# How to Subscribe to the NDHS Academic Calendar

### Google Calendar (Web/Desktop)

- 1. Open Google Calendar.
- On the left-hand side, click the "+" icon next to "Other calendars." Select "From URL."
- 3. Paste this URL into the field: <a href="https://calendar.google.com/calendar/ical/ndhs.org\_fr61phrj1pj890ks0u010t92l4%40group.calendar.google.com/public/basic.ics">https://calendar.google.com/calendar/ical/ndhs.org\_fr61phrj1pj890ks0u010t92l4%40group.calendar.google.com/public/basic.ics</a>
- 4. Click "Add calendar."
- 5. The calendar will now appear under "Other calendars" in your list.

#### Android Devices (Google Calendar App)

Android syncs with Google Calendar accounts automatically.

- 1. First, follow the steps above using a desktop browser to add the calendar to your Google account.
- Open the Google Calendar app on your Android device.
  - Tap the **menu icon** (**≡**) in the top-left corner.
  - Scroll down and tap "Settings."
- 3. Tap the subscribed calendar (it may appear as the full email address).
- 4. Make sure "Sync" is turned on.

#### iOS Devices (iPhone or iPad)

## Option 1: Add to Apple Calendar

- On your iPhone/iPad, go to: Settings > Calendar > Accounts > Add Account > Other
   Add Subscribed Calendar
- Paste the URL into the Server field: https://calendar.google.com/calendar/ical/ndhs.org\_fr61phrj1pj890ks0u010t92l4%40group.calendar.google.com/public/basic.ics
- 3. Tap **Next**, then **Save**.

#### **Option 2: Use the Google Calendar App**

- 1. Add the calendar to your account using the desktop instructions.
- Open the Google Calendar app on your iPhone/iPad.
   The subscribed calendar should appear if sync is enabled.

# macOS (Apple Calendar)

- 1. Open the **Calendar** app on your Mac.
- 2. In the menu bar, go to File > New Calendar Subscription...
- 3. Paste in this URL: <a href="https://calendar.google.com/calendar/ical/ndhs.org\_fr61phrj1pj890ks0u010t92l4%40group.calendar.google.com/public/basic.ics">https://calendar.google.com/calendar/ical/ndhs.org\_fr61phrj1pj890ks0u010t92l4%40group.calendar.google.com/public/basic.ics</a>
- 4. Click Subscribe.
- 5. Name the calendar (e.g., "NDHS Academic Calendar") and configure the settings.
- 6. Click **OK**. The calendar will now appear in the sidebar.

#### **Notes**

- This calendar is **read-only**—you can view but not edit events.
- If you don't see the calendar on your mobile device, ensure sync is turned on for it.
- The calendar may initially appear under its full email address. You can rename it in settings.