Community Middle School

400 N. Adams
Mount Pleasant, Iowa 52641

Principal – Mark Adams
Associate Principal – Sherri Orris
Phone – 319-385-7730

Dear Middle School Parent/Guardian,

Fall parent-teacher conferences are just around the corner. We will be hosting Parent-Teacher Conferences November 2 from 2:00 pm to 8:00 pm and November 3 from 8:00 am to 12:00 pm. We are again going to use PTCFast.com to schedule conferences. **During the registration process completed online, you will need to indicate if you wish to have the conference by telephone (T), or in-person (P).** The website will have you fill out some general information to register your student. When you register your student, it will prompt you to write their first & last name. **When you enter your last student's last name, put in parenthesis your desired method of the conference. For example, when you write the student's last name, follow the following format: "Smith (P)".** When you have finished the registration process, PTCFast will send you an email that will lead you to an appointment schedule to choose your preferred conference time.

Please enter the following web address into your browser window to access the online scheduler:

https://ptcfast.com/schools/Mount_Pleasant_Middle_School

If you do not have internet access, please contact us via phone at (319) 385-7730.

We sincerely hope you will be able to attend.

Best Regards,

Mark Adams, Middle School Principal

Sherri Orris, Middle School Assistant Principal