

## **EUS Council Regular Meeting, January 9th 2017**

### **1.0 Opening of the meeting @6:20pm**

### **2.0 Adoption of the agenda**

### **3.0 Announcements**

-**JL:** Nomination starts on 13th, all apart from VP Finance + Senator + Design team rep + club rep, on voting website; also have printed forms in EUS office, until **27th** to apply, if no applications/candidates, extend to the 31st; final results announced on 10th of Feb.

-**Dow:** Senator info session @5:30, Jan 23rd; talk to Dow or come to the meeting for position

-**Dow:** EngGames whouuuuu many prizes!!!! 3 in 1st place (Chem + Elec eng, participation), 2 in 2nd (Debates + , 2 in 3rd (

### **4.0 Approval of the minutes of the last meeting**

-No objections

### **5.0 Presentations**

-None

### **6.0 Notice of Motions**

#### 6.1 - Notice re: Clubs Hub

-**Space director presenting:** proposal regarding funds for improvements of club hub. Where clubs store items and work together. Workstations inefficient and strong lack of work space, what he is addressing the most. New space involves large conference area + more storage, also looking to renting the space. Furniture mostly canadian furnitures, addition of new TVs to facilitate group work, lockers + new screen + shelving unit in east wing; whiteboard + workstations; new lockers (clubs have concerns for storing their stuff); Timeline: end everything on the 3rd of March hopefully. Budget: a very conservative one, **15'046\$**, if equivalent products are cheaper, will take those instead.

-**Nick:** Two benches are of a total of 1100, so they could easily be replaced for a cheaper one.

-**Armaan:** what about cleaning out in time? → Nick and Sarah have a game plan in which clubs will have a space to put their stuff in the meantime

-**JL:** Discuss it between departments, and email JHan for questions so that next time we can vote on it

#### 6.2 - Notice re: Painting & Card Reader

-**Malcolm presenting:** Lots of walls and doors in the EUS mall (see details in council folder) will be painted and have new logos. The reason why it's so expensive is that McGill has rules on how we can renovate spaces.

-**Luke:** When will they paint? → They will paint from 5:30pm to 9pm, services will continue with normal operating hours, mostly things don't need to move, just need to move the fridge and rack of candies

-**Grace:** Who gets card access for the committee room? → We need to discuss that, the idea behind card readers is that everybody has access right now, so ideally all engineering students with specific hours, but not agreed on it yet.

-**Dow:** Who approves the access? → Not VP Services

-**Armaan:** Committee room will be accessible to all eng. Students (Security issues)? → Mitch: Nothing is safe anyway, priority is to fix the safe access, we could always add lockers. Times and who has access is something to be discussed.

Kareem: Suggestion → Function according to applications

Erin: Another option is to also have no name key cards

### **New business**

#### 6.3 - Motion re: Updating Constitution of CEUS

-**John:** Goal is to update it since it's been quite a while (2012). Existing constitution doesn't actually reflect

the actual duties.

**-Dow:** motion to amend article 7.1: add after trusteeship in brackets “under the engineering undergraduate Society” → Because you want the funds to stay within Engineering and not fall into the hands possibly of McGill and get put towards non-civil engineering students.

**-JL:** Is there a referendum for the constitution? → Amendment has to go through a GA according to the Constitution; Refer to JL for any help → motion out of order

#### 6.4 - Motion re: VP Student Life

**-Nick:** Basically updating his position in the constitution. Essentially to make these changes so that people who apply this position know about the new rules, needs to go through a referendum first, but he wants us to discuss it over first. New are in italic; adding grad com, mental health, SEAM, JC and any recruitments stuff for 15.1.1. 15.1.2; for people to get more involved. All points in color are up for discussion/debate.

**-Dow:** 15.1.6, did the presidents get any departmental reports from your predecessors? → Some are yes and no; maybe that article should be delegated to president of society.

Sarah: It would be nice if EUS could provide those “templates” for transitions, if EUS is involved if the covered documentation is ensured, then there is no blanks left. Applies to clubs and committees.

**-Armaan:** Agrees, needs to gather reports for departments, clubs and committees? → JL: would be relevant to put the President to ensure the transition, but not the clubs (just the department). Student life position is to give it the opportunity to grow.

**-Maxence:** Concerning end of year reports, things like committees reports should be enforced with whoever’s portfolio it falls under, it shouldn’t be centralized.

