![Curriculum Committee - City College of San Francisco]

DRAFT

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Minutes • May 1, 2024

Opening Items

1:30   Call to Order, Member Sign-in, and Land Acknowledgment statement

1:33   Announcements and Public Comment
- Who will be today's Wendy's Member of the Meeting?
- The final Curriculum meeting of the semester will be on 5/15. It would be great to wrap up remaining in-review items by that meeting!
- Thank you to all outline and addenda writers, contributors, approvers, and reviewers not just for working on curricula but for improving upon what's been done in the past. Ideally, this should lead to stronger learning, stronger teaching, stronger communication, and stronger overall programmatic design. And thank you to Joy and Tom and the Office of Instruction for the processing that follows CC approvals.
- The dean-approval deadline for courses, addenda, and programs wishing for a fall '25 effective date will be September 20. As always, that's a Friday 5 pm deadline.
- Ironically, on 4/22, Earth Day, the BACCC approved CCSF new Gardener Trainee CAch!
- Lots of relevant, interesting articles in ASCCC's April *Rostrum*
- There are many ASCCC events and resources available, some free, some not free. Learn more about conferences, resources, and tool kits dealing with noncredit, common course numbering, Cal-GETC, cultural humility, CTE, and OERI IDEA at asccc.org.
- CurrIQunet outcomes mapping for Cal-GETC is on the way.
  - In a draft, it is okay to update local (Title 5) mapping in GE outline modifications. **Uncheck the red, old lettered outcomes sub-elements. Check/mark the new numbered outcomes sub-elements.**
  - You may leave the current CSU and IGETC sub-elements in place.
  - **Soon, you will also be able to check/mark Cal-GETC outcomes mapping sub-elements, which will heavily parallel our local CCSF GE mapping. After doing that mapping, fully launch the modification.**
- The CCCCO is offering climate fellowships in curriculum, workforce, facilities, and community engagement. Applications are due May 3!
- Once again, it's garbage night. Lots to do!

1:45   Approval of the minutes: 4/17/24 meeting **Approved**

1:48   Adoption of the agenda **Approved**

1:52   Approval of info items **Approved**

1:54   Reminder: AB 361 through 2023; AB 2449 or traditional Brown Act begins Jan 1, 2024
- Brown Act options (Providing campus and off-campus locations)
- Support AB 817: Open meetings: teleconferencing: subsidiary body (Please track this.)
  - AB 817 passed a third reading on 1/25/24

Proposal Items

Time	#	Dept.	Chair	Proposal Type	Subj	#	Title	Eff Sem & CTE
1:55	1	AUTO	Nick Rothman	Modify Credit Course (Degree Applicable)	AUTO	200	Auto Body Dent and Damage Repair **Hours/Unit Increase** **Pending Approval Stipulations**	f'25
2:02	2	AUTO	Nick Rothman	Modify Credit Course (Degree Applicable)	AUTO	201	Bolted Panel Replacement **Hours/Unit Increase** **Pending Approval Stipulations**	f'25
2:09	3	AUTO	Nick Rothman	Modify Credit Course (Degree Applicable)	AUTO	202	Welded Panel Repair and Replacement **Hours/Unit Increase** **Pending Approval Stipulations**	f'25
2:16	4	AUTO	Nick Rothman	Modify Credit Course (Degree Applicable)	AUTO	203	Introduction to Auto Painting and Refinishing **Hours/Unit Increase** **Pending Approval Stipulations**	f'25
2:23	5	AUTO	Nick Rothman	Modify Credit Course (Degree Applicable)	AUTO	204	Body/Frame Straightening & Repair **Hours/Unit Increase** **Pending Approval Stipulations**	f'25
2:30	6	AUTO	Nick Rothman	Modify Credit Course (Degree Applicable)	AUTO	205	Auto Body Welding **Hours/Unit Increase** **Pending Approval Stipulations**	f'25
2:37	7	AUTO	Nick Rothman	Modify Credit Course (Degree Applicable)	AUTO	206	Plastic Repair & Refinishing **Hours/Unit Increase** **Pending Approval Stipulations**	f'25

Discussion Items (3:15-4:30, after BREAK)

3:15 Nominations and voting for AY 24-25 Curriculum Committee Chair

- **Tom Boegel called for nominations. Craig was nominated. There was a second. There was a call to close nominations. Craig accepted the nomination and was re-elected chair unanimously.**

