



NOTRE DAME CATHOLIC SCHOOL COUNCIL

Meeting Minutes

Tuesday, June 17, 2025

Start Time: 7:00 pm

Council Members Present: P= Present A= Absent

1. Co-Chair – Kelly Eckardt	P	10. Parent – Maureen Evans (1/2 vote)	P	19. Parent – Leigh Ward	A
2. Co-Chair - Marcia Palma	P	11. Parent – Joanne Kane	P	20. Parent - Irina Zabashta	A
3. Vice Chair – Nina Stortz	P	12. Parent – Sofia Llorca	P		
4. Treasurer – Heather Jannaway	P	13. Parent – Amy Lunshof	P		
5. Secretary – Nofa Khadduri	P	14. Parent – Amanda Romanek	A		
6. Parent - Simone Arellano	A	15. Parent – Suzanne Rowan (1/2 vote)	P	Incoming Principal – Danielle Savo	P
7. Parent – Jenn Bone	A	16. Parent – Carolyn Skinner	A	Current Principal – Todd Wilkinson	P
8. Parent – Christina Ciampaglia	P	17. Parent – Melissa Tantalo	P	Trustee – Theresa McNicol	A
9. Parent – Jacklyn De Ciccio	P	18. Parent / Parish Rep – Tara Tomasic	P	Teacher Rep – Hana Freiha	P

Location: school library in person

- **Welcome:** Kelly Eckardt
- **Prayer:** Heather Jannaway
- **Land Acknowledgement:** Todd Wilkinson
- **Approval of Agenda:**

Motion to approve agenda: Tara Tomasic
Seconded by: Joanne Kane
All in favour: Motion passed

- **Approval of Minutes from May 14, 2025**

Motion to approve minutes from May 14 26, 2025: All approved online.
All in favour: Motion passed

- **PRINCIPAL'S REPORT** – Todd Wilkinson
 - May 22 - WTK/First Impressions
 - May 22 - Gr. 7 STREAM visit - LeRoux
 - May 23 - Freezie Friday Snack Shack
 - May 26 - June 6 - Gr 3/6 EQAO
 - May 30 - Freezie Friday Snack Shack

- June 2 - 4 - STEM Days
- June 4 - Sibbald Pt Outdoor Workshop at NDE (Grade 4, 4/5, 5)
- June 5 - Grade 8 Extended Day Trip to Niagara Falls
- June 6 - Skills Ontario Presentation in the Gym (Grades 4-8)
- June 6 - Grade 6's to Kettleby Valley Trip
- June 6 - Freezie Friday Snack Shack
- June 9 - PA DAY (Report Card Writing Day)
- June 11 - Jump Rope for Heart
- June 12 - Funfair by CSC
- June 13 - Freezie Friday Snack Shack
- June 13 - FDK Teddy Bear Picnic
- June 16 - Scientist in School - Grade 5
- June 17 - Graduate Mass @ 10am
- June 18 - Track & Field at St. Max - Grade 4-8
- June 19 - Grade 8 Graduation @ 5:30 pm
- June 20 - Freezie Friday Snack Shack
- June 20 - Grade 2 Scientist in Schools
- June 20 - New Principal visiting (Ms. Savo)
- June 26 - Last day of the 2024-2025 School Year!
- June 26 - Report Cards available Parent Portal @ 4pm
- June 27 - PA Day

Website link: <https://nde.ycdsb.ca/>

Notre Dame Instagram account: @notredameycdsb

Thank you once again for your continued partnership and support!

- **CHAIR'S REPORT** –Kelly Eckardt
 - Update from the Newmarket Optimist Club**
 - Stainless steel plaque is installed on umbrella post
 - Annual Report**
 - Submitted on June 1st and has been passed along to superintendent.
 - Benches and Umbrellas**
 - To be installed before year-end.
 - Jungle Sport**
 - Dates (Jan 19 – 23) are booked for next academic year. Deposit to be paid for December.
 - Security Cameras**
 - New security cameras have been installed as of June 3rd. Camera position to be adjusted such that it faces the kindergarten hall.
 - Murals**
 - Proposal for potential murals prepared by an independent contractor.
 - Council voted on option two of the proposed options (cost \$2,000)

Motion to approve: Melissa Tantalo

Seconded by: Amy Lunshof

All in favour: Motion passed

-
-

Mulch

- Engaged an independent contractor to clean up the area before it gets mulched.
- School will work on putting in a work order to trim down tree covering the school name.