**-Malcolm:** Concerning the transitions, there’s a lot of committees and clubs and removing and adding, i’m just worried that you might be working with all of these and the roles, leading towards just you delegating only. → Nick: clubs and design teams are pretty independent, committees are different.

**-JL:** 15.1.6 either we strike it down, or put it under the president’s tasks. → Dow: would it be logical to strike it and add it under 15.1.8?

Dow: Motion to strike 15.1.6 regarding departmental societies and to add under 15.1.8 the responsibility of collecting End of Year reports for EUS Clubs. Noted by Pauline (referred to by Dow) that this created a grey hole since the Design Teams have a different definition that clubs and therefore would need to be included in new clauses 15.1.10 and 15.1.11, these will be added at a future date.

**-Yannis:** this conversation is running in a corner and leading between four people

Motion to the previous Question Passed with 3 votes No, President Jean-Louis Shi, Senator Alexander Dow, Clubs Rep Sarah Ma

Passed with 1 No President Jean-Louis Shi and 3 Abstentions: Senator Alexander Dow, Clubs Rep Sarah Ma and Malcolm

#### 6.5 - Motion re: Common Room Booking Policy

**-Erin:** We won’t be charging for the room anymore, not huge revenue anyways → Big modification here. Smaller things were to increase the damage policy, which doesn’t even cover a broken chair. Added a clause about the keys.

Seconded by Maxence

**-Jessica McAvoy:** What about blood drive? Cleaning fee? → That never had to do with the booking charge anyways, if there is a fee, it’s not really a booking fee but a renting fee

**-Sarah:** Maybe make a point that clubs reserving and not actually using the room, complaints about that space? → Complaints were more for infosys compared to committee room, it’s a general practice not to make people do repeated bookings, it confuses everyone that might be trying to book something, don’t know might be something to be added in the policy → Can be more discussed

**-Liam:** Can external groups book it whenever they want then free of charge? → Will still let them, but if there is a fee it's for like projector, but it still goes through the same process, no fees, priority for EUS.

-All members in favour

#### 6.6 - Motion re: Committee Room & Infosys Booking Policy

Motion is moved to another time

#### 6.7 - Motion re: EUSF Surplus Plan

**-Katherine:** Not changing bylaws of EUSF, just to let us know what's happening. 1- dealing with EUSF surplus and with what we can potentially do, is to put it in the student initiative funds. Would be a fixed way to how it can be used (e.g. hiring a new prof). If there isn't a clear plan on how it's used, more on the student initiative funds, moved away from faculty and more for students. 2- decreased fee for students paying EUSF, because it was at the time for the need of the cuts, wasn't actually implemented clearly because of transitioning problem, shouldn't be charging students with money going to faculty. EFS gets allocated on a postdated schedule, meaning the we collect the money for EFC, and then allocate it for the 2017-2018 year (following year), EUSF collects the money and allocates the money. In the past did it earlier, did not realize it was a surplus (170K), so we were actually allocating it wrong → wants to allocating it according to EFC, so that TAs get hired and prof gets planning before they are actually teaching. Using the surplus to smooth the transition, allocating before the semester starts, and once we have gotten into the rotation, start putting the surplus into the student initiative funds. It is complicated, but will be doing a presentation to the VP academics so they can brief us.

**-Pauline:** So decreasing the fees, but are we increasing any other fees? → a decrease in 2.50\$ for MESC and for departments, MESC is able to absorb because of new funding of the DEAN and because of the margin of the surplus they have.

**-Yannis:** Should actually do a survey about MESC how they're useful or not. For spending money, should actually know how the money is being used. → there is actually feedback

**-Dimi:** is there data about the surplus? → yes it varies in the semesters

**-Katherine:** the 170K is basically because of not using the departmental surplus and because it wasn't used for a whole semester

-Are you ok with decreasing the fee? → All in favor  
Will see a more proper presentation of it

#### 6.8 - Motion re: Congress Committee Creation

**-Jess:** Went to congress 2017 and put in a bid to host 2019 at McGill, so now want to formally create a committee and start selecting our chairs

**-Armaan:** how forming committee? → Selcom, applications going out next week

**-JL:** Amendment: be it resolved that it's a standing committee, because a regular one would be more complicated and "open a whole new door".