3:25 GE/GR outcomes mapping for fall '25

- Priority = Courses moving into the new Title 5 Areas: 1B (Oral Communication and Critical Thinking) and 2 (Mathematical Concepts and Quantitative Reasoning). Those ~180 outlines will need to receive Curriculum Committee approval and then meet GE articulation approval deadlines.
- The GE/GR Subcommittee met on 4/24 to build upon the GE Squad's area definitional work and to review and create outcomes sub-elements for Cal-GETC mapping. That mapping will be very similar to the Title 5 mapping.
- If those outlines have, say, a 2019 approval date as opposed to a 2022 approval, it is likely that more work besides mapping updates will be needed to address outline standards that have been reinforced the past few years.
- What about new Cal-GETC requests, say, for courses that had local or CSU-only approval but not IGETC. Courses already with IGETC approval are automatically okay for Cal-GETC.
- Which courses/areas can be edited under the hood for updated local (Title 5) mapping and Cal-GETC mapping and not require in-person Curriculum Committee meeting discussion? And whose fingers will handle that labor?
- Of course, any outline that is nearing the end of its 6-year shelf life should be assessed and modified in a timely manner to avoid deactivation and to strengthen content, goals, and methodology.

- **As listed on the agenda, processing priority will be given to GE courses in new local GE areas 1B and 2 since those courses will need CC approval and then go for state-level approvals. Math (Area 2) was a local graduation requirement, not a GE area. Area 1B (Oral Communication and Critical Thinking) contains all of the Area A (Analytical Reasoning and Communication) courses temporarily for this transitional year, but by fall '25 there needs to be a meaningful split justifying 1B-1 (Oral Communication) and 1B-2 (Critical Thinking) acceptance. Old Area A and is not quite the same as new Area 1B. This is why the new mapping must be done and the outlines must receive CC approval early this fall.**
- **Courses that will not be pursuing, say, Area 1B-2, and are <u>not</u> yet due to be modified because of the 6-year revision cycle, may simply inform ccchair@ccsf.edu that they will not be trying to extend their Area A status into the new 1B.**
- **Some courses may not pursue Cal-GETC but may be fine as a UC-transferable elective.**
- **Some old Area A courses without a MATH prefix should check on new Area 2 possibilities.**
- **There was also discussion about expedited modification and under-the-hood possibilities, but criteria need to be established. Going under the hood with outlines can be risky because it alters an outlines history (sort of like Flash altering time and creating the Flashpoint), but since mapping is not reviewed by the CCCCO, there may be instances with, say, 2022-23-approved outlines that only need a mapping adjustment where we can go under the hood.**
- **Timing is also a factor because these modifications will impact the four liberal arts associate degrees, CCSF's most popular degrees, as they are made up entirely of GE courses, unlike traditional majors.**
- **In short, there are catalog issues and state-approval, and it is also important that we preserve a course outline's history and also expedite whenever possible and ethical.**
- **In general, there will be a number of organizational challenges during the updating and approval processes for the 900+ GE/GR outlines, but we'll get it done.**

3:45 Squad time and report-backs

- **The GE and Ethnic Studies Squads merged and built upon work in progress with Cal-GETC 1B and 1C (a new area) standards and why our Title 5-approved outcomes elements can't just be carried over. They also reviewed drafts of paragraphs defining the new local 1B and 2 GE areas. They edited outcomes and definitions.**
- **The Workforce and Noncredit Squads merged to list five ideas that might help both noncredit and workforce development flourish even more at CCSF. Ideas included upskilling and NC3 certificates, short-term certificates, parenting courses for people whose children are in foster care, and building on the recent CCSF Connect and John Adams Health Career Showcase events.**
- **The Handbook/Website Squad also met and built upon their previous break through with the handbook focusing more on "theory" and the website resources focusing more on "practice." They identified five things that students should be able to access easily, like the public CurrIQunet search and the Curriculum Committee's mission statement, board policies, and an overview of CC processes. Faculty need easy access to agendas, minutes, the handbook, and clear pathways to what it is that they need to do, such as working on a program not a course or a DEA.**

4:25 Nominations and voting for today's Wendy's Member of the Meeting

- **Although Alex nominated Homer, her new kitten, to be the Wendy's Member of the Meeting, other members nominated Nathan, who offered very constructive SLO feedback on all seven AUTO outlines and was quite active in GE Squad discussions. For his meeting preparation and**

insightful, professional, kind communication, Nathan was named the Wendy's Member of the Meeting. Congratulations, Nathan! It's also important to point out that Nathan, as far as we know, is not a kitty cat. Homer, who is a young kitten with a limited vocabulary, received honorable mention but, perhaps, next semester with an expanded vocabulary will summarize Schopenhauer's critique of anthropocentrism at an appropriate time during a Philosophy outline review and be named the Wendy's Member of the Meeting. The Curriculum Committee is not made up of speciesists. Congratulations on your participation award, Homer.