Fun Fair

- The Fun Fair had an excellent result: 500 orders were put in
- Todd applied to a parent grant that was valued at 500 dollars, which was put towards the fair, bringing down the expected spend from \$7,000 to \$5,717.87 actual (exclusive of the \$500 grant)

Council Funds Allocation

- Library projection system to be updated
- Request to split the cost with the school

Motion to approve: Suzanne Rowen

Seconded by: Heather Jannaway

All in favour: Motion passed

-
-

TREASURER'S REPORT – Heather Jannaway

June 17-25				
2024/2025 Actuals				
		\$0.00		
Balance in School Council Account June 17, 2025		\$ -	\$1,573.71	
		Budget	Actual	Difference
Expenses -Obligations 2024/2025				
DJ Halloween Dance	\$268.94/\$35-EA & Pizza Winners (2024 obligation)	\$500.00	\$803.94	\$303.94
Mulch-Garden clean up fall		\$1,000.00	\$1,000.00	
Security Cameras		\$1,000.00		
Spelling Bee		\$200.00	\$180.00	\$20.00
Santa Elf-Games		\$500.00	\$484.64	\$15.36
Christmas Concert		\$900.00	\$709.07	\$190.93
Jungle Sport	4 day week - Jan 2024- ND 4900.00	\$2,450.00	\$2,450.00	\$0.00
Popcorn		\$200.00		
Shrove Tuesday		\$500.00		
Catholicity	Grade 2/3/4 Catch up Grade 7 = \$462.50	\$1,300.00	\$1,487.59	
Skating Night		\$240.00	\$221.74	
Funfair	May-25	\$7,000.00	\$5,717.89	
Spring Dance	Mar-25	\$1,500.00	\$1,366.13	
Moving Edgation- 3 day dance	NDCES picking up half of \$1050.00	\$1,436.00	\$1,486.00	
Financial Assistance		\$300.00	\$125.00	
Bench	optimist paid 2K	\$5,000.00	\$3,955.77	
Phys Ed		\$600.00	\$600.00	\$0.00
JK	storage box 277.36	\$2,000.00	\$277.36	\$1,722.64
Junior		\$1,300.00		
Primary	NDCES + 2K (picnic table/chalkboard)	\$2,000.00	\$1,685.30	
Interm	NDCES giving another 5K	\$5,000.00	\$5,000.00	
Carnival		\$250.00	\$163.47	
Camera - School		\$540.00	\$550.00	-\$10.00
Teacher Initiatives		\$1,800.00	\$1,542.71	\$257.29
Graduation		\$2,900.00	\$2,900.00	
Scientist in the School		\$4,070.00	\$1,494.00	
Minimum balance in bank		\$500.86		\$500.86
Hot Lunch		\$44,986.86	\$34,200.61	
April- 2130.52				
March -1425.14				
Feb-1718.62				
Jan -1784.22				
Nov/Dec \$3638.97				
October \$2570.34				
Sept \$1338.60				
June 2024-2097.39				
HST				
To Date \$ 412.40				

▪ COMMITTEE REPORTS

Hot Lunch – Heather Jannaway

Restarting in the new year.

▪ PARISH REPORT –Tara Tomasic

First communion prep is completed.

First holy communion is Saturday 21st

Rehearsal is June 18 at 7pm.

ADDITIONAL DISCUSSION

- Work order has been put in to maintain the water station.

▪ Prayer Volunteer for next meeting: Heather Jannaway

Motion to adjourn: Melissa Tantalo

Seconded by: Joanne Kane

All in favour: Motion passed

*Meeting Minutes prepared by: Nofa Khadduri
at 7:00 PM Eastern Time (ET)*

Future Meeting Schedule

~~Wed Sept 18th, 2024 @ 7:00pm~~

~~Wed Nov 20th, 2024 @ 7:00pm — Budget Meeting~~

~~Wed Jan 22nd, 2025 @ 7:00pm~~

~~Wed Mar 26th, 2025 @ 7:00pm~~

~~Wed May 14th, 2025 @ 7:00pm~~

~~Tuesday Jun 17th, 2025 @ 7:00pm~~

Wednesday September 24, 2025 @7:00pm