

Office of Academic Services

Tomás Hanna, Associate Superintendent

Student Attendance Protocol Summer 2025

Summer School (Credit Recovery) is scheduled from Tuesday, June 24, 2025 through Thursday, July 24, 2025 and operates a two-period daily schedule over 19 days; 8:15 AM-10:45 AM & 11:00 AM-1:30 PM.

- Students registered for one course, will arrive at the beginning of the course and leave at the end of the course (ex. Students may leave at 10:45AM, at the end of the first period course.)
- Students Participating in Act 158 do not return to the program upon completion of their credential (ex. Once students receive their credential, their participation in the summer program is over unless they are rostered to a course.)

Attendance Expectations

- There are no excused absences during summer school since absences and tardiness impact course credit and program engagement.
 - Students are still required to complete assignments to remain on track for the instructional program.
- Each course/program is stand alone and absences and tardies impact each course individually.

Absences

- Students are allowed *two* absences prior to being dropped from Summer School.
 - Students who reach the third absence for a course will be dropped from that course, but may remain in the second course if they have not missed three days from their second course.
 - Ex.. A student was absent twice for a full day, and then was absent a third time. The student will be dropped from the absent courses, because the student has a third absence.
 - Ex. A student participated in one course, and was absent twice from the second course. Then the student repeated the absence from the same course. The student will be dropped from the course that reached the third absence (Course One = 2 absences, Course Two = 0 absences; a third absence in Course One = dropped from that course).

Tardiness

- Students are tardy if they arrive later than *8:15AM*.
 - Students are *still allowed* to attend Summer Program/School (We do not send students away from our schools due to latenesses).
 - Late arrivals should have documented minutes.
 - If the minutes for lateness are equivalent to a period of instructional time (*150 minutes*), the lateness then becomes an unexcused absence.

For additional questions, the Summer School Administrator must contact their Assistant Superintendent **prior to making a determination outside of the parameters above.**