4:30 Adjourn

Informational Items

#	Dept	Proposal Type	Subj	#	Title	Eff Sem & CTE
1	AUTO	Modify Credit Program			Auto Body Repair and Refinishing, AS **Name Change**	f'25 CTE
2	AUTO	Modify Credit Program			Auto Body Repair and Refinishing, CAch **Name Change**	f'25 CTE
3	AUTO	Modify Credit Course (Degree Applicable)	AUTO	49	Auto Body Maintenance and Detailing	f'25
4	BEMA	Modify Credit Program			Audio and Video for the Web, CAcc	f'25 CTE
5	FASH	Modify Credit Course (Degree Applicable)	FASH	15B	Apparel Construction II **Name Change**	f'25
6	FASH	Modify Credit Course (Degree Applicable)	FASH	62	Work Experience in Personal Styling **Changed from 1-3 variable units to 2 units**	f'25
7	KINE	Modify Credit Program			Athletic Coaching, CAch	f'25 CTE
8	OLAD	Modify Noncredit Course	OLAD	7300	Art for Older Adults	f'25
9	OLAD	Modify Noncredit Course	OLAD	7301	Arts and Crafts for Older Adults	f'25
10	BUS	Deactivate Program			Paralegal/Legal Studies, Cach	f'25
11	BUS	Deactivate Program			Paralegal/Legal Studies, AS	f'25
12	CMST	Deactivate Credit Course (Degree Applicable)	CMST	50	Rhetoric of Cannabis	f'25
13	ESL	Deactivate Distance Ed Addendum	ESL	75A-DEO	Intermediate Editing and Grammar Review A	f'25
14	ESL	Deactivate Distance Ed Addendum	ESL	75B-DEO	Intermediate Editing and Grammar Review B	f'25
15	ESL	Deactivate Distance Ed Addendum	ESL	75C-DEO	Intermediate Editing and Grammar Review C	f'25

16	ESL	Deactivate Distance Ed Addendum	ESL	85A-DEO	Advanced Editing and Grammar Review A	f'25
17	ESL	Deactivate Distance Ed Addendum	ESL	85B-DEO	Advanced Editing and Grammar Review B	f'25
18	ESL	Deactivate Distance Ed Addendum	ESL	85C-DEO	Advanced Editing and Grammar Review C	f'25
19	ESL	Deactivate Distance Ed Addendum	ESL	95A-DEO	High Advanced Editing and Grammar Review A	f'25
20	ESL	Deactivate Distance Ed Addendum	ESL	95B-DEO	High Advanced Editing and Grammar Review B	f'25
21	ESL	Deactivate Distance Ed Addendum	ESL	95C-DEO	High Advanced Editing and Grammar Review C	f'25
22	ESL	Deactivate Distance Ed Addendum	ESLA	1000-FO	Supplemental Academic English Instruction	f'25
23	ESL	Deactivate Distance Ed Addendum	ESLA	1000-PO	Supplemental Academic English Instruction	f'25
24	ESL	Deactivate Distance Ed Addendum	ESLF	4006-FO	Intermediate CALL	f'25
25	IDST	Deactivate Distance Ed Addendum	DSGN	105-FO	Design Thinking	f'25
26	IDST	Deactivate Distance Ed Addendum	DSGN	105-PO	Design Thinking	f'25
27	CDEV	New Distance Ed Addendum	CDEV	73-PO	Observing and Assessing Children	f'25
28	CDEV	New Distance Ed Addendum	CDEV	124-FO	Individualized Education Programs	f'25
29	CDEV	New Distance Ed Addendum	CDEV	124-PO	Individualized Education Programs	f'25
30	FASH	New Distance Ed Addendum	FASH	15A-FO	Apparel Construction I	f'25
31	HCT	New Distance Ed Addendum	HIT	50A-PO	Medical Terminology I	f'25
32	HCT	New Distance Ed Addendum	HIT	50B-PO	Medical Terminology II	f'25
33	HCT	New Distance Ed Addendum	HIT	51-PO	Basic Medical Terminology	f'25
34	WORL	New Distance Ed Addendum	CHIN	14C-FO	Advanced Conversational Mandarin for Speakers of Other Chinese Dialects	f'25

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ROLL: Rebecca Ancheta, Tom Boegel (Resource), Stephanie Chenard, Rachel Cohen, Megan Corry, Erin Denney, Landi Ehnle, Edie Kaeuper, Linda Legaspi, Alex Leyton, Lisa King, Craig Kleinman, Joy Lamboy, Mandy Liang, Monika Liu (Resource), Allan Nuttall, Nicole Oest, Vika Palaita, Nathan Steele, Octavia Struve, Fred Teti, Guillermo Villanueva (Resource), Lily Ann Villaraza, Wanda Ziemba
Excused: DEA Subcommittee (met separately–Fred Teti, Phong Pham, Andrea Niosi, Megan Sweeney, Amy Lawlor, plus resource members Sue Schall, Ying Liu, and Craig Kleinman), John Halpin (Resource), Lisa Romano (Resource),
Absent: Anna-Lisa Helmy, Malcolm Hillan, Christina Michaud (Student), Jean Nanjo