

DRAFT MINUTES (all minutes available on www.wadenhoevillagehall.com)

Wadenhoe Recreational Village Hall Committee (VHC) Meeting

(serving villages of Wadenhoe, Achurch, Lilford, Pilford, Stoke Doyle, Wigsthorpe)

9th February 2021 – 7:30pm

Chair: Nicola Guise

Present: Sylvia Neal, Sue Groom, Jan Lea, Catherine Burbage, Christina Locke, Craig McDougall, Frances McDougall, Mark Petty, Justin Clarke

Apologies: Jane Woodbridge

Chairperson's Introduction

Nicola welcomed committee members and committee approved the minutes of the 12th January. These will be updated, approved by chair and loaded on website and notice boards for reference. Chair has requested a finance update from Treasurer for the next meeting. Currently there is £14,094.01 in the account.

1. General Update

100 Club: We now have 50 signed up and the first draw took place on the 29th January with Sue as a witness. Winners to be announced in next pink sheet. Village Hall made £165.

Next draw on Friday 26th February. Chair requested another witness for the draw. Zoom link will be sent in the days preceding.

It was suggested that new arrivals in the village be contacted about joining. Nicola to action.

Village hall rate: Chair requested that we research going rates for village hall rental in area. Sue Groom is going to look into this for the next meeting. Suggested that we place a sign on village hall to remind people that they can rent the venue.

Weekly Maintenance: There has been an issue with the VH door as the damp seems to have made it swell and difficult to open.

Website Ownership: This does still sit with Raff and we are going to work with him to keep this updated (as the email addresses and website are all connected within Raff's account. However, we now have a new Facebook page (Wadenhoe Village Hall) and this is ready with news and updates and will be ideal for sharing news about any village hall developments. We should also be able to take bookings through it. Currently Nicola and Catherine are admins for this account

Car park stump: we have accepted quote from tree surgeon and then will be proceeding with this work. (date tbc)

Grant: The Chair has successfully secured a Local Restriction Support Grant_worth £1334 every 28 days that the hall is closed. This back dates to November. The first payment of £1334 has been received.

STOP PRESS: We have also just been informed that we have been awarded a Closed Business Lockdown Payment and an additional Lockdown Restriction Support grants totally £6237.2

2. Village Hall Car Park

Christina presented the progress with Car Park plan for VH.

- 1) Committee are about to engage a Car park management Company - Total Parking Solutions based in Kettering.
This supplier has been thoroughly benchmarked against 3 other contenders and terms and conditions have been reviewed. Justin Clarke offered his legal expertise and, on balance it was felt that TPS offered the best value for money and most flexible contractual terms.
We expect system to be installed by the middle of March.
Up front cost to VH - £1100 for installation and signage
Monthly operational fee £45
VH keep all returns on parking fees @ £1 per hour as well as proportion of fines once management company recoup their costs
Pub users will pay to park as agreed by The Kings Head pub.
- 2) Having reviewed two quotes from builders we are proceeding with Ed Newton who has done other work in the village subject to giving booking in a suitable date when we meet him on Friday. We expect work to be done in April.
Cost: £3850 to erect two stone piers
- 3) No planning permission is required if piers are no taller than 1 metre. We have written confirmation from the local council Planner.
- 4) A letter has been drafted for local residents outlining the above plans as well as a form to collect information for resident permits who will be able to register one car per household.
- 5) We have a communication plan that Catherine and Nicola are going to roll out:
 - a. Notify Wadenhoe Parish Council
 - b. Drop letters to Wadenhoe residents
 - c. Notify other parish councils
 - d. Drop letters to remaining villages of benefit
 - e. Inform other key stakeholders in the area that may need access
 - f. Spread the word through various channels such as Facebook and pink sheet

3. AOB

Next meeting to be held on Tuesday 2nd March February 7.30pm