All members in favour for motion being carried

#### 6.9 - discussion re: bioeng meeting

**-Itai:** want to have a meeting to discuss details over constitution, would like to set a date to discuss it. Suggestions on suggesting a date would be to do it next week.

**-Katherine:** Suggested to do a google form to do a standing committee.

## 7.0 General reports

### 7.1 - Engineering Senator

84'000 with 0.2% exam conflicts, with 1'300 with conflicts that they deemed as one. Dealing with the uni to

make exams less difficult; senator election will be taking place with the execs, event for the info session posted in the EUS group; UHSC has postponed smoking policy for McGill, will be coming back for approval.

#### 7.2 - SSMU Reps

SSMU meeting is this Thursday. (lol sorry he was talking too fast → Please see general report or Tre)

**-Ameer:** SSMU funding? → Niall was supposed to give a presentation, but he never answered, so funding committee has been really behind.

#### 7.3 - UO Rep

2 events for this month, Power Hour on the 19th of Jan. + networking conference, main focus is to get first years get involved in the EUS because most don't know about it or are just not interested in getting involved.

#### 7.4 - Clubs Rep

Primary focus is to work on Clubs hub, mostly during reading week. Clubs will be contacted during this week. All old furniture will be sold. Ensure that all clubs are within the loops.

#### 7.5 - Design Team Rep

Busy couple months. Conducting a study with Polytechnique on how their workshops work. Creating a big document and to look on how other schools manage their funding. Arrow and rocket teams are moving into a new room.

### **8.0 Reports from departmental societies**

#### 8.1 - Architecture (1 min)

Starting to plan end of year banquet, and for iron rings, so chari and committee getting started. More swags: new shirt logos and new crests. Great blues pub last week! Looking to have a photographer come over for LinkedIn profile pictures.

**-Dimi:** If you guys are looking for headshots, MESC is also organizing one.

#### 8.2 - Chemical (1 min)

During the break, major switch in academics. It's now an official 4 year program, even for CEGEP and IB. Didn't say why, "deal with it". External; corporate cocktail for chem eng. Internal; another pub crawl. Admin: new shelf.

**-Mitch:** Concerning program, did it become longer? Stretched out? Same credits? → DP would be in winter and finished in the following semester (in fall), profs decided to start in fall and finish it in winter. Same amount of credits, credits are to be spreaded out, cause it's now an issue for those who fail classes and will eventually become part-time because of DP. Sarah: the flexibility is reduced, and forced to take the classes back to back.

Finance out of guardianship? → VP Finance been too lit these days (doesn't really answer his question lol)

**-Katherine:** Financial guardianship, if you want to end it before the end of this year, need to present a motion before.

#### 8.3 - Civil (1 min)

Academic; moved faculty meetings from president to academic side. Formalize a process for hiring profs and collecting comments for the review sessions. Ironing party good, swag sale went well, new piano, doing DRO selection next week. Internal: JR sub committee, 20% more sold out for banquet.

**-Katherine:** the shift in meeting is something doable with asking the faculty.

#### 8.4 - ECSESS (1 min)

Review sessions for finals went well, ECSE shirts for 10\$, updated website almost done, industry dinner is coming up on Jan 24th and intern open house, departmental trip in Toronto, in the works. Movie/board games night next week, as well as pancake breakfast. DRO selection next week. We have a room for the factory and it needs a lot of cleaning, also needing managers.

#### 8.5 - Materials (1 min)

Pres and VP academic to create a COOP101 class, covering up resumes and writing, higher workshops just for materials. Industry tour coming up, panelists coming up as well. Internal; a lot of sports team coming up this year, apartment crawl in the works. Revamping the COOP program with the documentation, mostly reading and commenting stuff that the department has given. Also, changing the constitution.

#### 8.6 - Mechanical (1 min)

Last saturday, completed midterm feedback, created goals for this term. Looking for DRO and have a few applicants. Clothing sale starting after eweek. Having problems with designing fund, trying to fix it. Meeting with the chair soon. MAME blues pub this Friday. Industry dinner coming up soon.

#### 8.7 - Mining (1 min)

Swag sale going on right now, pdec trip needs planning, hockey game with ECSESS, broomball team formed, VP services collecting lounge fees and changing layouts. President is looking for applications for Class reps excepting U1.

Mitch: a full blues pub is better than a mini blues pub, so you can just contact the blues pub managers.

### **9.0 Reports from Executives**

#### 9.1 - VP Academic (2 min)

Techweek is coming up, Erin has been super great in having a 3D printing competition, case competition with prize money, so checkout the techweek page for events! More importantly, accreditation went really well, we have the first preliminary report from them, won't hear the final answer until the end of the year, but we got a sneakpeek and it's pretty good. Big shoutout to all the presidents because all of the departments made sure that the student input was really well delivered (actually mentioned in the reports). Really great cause we can actually push forward on issues. FACC250, something would like to be added (class on ethics), long term kind of fight, using accreditation as an excuse. Working with Dow, our Funds to have full access, to completely manage them and to have access to them.

Sarah: will the results from the accreditation board be available to us? → No, but will be announcing them and discussing with the academic people, Katherine will pass on the message but we will not see the actual report.

#### 9.2 - VP Clubs and Administration (2 min)

Clubs hub, space applications have been released. Depending on how much space is requested, such as extra space, that will be open for certain committees or design teams. Me and Pauline are going to meet with a Materials prof to finalize a decision regarding design teams, so that they're contributing as much as we are. Need a new minute taker, let him know, will be having applications sent out soon. New club will be forming, pretty vague about it. Blood drive happening next wednesday. The more we push about it, the more successful it'll be. Because of blood drive, the common room is booked, sunday all the way through wednesday is booked so don't store things here.

Malcolm: what is the mandate and goal of this potential club? → Meeting them soon, I believe it's providing a link between companies and groups for developments projects, and people to look for projects to work on.

### 9.3 - VP Communications (2 min)

Listserve is released, purpose is to promote what's going on within EUS council for those who don't sit on council. Made 30'000 edits on the wiki page, so check it out. Please submit an article idea, so if it's not full it's because of the groups and not on Malcolm anymore. Still working on TeN. New creative director. Finalizing goals this semester from last semesters.

**-Florence:** pipeline isn't sent to new U1s → They say they update it but they haven't!

-Katherine: Laurie only got from severe surgery, so be easy on her when confronting this issue

**-Scott:** Wikipages, are there any hit pages? → I have received 3 suggestions, only testing, so no not any good things. Maybe should have a culture tradition thing.

### 9.4 - VP External (2 min)

Congress is a week long conference, representing us with other VP externals. CREIQ did a big survey about mental health across quebec, and had presented this data. Applications for Congress 2019 will go out next week (encouraged for those wanting to get involved canada wide). Need selcom for selecting EngGames execs

### 9.5 - VP Finance (2 min)

No VP finance

### 9.6 - VP Internal (2 min)

EAC needs co-chairs, committee super important because it had a few couple of struggles in the past, but has a lot of potential. Mainly do non drinking events! Rock Climbing for e.g. Please contact Mitch, or else it'll die out if nobody shows interest. Eweek starts tomorrow! Single night events still available for wednesday and Saturday nights. A lot of money into the closing ceremony. Broomball signups are open, make sure to get your department on the roster. Made a long list of what he did last semester in his report.

### 9.7 - VP Services (2 min)

Update on Committee Room: TV is now up, a little off to the side but it's fine cause more support. Conference speaker is working well, in the finance office. As soon as the chairs arrive for the room, Erin will do a big clean up, so please empty stuff out that you might have in there. Update in services: JL and Erin have been talking with lawyer and it looks that Frostbite require legal things (see report). BBQ website works now for booking. Everyone sign up for 3D printing competitions!

**-Kareem:** is there a way to avoid the legal issues? → Would require much more work, but it could become its own company.

### 9.8 - President (2 min)

Wellness survey last semester, in terms of report itself, it will be presented in council and hopefully to the faculty council. Board of governors, will be talking about this at some point during our meetings.

Achievement and event patches. Met with the Dean, making a lot of renovations for FDA hallways.

**-Liam:** All for fall reading week, but should make sure about the actual timing with exams. → will need to set a game plan.

Dow: Would council prefer to present the proposed document concerning this? → yessss

## **10.0 Next meeting**

Tuesday: 1 person cannot attend; majority

Wednesday: 3 person cannot attend; 16 for, 25 opposed

Tuesday, 24th of January at 6pm

## **11.0 Adjournment**